

**Cheltenham Borough Council
Cabinet – 7 December 2010
Corporate Risk Register**

Accountable member	Cabinet Member Corporate Services, Councillor Colin Hay
Accountable officer	Assistant Chief Executive, Jane Griffiths
Accountable scrutiny committee	Economy and Business Improvement
Ward(s) affected	None
Key Decision	No
Executive summary	<p>The corporate risk register is “owned” by the senior leadership team as it is a management tool which helps managers to run the business effectively, but members need to be aware of the corporate risks which may impact on the council and the decisions it may make. The attached register was updated by the senior leadership in November and sets out progress against mitigating actions.</p> <p>The risk register is to be considered by the Economy and business improvement overview and scrutiny committee on 29 November and there will be a verbal update at the cabinet meeting with any comments from the committee.</p>
Recommendations	<p>1.1.1 Cabinet consider the register and identify any further corporate risks which may need to be reflected in the risk register and request the Assistant Chief Executive to discuss these with the appropriate officers and update the register accordingly.</p> <p>1.1.2 Cabinet consider the actions specified to manage the identified risks and if there are other actions which the Cabinet thinks are appropriate request the Assistant Chief Executive to discuss these with the appropriate lead officer and update the register accordingly.</p>
Financial implications	<p>There are no financial implications associated with this report. Financial risks are identified in the attached risk register. Where actions have been identified to mitigate risks, then the lead officer will have considered the financial implications as part of their normal management processes.</p> <p>Contact officer: Mark Sheldon E-mail: mark.sheldon@cheltenham.gov.uk Tel no: 01242 264123</p>

Legal implications	<p>Any relevant legal risks have been considered by service providers as part of the identification and grading of risks for the corporate register</p> <p>Contact officer: Peter Lewis E-mail: peter.lewis@teWKesbury.gov.uk Tel no: 01242 264216</p>
HR implications (including learning and organisational development)	<p>/ There are no specific HR or learning and organisational development implications associated with this report. Strategic HR and OD risks are included in the attached risk register. Where actions have been identified to mitigate risks, then the lead officer will have considered the HR and OD implications as part of their normal management processes.</p> <p>Contact officer: Amanda Attfield E-mail: amanda.attfield@cheltenham.gov.uk Tel no: 01242 264186</p>
Key risks	<p>If the council does not manage its risks appropriately then this can lead to ill-informed decisions.</p>
Corporate and community plan Implications	<p>Effective identification and management of risk helps the council make informed decisions and manage its corporate plan priorities. .</p>
Environmental and climate change implications	<p>There are no specific environmental or climate change implications arising from the report, but the council is keen to ensure that the risks of climate change and ability to mitigate and adapt are built into service plans and risk registers.</p>

2. Background

- 2.1 Effective risk management is a key component of good governance arrangements and the senior leadership team review the register on a monthly basis. They consider where mitigating actions may not be progressing as planned or may not have achieved the desired outcomes and what further action needs to be taken. They also consider any new risks and identify the mitigating actions which need to be taken to manage the impact and likelihood of the risk.
- 2.2 Each division has a service plan where they record and manage their divisional risks and those that score 16 or over are brought to the senior leadership team and the corporate implications discussed. Internal audit have recently undertaken a perception based survey of the risk management arrangements and identified a number of issues at divisional level. The senior leadership team (SLT) have agreed to take these forward and that risk and performance management will form a key component of their coaching sessions.
- 2.3 There are currently eight risks of 16 and over; these relate to commissioning, implementation of ERP and capacity, development task force highways issues, payroll, icelandic banks, joint core strategy x2 and business continuity. A number of risk scores have been reduced as mitigating actions or external issues have impacted on the likelihood and a number of risks have been closed. The attached register includes a column which indicates what amendments have been made, in addition to a column noting progress against the mitigating actions.

3. Reasons for recommendations

- 3.1 Cabinet need to satisfy themselves that the council is considering the full range of risks which may impact on the delivery of our outcomes, and that we are taking appropriate action to manage risks.

4. Alternative options considered

- 4.1 No alternative options have been considered. It was agreed by both the cabinet and E&BI that corporate risks should be reported quarterly for consideration by members.

5. Consultation and feedback

- 5.1 The register is being considered by the economy and business improvement overview and scrutiny committee and their comments will be fed back to the meeting this evening.

6. Performance management –monitoring and review

- 6.1 Cabinet leads discuss risks with their respective assistant directors at one to one meetings. The senior leadership team consider the risk register on a monthly basis, and challenge how risks are being managed and monitored.

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Appendices	1. Corporate risk register
Background information	None

