

Overview and Scrutiny	Purpose	Agreed nominations/membership Chairs in bold	Target for reporting recs	Update
Budget scrutiny working group	The working group's role is to develop the budget process, support the development of Members' scrutiny role and to consider ideas from Members for reducing the budget gap.	Cllrs Coleman, Harman, <b>Wall</b> , Hibbert, Massey, Sudbury Cllr Prince (sub). Cabinet Member Finance to attend by invitation.	Recommendations regarding the budget for 2013/14 will be input to the budget process	The group intends to focus on the potential big savings from major projects that form part of the MTFs. They have already looked at the leisure and culture review and the ICT review in their January meeting. They have invited the Chief Executive and the Leader to their meeting on 9 April to outline their vision for the next year and they will also be having an update on the Bridging the gap.
Community Governance review (STG)	Council in December 2011 agreed to set up a cross party working group to review the Parish Council boundaries ahead of the PC elections in 2014.	Cllrs Barbara Driver and Klara Sudbury and 3 Parish Council members. Member chair not appointed.	The O&S committee reported to Council in December following receipt of the task group report in November.	O&S did not support the recommendations from the task group when they reviewed them in November and made alternative recommendations to Council. The task group will be reconvened in January 2014 when the scope and terms of reference will be redefined. The Leader is being consulted on how he wishes to carry out the review.
JCS and Planning Liason Group (STG)	To provide a vehicle with which to engage with elected members on strategic development management issues in light of the changes to the planning framework.	Cllrs Bickerton, <b>Harman</b> , Wall, Godwin, McCloskey and Teakle.	A series of meetings have been arranged to meet the target of agreeing their final report on 14 January 2013.	The task group forwarded their final report on household formation rates to the JCS joint member steering group on 31 January 2013. The original terms of reference set by O&S in July still stand and the group will need to consider their approach in completing the rest of this work .
Event Submissions task group (STG)	Review and make recommendations for the process for organisers of events to submit proposals.	Cllrs Regan, <b>Hall</b> , Britter, Hibbert and Seacombe and Councillor Sudbury .	Report to O&S in January and then Cabinet on 12 March.	The Cabinet received the final report on 5 February 2013. Cabinet considered the task group report and asked the Cabinet Member Housing and Safety to bring back a report to a future Cabinet regarding the implementation of the recommendations before they could approve them. The Events Consultative Group approach recommended by the task group is already being piloted.
Youth provision (STG)	A potential STG to review CBC investment in CCP to develop resilience in VCS Youth provision and assess the impact of the GCC grant allocations	Cllr Anne Regan, Chris Coleman, Suzanne Williams, Rob Reid, Jo Teakle and Barbara Driver	ongoing	An update has been provided to O&S on 18 February 2013
ICT review (STG)	A potential to review ICT services and resilience. Is the infrastructure sufficiently robust, is a shared ICT the right approach and do we have the right delivery model in place.	Cllrs Andrew Chard, Andrew Wall, Simon Wheeler and <b>Colin Hay</b> .	Report to O&S in March and then Cabinet if necessary.	Recommendations all accepted by Cabinet. Most being picked up by ICT commissioning review. Democratic Services have written to members regarding ICT support as agreed in one of the recommendations in the report. A further remit has been set to review the ICT virus outbreak and this is now in progress and the task group expected to meet by the end of February.
UBICO (STG)	To review the service post implementation of UBICO and benefits realisation.	Cllrs Jacky Fletcher, Suzanne Williams, Tim Harman, <b>Andrew Chard</b> , Charlie Stewart and Pat Thornton	Report recommendations to O&S in March then Cabinet on 16 April.	Trade waste will be subject to review in January together with a customer service session before they start drafting their final report. A special meeting has been convened to review waste and recycling operations during the recent bad weather.
Sex trade in Cheltenham (STG)	Council at its meeting on 25 June referred this matter to O&S with a view to bringing back a report to Council in December.	Cllrs Chard, <b>Driver</b> , Regan, Seacombe and Massey	Report to O&S in February then Council	Reporting to O&S on 18 February
Allotments (STG)	Review allotment strategy Identify lessons learnt from Weaver's Field.	<b>Cllrs Regan</b> , Smith, McCloskey, Britter , Stewart and Hay	O&S in January followed by Council then Cabinet.	The task group's report was endorsed by O&S in January then the group are keen that their report should be considered by Council in February.
Grass verge cutting (STG)	Review grass cutting policy and operational issues.	Cllrs <b>Hall</b> , Fletcher and Britter,	O&S in November followed by Cabinet in December.	Recommendations approved by Cabinet in December.
Shared Services	Councillor Smith suggested that a review could be carried out of the joint services with One Legal and the Chief Executive suggested that it may be worth looking at Building Control as this also a shared service with Tewkesbury Borough	tba		Councillor Smith to work with officers to produce a one-page strategy which can then be considered by the O&S committee for inclusion in the workplan when resources become available.
Deprivation	Councillor Driver suggested a review should be carried out of small pockets in the town which may suffer from deprivation but may not get the consideration that the more obvious deprived areas get.	tba		Councillor Driver has worked with officers to produce a one-page strategy which will be considered by the O&S committee for inclusion in the workplan when resources become available.