

Cheltenham Borough Council
Cabinet
5 February 2013
Scrutiny Task Group – Event Submissions
Report of the Overview and Scrutiny Committee

Accountable member	Councillor Duncan Smith, Chair of Overview and Scrutiny Committee
Accountable officer	Grahame Lewis – Executive Director
Ward(s) affected	All
Key/Significant Decision	No
Executive summary	<p>Following a request from the Overview and Scrutiny Committee, a scrutiny task group was set up to investigate the council's current approach to dealing with large scale events and to recommend ways that this process could be improved.</p> <p>Following a number of meetings, the scrutiny task group identified a number of ways in which the current process can be improved and these improvements are contained in the task group's report attached as Appendix 2.</p> <p>The report of the scrutiny task group was considered by the Overview and Scrutiny Committee on 10 October 2012 but they asked for more work to be done before having it back in January to endorse the recommendations. In advance of this, they recommended that Council should have an opportunity to debate the report so that their views could be taken into account when Overview and Scrutiny reconsidered the report.</p> <p>The report was debated by Council on 17 December 2012. Members acknowledged that there were some finer details still to be worked through, including how the council prioritise events and how the public and local interest groups were kept informed about event applications. Council resolved that the Overview and Scrutiny Committee and Cabinet be requested to take note of the comments raised by Council when they considered the task group report (see Appendix 2).</p> <p>The Overview and Scrutiny Committee reconsidered the report on 10 January 2013. They were satisfied that the terms of reference set had been met by the working group and subsequently resolved that the recommendations of the task group be endorsed and forwarded to Cabinet</p>
Recommendations	<p>The Council/Cabinet is recommended:</p> <ol style="list-style-type: none"> 1. Consider the recommendations set out in the scrutiny task group report and 2. Consider the implications set out in this report when deciding whether to adopt the recommendations of the Scrutiny Task

Group and provide a report to the O&S committee on the reasons for rejecting any of the recommendations

- 3. To note that O&S have a scheduled a follow up the implementation of the recommendations in November 2013.**

Financial implications	<p>There are no financial implications arising from this report.</p> <p>Contact officer: Sarah Didcote, sarah.didcote@cheltenham.gov.uk, 01242 264125</p>
Legal implications	<p>The ECG/SAG can offer a forum for co-ordinating and consulting with organisers and agencies. Depending however on the type of event an organiser may have to make an application for a permission and/or licence and any decisions regarding the event will be made at in accordance with the Council's Constitution by officers, Cabinet (or Leader) or in terms of the regulatory side by the Licensing and/or Planning Committee. The group will not therefore have any decision making role.</p> <p>Contact officer: Sarah Farooqi, sarah.farooqi@tewkesbury.gov.uk, 01684 272693</p>
HR implications (including learning and organisational development)	<p>There are no HR implications arising from this report.</p> <p>Contact officer: Beverly Kershaw-Cole bev.kershaw-cole@cheltenham.gov.uk, 01242 77 4921</p>
Key risks	<p>None identified</p>
Corporate and community plan Implications	<p>Arts and culture are used as a means to strengthen communities, strengthen the economy and enhance and protect our environment</p>
Environmental and climate change implications	

1. Background

1.1 As set out in the task group report

2. Reasons for recommendations

2.1 As set out in the task group report

3. Alternative options considered

3.1 As set out in the task group report

4. Consultation and feedback

4.1 As set out in the task group report

5. Performance management –monitoring and review

5.1 Overview and Scrutiny Committee have scheduled a follow up of the implementation of any recommendations in November 2013.

Report author	Contact officer: Louis Krog, louis.krog@cheltenham.gov.uk, 01242 77 5004
Appendices	1. Event Submission scrutiny task group report (including its appendices) 2. Extract from the mins of Council 17 December 2012
Background information	