

Overview and Scrutiny	Purpose	Agreed nominations/membership Chairs in bold	Target for reporting recs	Update
Budget scrutiny working group	The working group's role is to develop the budget process, support the development of Members' scrutiny role and to consider ideas from Members for reducing the budget gap.	Cllrs Coleman, Harman, <b>Wall</b> , Hibbert, Massey, Sudbury Cllr Prince (sub). Cabinet Member Finance to attend by invitation.	Recs to Cabinet on interim budget proposals in November <b>Recs to O&amp;S on budget proposals in January 2013</b>	Cabinet Member would welcome more challenge and input from the group at this stage in the budget process but members felt it was too late to influence the budget for 2013/14. The meeting planned for 6 November to review the business case for the ICT commissioning review was cancelled as the business case was not available at that time. Possible role in reviewing the business case and future savings associated with the Leisure and Culture Commissioning review. A further meeting to be arranged pending further steer and direction from the Chair of the group.
Community Governance review (STG)	Council in December 2011 agreed to set up a cross party working group to review the Parish Council boundaries ahead of the PC elections in 2014.	Cllrs Barbara Driver and Klara Sudbury and 3 Parish Council members. Member chair not appointed.	O&S in November followed by Council in December.	Officers are chairing the meetings but Cllr Driver will present the report to O & S in November.
JCS and Planning Liason Group (STG)	To provide a vehicle with which to engage with elected members on strategic development management issues in light of the changes to the planning framework.	Cllrs Bickerton, Harman, Wall, Godwin, McCloskey and Teakle.	Timescales to be reviewed at next meeting and a series of meetings scheduled before the end of the year.	TOR agreed by O&S committee. Two meetings of the task group took place in July. Following on from Council on 15 October members have been invited to continue on/join the group. Councillors Chard and Sudbury have stood down from the group. Terms of Reference and operation of the group currently being reviewed.
Event Submissions task group (STG)	Review and make recommendations for the process for organisers of events to submit proposals.	Cllrs Regan, <b>Hall</b> , Britter, Hibbert and Seacome and Councillor Sudbury .	Report to O&S in January and then Cabinet.	The task group felt they needed more time to complete their work and this was confirmed by the O&S committee in October. A further meeting took place on 25 October to reach agreement between aspirations of members and what officers advise is legal and operational. The draft report is near completion but more time is needed to review this with the task group and officers and this will not be completed in time for the November meeting. As the Cabinet Member is keen to be able to progress any recommendations, O&S may like to reconsider whether this should go to Council first or whether members could be informed about the review via a members briefing.
Youth provision (STG)	A potential STG to review CBC investment in CCP to develop resilience in VCS Youth provision and assess the impact of the GCC grant allocations	Cllr Anne Regan, Chris Coleman, Suzanne Williams, Rob Reid, Jo Teakle and Barbara Driver	ongoing	This group is more of an ongoing sounding board rather than having specific scrutiny outcomes. Members of the task group seemed happy with that approach and O&S agreed the T of R on that basis on 10 October. When this was discussed at the chair's briefing it was suggested that O&S should request a report from the task group on whether the funding granted to CCP has been successful in terms of delivery of outcomes. All members have now been invited to an event on 19 December which will update members on facilities and activities for young people. O&S may want to review the need for a further report in the New Year.
ICT review (STG)	A potential to review ICT services and resilience. Is the infrastructure sufficiently robust, is a shared ICT the right approach and do we have the right delivery model in place.	Cllrs Andrew Chard, Andrew Wall, Simon Wheeler and <b>Colin Hay</b> .	Complete	Recommendations all accepted by Cabinet. Most being picked up by ICT commissioning review. Democratic Services have written to members regarding ICT support as agreed in one of the recommendations in the report. An ongoing role for the group has not currently been identified.
UBICO (STG)	To review the service post implementation of UBICO and benefits realisation.	Cllrs Jacky Fletcher, Suzanne Williams, Tim Harman, Andrew Chard, Charlie Stewart and Pat Thornton	Report recommendations to O&S in March then Cabinet.	Terms of Reference were agreed by O&S in October. A site visit to the depot was included as part of the review and a further meeting is planned in November. Trade waste will be subject to review in January before they start drafting their final report.
Sex trade in Cheltenham (STG)	Council at its meeting on 25 June referred this matter to O&S with a view to bringing back a report to Council in December.	Cllrs Chard, <b>Driver</b> , Regan, Seacome and Massey	Council requested O&S to report back in December but the task group feels Feb 2013 would be a more realistic date.	TOR agreed by O&S committee on 16 July and held first meeting on 3 September to plan their approach. A successful meeting was held with the police and other agencies in October and the group will be seeking further evidence and views.
Allotments (STG)	Review allotment strategy Identify lessons learnt from Weaver's Field.	<b>Cllrs Regan</b> , Smith, McCloskey, Britter , Stewart and Hay	O&S in January followed by Cabinet.	TOR agreed at O&S on 16 July. First meeting took place on 21 August when existing strategy was reviewed and approach to the review agreed. Members have visited a potential allotment site and at the last meeting had an update from legal officers on the council's legal obligations. Meetings have also taken place with a rep of the Allotment Association and Transiston towns and the draft report is now being finalised.
Grass verge cutting (STG)	Review grass cutting policy and operational issues.	Cllrs <b>Hall</b> , Fletcher and Britter,	O&S in November followed by Cabinet in December.	Reporting to O&S in November.