Cheltenham Borough Council
Cabinet – 16 October 2012
Scrutiny Task Group Report – ICT review

Accountable member	**Cabinet Member Corporate Services, Councillor Jon Walklett**
Accountable officer	**Mark Sheldon, Director of Resources**
Ward(s) affected	**All**

Key Decision	**No**

Executive summary	Following a request from the Overview and Scrutiny Committee, a scrutiny task group was set up to review the council's current ICT provision with a view to providing input to the ICT commissioning review which is now underway. The task group have worked closely with officers at all stages and the implications and advice they received from officers has been incorporated into their report. Officers welcomed the conclusions of the task group and support the proposals in section 9 of the task group report for progressing the scrutiny recommendations. Since the task group report was finalised, the Cabinet Member has invited Group leaders to nominate members from their groups to form a Cabinet Member Working Group to support the ICT commissioning review. With only two members putting themselves forward the Cabinet Member decided this would not be effective. The recommendations were endorsed by the O&S committee on 10 October 2012 and an extract from the minutes of that meeting are contained in appendix 3. O&S have agreed that the business case for the ICT commissioning review should be considered by the budget scrutiny working group in November. O&S are also considering whether there is a role for this scrutiny task group going forward in scrutinising key stages of the ICT commissioning review and/or driving forward Members ICT.
Recommendations	**The Cabinet is recommended to resolve to:** 1. **Consider the recommendations of the Scrutiny Task Group Report, and** 2. **Consider the implications set out in this report when deciding whether to adopt the recommendations of the Scrutiny Task Group Report.**

Financial implications	There are no financial implications recommendations i) to vii) as these will be considered as part of the ICT commissioning review and the financial implications will be set out in the business case going forward. Regarding recommendation viii), a budget has already been set aside to support the role out of Citrix to enable remote working for members. Regarding recommendation ix) the cost of providing wifi to members and the public in the Municipal Offices will need to be established and a proposal brought back to the Cabinet Member Corporate Services for a final decision. Regarding recommendation x) there are no financial implications at this stage however there may be budgetary considerations which Council would need to take into account if the IRP were to make alternative recommendations regarding ICT provision. **Contact officer: Mark Sheldon, 01242 264123** ***mark.sheldon@cheltenhamham.gov.uk***
Legal implications	*None* **Contact officer:**
HR implications (including learning and organisational development)	*There are no HR implications arising from this report.* **Contact officer:**
Key risks	There are no significant risks at this stage and a full risk assessment will be produced as part of the ICT commissioning review.
Corporate and community plan Implications	The outcomes from the ICT commissioning review will contribute to the council's Bridging the gap programme.
Report author	**Contact officer: Mark Sheldon**
Appendices	1. Risk Assessment 2. ICT scrutiny task group report 3. Extract from the minutes of the O&S committee on 10 October 2012

Risk Assessment   **Appendix 1**

The risk				Original risk score (impact x likelihood)			Managing risk				
Risk ref.	Risk description	Risk Owner	Date raised	Impact 1-5	Likeli-hood 1-6	Score	Control	Action	Deadline	Responsible officer	Transferred to risk register
	If the Cabinet accepts recommendation x. this may raise members' expectations regarding Members' Basic Allowance which could not be satisfied within the existing freeze on member's allowances.	Jane Griffiths	11/10/12	2	2	4		The implications would be set out with any recommendations	31/3/13	Rosalind Reeves	

Explanatory notes

Impact – an assessment of the impact if the risk occurs on a scale of 1-5 (1 being least impact and 5 being major or critical)

Likelihood – how likely is it that the risk will occur on a scale of 1-6

(1 being almost impossible, 2 is very low, 3 is low, 4 significant, 5 high and 6 a very high probability)

Control - Either: Reduce / Accept / Transfer to 3rd party / Close