

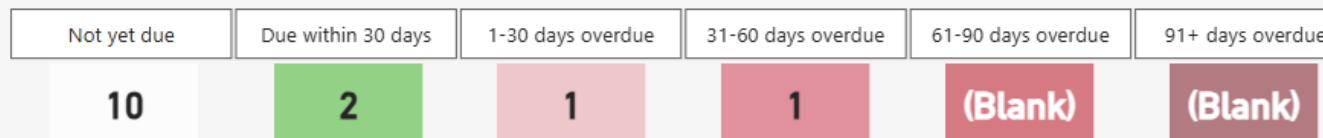
Open Agreed Actions – January 2026



Open Management Actions

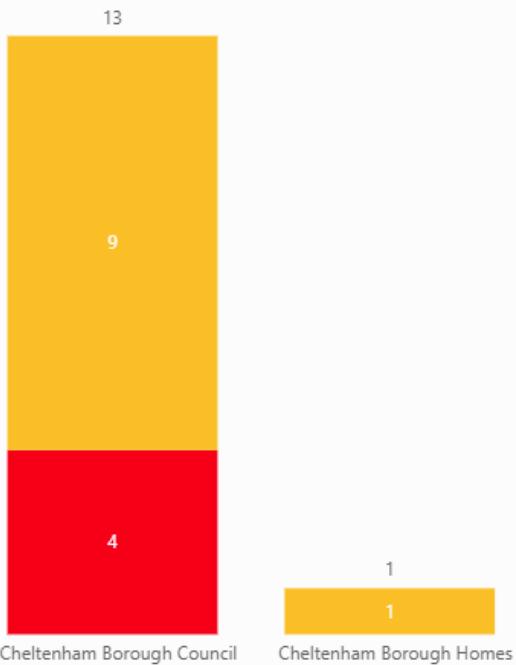
All open issues and closed actions in the last 2 years based on a rolling period.

Organisation
Multiple selections
<input checked="" type="checkbox"/> Cheltenham Borough Council
<input checked="" type="checkbox"/> Cheltenham Borough Homes
<input type="checkbox"/> Cotswold District Council
<input type="checkbox"/> Forest of Dean District Cou...
<input type="checkbox"/> Publica
<input type="checkbox"/> Ubico
<input type="checkbox"/> West Oxfordshire District C...



Open Actions by Organisation

Priority ● 1 ○ 2

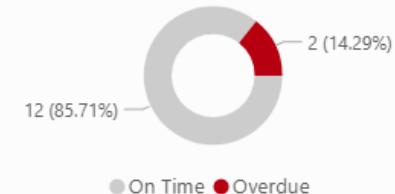


Open/Closed Actions



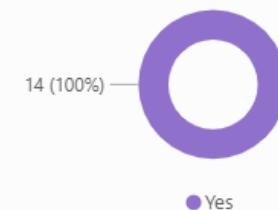
● Complete ○ In Progress

Overdue Open Actions



● On Time ● Overdue

Open Actions with Extended Dates



● Yes

OPEN AGREED ACTIONS - JANUARY 2026										
ID (Action Plan)	ID (Issue)	Audit Title	Title (Issue)	Issue Status	Period	Priority Score	AP Status	Original Timescale	Timescale	Follow-Up Assessment
2372	2233	CBH - James Donovan Court Service Charges - 2022/23 Audit	There are no policies or procedures for James Donovan Court	Pending Remediation	2023/24	2	In Progress	31/12/2023	30/11/2025	Nov 2025: Policy has been drafted but is in the wrong format - necessary amendments will be made and sent back to Director for review.
7076	6630	CBC - Payroll 2024/25	Mileage Claims missing trip details	Pending Remediation	2024/25	2	In Progress	30/09/2025	31/01/2026	Dec 2025: Meeting held with Head of HR and agreed to extend the timescale to 31/1/2026.
7077	6631	CBC - Payroll 2024/25	Receipts are not viewable in Business World	Pending Remediation	2024/25	2	In Progress	31/12/2025	31/01/2026	Dec 2025: Meeting held with Head of HR and agreed to extend the timescale to 31/1/2026.
5092	4762	CBC - Property & Estates H&S Compliance 2024/25	There is no overarching policy or procedures for the Property Team	Pending Remediation	2024/25	2	In Progress	31/01/2025	31/12/2025	Oct 2025: We were advised that a wider H&S Policy has been created and awaiting SLT and Council sign off. Extended deadline until the end of the year.
6813	6380	CBC - Recharging Mechanisms - 2024/25	CBC Recharges Governance and Documentation.	Pending Remediation	2024/25	1	In Progress	31/12/2025	31/03/2026	Jan 2026: Interim report completed and as per the report, deadline extended until 31/3/26.
6814	6381	CBC - Recharging Mechanisms - 2024/25	CBC Recharges Monitoring.	Pending Remediation	2024/25	2	In Progress	31/12/2025	31/03/2026	Jan 2026: Interim report completed and as per the report, deadline extended until 31/3/26.
6820	6387	CBC - Recharging Mechanisms - 2024/25	CBC QL – Recharges Data.	Pending Remediation	2024/25	1	In Progress	31/12/2025	31/03/2026	Jan 2026: Interim report completed and as per the report, deadline extended until 31/3/26.
6822	6389	CBC - Recharging Mechanisms - 2024/25	CBC Recharges Repair Operatives PDAs.	Pending Remediation	2024/25	2	In Progress	31/12/2025	31/03/2026	Jan 2026: Interim report completed and as per the report, deadline extended until 31/3/26.
6823	6390	CBC - Recharging Mechanisms - 2024/25	CBC Recharges Reconciliations	Pending Remediation	2024/25	2	In Progress	31/12/2025	31/03/2026	Jan 2026: Interim report completed and as per the report, deadline extended until 31/3/26.
7474	7011	CBC - Recharging Mechanisms - 2024/25	Training for administering the Section 20 Notice Process is lacking.	Pending Remediation	2024/25	1	In Progress	31/12/2025	31/03/2026	Jan 2026: Interim report completed and as per the report, deadline extended until 31/3/26.
7475	7012	CBC - Recharging Mechanisms - 2024/25	Non-compliance with the Section 20 Notice Process	Pending Remediation	2024/25	1	In Progress	31/12/2025	31/03/2026	Jan 2026: Interim report completed and as per the report, deadline extended until 31/3/26.
7477	7014	CBC - Recharging Mechanisms - 2024/25	Document Storage is poor.	Pending Remediation	2024/25	2	In Progress	31/12/2025	31/03/2026	Jan 2026: Interim report completed and as per the report, deadline extended until 31/3/26.
5149	4815	CBH - Voids Review - 2024/25	Budget Monitoring is ineffective	Pending Remediation	2024/25	2	In Progress	31/12/2024	31/03/2026	Nov 2025: Officer's understanding was that we need to see a regular pattern, therefore this audit action is pushed back until end of Q4 for 25/26 to allow that to happen - deadline extended.
5150	4816	CBH - Voids Review - 2024/25	Lack of Management Oversight	Pending Remediation	2024/25	2	In Progress	31/12/2024	31/03/2026	Nov 2025: Officer's understanding was that we need to see a regular pattern, therefore this audit action is pushed back until end of Q4 for 25/26 to allow that to happen - deadline extended.