

Appendix 7: Provisional Fees and Charges 2026/27

Reference	Description	25/26 Charges £	26/27 Charges £	VAT Code	
1	Allotment provision <i>Prices increase in Jan each year, with one year's notice</i>				
1.001	Small Plot	£44.31	£45.99	NB	
1.002	Medium Plot	£73.38	£76.17	NB	
1.003	Large Plot	£103.85	£107.80	NB	
1.004	Extra Large - 350-399m2	£119.09	£123.62	NB	
1.005	Extra Large - 400-449m2	£132.93	£137.98	NB	
1.006	Extra Large - 450-499m2	£148.17	£153.80	NB	
	Senior Citizen concessions (over 60's):				
1.007	Small Plot	£35.45	£36.80	NB	
1.008	Medium Plot	£58.70	£60.93	NB	
1.009	Large Plot	£83.08	£86.24	NB	
1.010	Extra Large - 350-399m2	£95.27	£98.89	NB	
1.011	Extra Large - 400-449m2	£106.34	£110.38	NB	
1.012	Extra Large - 450-499m2	£118.54	£123.04	NB	
1.013	Extra charge for Council shed	£12.54	£13.02	NB	
1.014	Admin fee (new tenant)	£20.00	£20.76	NB	
1.015	Deposit for key - sites with Yale type key	£7.50	£7.79	NB	
1.016	Deposit for key - sites with Garrison security key	£20.00	£20.76	NB	
2	Building Control Fees (including VAT) Building Control Charges In accordance with Building (Local Authority Charges) Regulation 1998 TABLE 1 New Dwellings	No. of houses being built 1			
2.001	(Total internal floor area of each dwelling must be less than 300m²) Projects larger than six properties calculated on an individual basis. Houses over 300m² total floor area calculated on an individual basis. TABLE 2 Domestic and Commercial Extensions Description of work	£883.00	*TBC before final budget as calculations are ongoing	STD	
2.002	The erection or extension of a DETACHED garage or carport, or both, not exceeding 60m² in total	£435.00	*TBC before final budget as calculations are ongoing	STD	
2.003	Total or part conversion of attached or integral garage to provide additional habitable accommodation	£435.00	*TBC before final budget as calculations are ongoing	STD	
2.004	Any extension and loft conversion with a floor area which does not exceed 20m²	£662.00	*TBC before final budget as calculations are ongoing	STD	
2.005	Any extension and loft conversion with a floor area which exceeds 20m² but does not exceed 60m³	£883.00	*TBC before final budget as calculations are ongoing	STD	
2.006	Any extension and loft conversion with a floor area which exceeds 60m² but does not exceed 100m³	£1,074.00	*TBC before final budget as calculations are ongoing	STD	
	TABLE 3 Conversions and Alterations				
2.007		Under 1,000	£243.00	*TBC before final budget as calculations are ongoing	STD
2.008	(i.e. those not specifically covered by Table 1 & 2)	1,001 to 5,000	£331.00	*TBC before final budget as calculations are ongoing	STD
2.009		5,001 to 10,000	£435.00	*TBC before final budget as calculations are ongoing	STD
2.010		10,001 to 20,000	£588.00	*TBC before final budget as calculations are ongoing	STD
2.011		20,001 to 30,000	£831.00	*TBC before final budget as calculations are ongoing	STD
2.012		30,001 to 40,000	£1,015.00	*TBC before final budget as calculations are ongoing	STD
2.013		40,001 to 50,000	£1,177.00	*TBC before final budget as calculations are ongoing	STD
2.014		50,001 to 60,000	£1,449.00	*TBC before final budget as calculations are ongoing	STD
2.015		60,001 to 70,000	£1,552.00	*TBC before final budget as calculations are ongoing	STD
2.016		70,001 to 80,000	£1,722.00	*TBC before final budget as calculations are ongoing	STD
	Projects over £80,001 to be agreed on an individual basis				
2.017	Up to 8 new windows installed by a non FENSA installer	£126.00	*TBC before final budget as calculations are ongoing	STD	
2.018	Over 8 new windows installed by a non FENSA installer	Based on the estimated cost of works - please refer to Table 3			
2.019	BSR Building Control Hourly Rate	£97.62	*TBC before final budget as calculations are ongoing	STD	
	Regularisation Application Fees In accordance with Building (Local Authority Charges) Regulation 1998 TABLE 1 New Dwellings	No. of houses being built 1			
2.020	(Total internal floor area of each dwelling must be less than 300m²) Projects larger than six properties calculated on an individual basis. Houses over 300m² total floor area calculated on an individual basis. TABLE 2 Domestic and Commercial Extensions Description of work	£1,103.00	*TBC before final budget as calculations are ongoing	NB	
2.021	The erection or extension of a DETACHED garage or carport, or both, not exceeding 60m³ in total	£554.00	*TBC before final budget as calculations are ongoing	NB	
2.022	Total or part conversion of attached or integral garage to provide additional habitable accommodation	£554.00	*TBC before final budget as calculations are ongoing	NB	
2.023	Any extension and loft conversion with a floor area which does not exceed 20m²	£828.00	*TBC before final budget as calculations are ongoing	NB	
2.024	Any extension and loft conversion with a floor area which exceeds 20m² but does not exceed 60m³	£1,103.00	*TBC before final budget as calculations are ongoing	NB	
2.025	Any extension and loft conversion with a floor area which exceeds 60m² but does not exceed 100m³	£1,343.00	*TBC before final budget as calculations are ongoing	NB	
	TABLE 3 Conversions and Alterations				
2.026		Under 1,000	£304.00	*TBC before final budget as calculations are ongoing	NB
2.027	(i.e. those not specifically covered by Table 1 & 2)	1,001 to 5,000	£413.00	*TBC before final budget as calculations are ongoing	NB
2.028		5,001 to 10,000	£544.00	*TBC before final budget as calculations are ongoing	NB
2.029		10,001 to 20,000	£735.00	*TBC before final budget as calculations are ongoing	NB
2.030		20,001 to 30,000	£1,040.00	*TBC before final budget as calculations are ongoing	NB
2.031		30,001 to 40,000	£1,269.00	*TBC before final budget as calculations are ongoing	NB
2.032		40,001 to 50,000	£1,471.00	*TBC before final budget as calculations are ongoing	NB
2.033		50,001 to 60,000	£1,811.00	*TBC before final budget as calculations are ongoing	NB
2.034		60,001 to 70,000	£1,940.00	*TBC before final budget as calculations are ongoing	NB
2.035		70,001 to 80,000	£2,152.00	*TBC before final budget as calculations are ongoing	NB
	Projects over £80,001 to be agreed on an individual basis				
2.036	Up to 8 new windows installed by a non FENSA installer	£157.00	*TBC before final budget as calculations are ongoing	NB	

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Reference	Description	25/26 Charges £	26/27 Charges £	VAT Code
	Over 8 new windows installed by a non FENSA installer	Based on the estimated cost of works - please refer to Table 3	*TBC before final budget as calculations are ongoing	
3	Built Environment (Including VAT)			
	Planning Services Fee (i.e history searches etc)			
3.001	Plans over A3 (Excludes VAT)	Per page	£9.00	STD
3.002	CON29R Standard Enquiries (Excludes VAT)	£143.50	£179.00	STD
3.003	CON29R Additional parcel of Land (Excludes VAT)	£20.50	£26.00	STD
3.004	CON 290 (Part II Optional enquiries) per question 4-21 (Excludes VAT)	£12.50	£16.00	STD
3.005	CON 290 (Part II Optional enquiries) per question 22 (Excludes VAT)	£41.00	£51.00	STD
3.006	Non-Standard enquiries (Excludes VAT)	£34.00	£42.00	STD
3.007	Admin fee for part CON29 & CON290 (Excludes VAT)	£14.50	£18.00	STD
3.008	House Naming	£56.50	£60.00	NB
3.009	Change Property Name	Existing postal Address	£60.00	NB
3.010	Allocating a name or number	Existing postal Address	£60.00	NB
3.011	Change of Commercial Address	Existing postal Address	£60.00	NB
3.012	Merging of multiple plots to one address	Existing postal Address	£60.00	NB
3.013	Providing a letter / schedule of certification of a single address	Address Confirmation	£30.00	NB
3.014	Issuing of a single address confirmation	Address Confirmation	£41.00	NB
3.015	Number of new plots on an existing street	New Developments not involving new street naming	£60.00 PER PLOT	NB
3.016	Numbering of block of flats on an existing street - up to 10 plots	New Developments not involving new street naming	£60.00 PER PLOT	NB
3.017	Numbering of block of flats on an existing street - 11+ plots	New Developments not involving new street naming	£698.00	NB
3.018	Naming and numbering of new properties including commercial building (1-5)	Developments requiring new street naming and numbering	£60.00 PER PLOT	NB
3.019	Naming and numbering of new properties including commercial building (6-15)	Developments requiring new street naming and numbering	£466.00	NB
3.020	Naming and numbering of new properties including commercial building (16-25)	Developments requiring new street naming and numbering	£698.00	NB
3.021	Naming and numbering of new properties including commercial building (26-75)	Developments requiring new street naming and numbering	£932.00	NB
3.022	Naming and numbering of new properties including commercial building (76-150)	Developments requiring new street naming and numbering	£1,164.00	NB
3.023	Naming and numbering of new properties including commercial building (151-250)	Developments requiring new street naming and numbering	£1,455.00	NB
3.024	Naming and numbering of new properties including commercial building (251-350)	Developments requiring new street naming and numbering	£1,746.00	NB
3.025	Naming and numbering of new properties including commercial building (351-500)	Developments requiring new street naming and numbering	£2,037.00	NB
3.026	Naming and numbering of new properties including commercial building (501+)	Developments requiring new street naming and numbering	£2,328.00	NB
3.027	New Street name required (1)	Developments requiring new street naming and numbering	£117.00	NB
3.028	New Street name required (2-5)	Developments requiring new street naming and numbering	£234.00	NB
3.029	New Street name required (6-10)	Developments requiring new street naming and numbering	£466.00	NB
3.030	New Street name required (11+)	Developments requiring new street naming and numbering	£582.00	NB
3.031	Charge for developer amending plans after naming and numbering has commenced		£234.00	NB
3.032	Failure to register a correct address via street naming and numbering may result in the need for retrospective application			NB
3.033	Enforcement action may be taken for the use of an incorrect or unregistered address			NB
3.034	Change of existing street name at residents' request	£336.00	£349.00	NB
3.035	Additional charge per property/unit	£39.50	£41.00	NB
4	Bus Station Departures (Royal Well)			
4.001	Bus departures, price per departure (local)	£0.90	£0.90	STD
4.002	Bus departures, price per departure (visitors)	£1.65	£1.65	STD
5	Car Parking Fines - Off Street			
	Penalty Charge Notices - Off Street			
5.001	Higher Band (e.g. parking in disabled bay (without badge)	Paid within 14 days	£35.00	NB
5.002	Higher Band	Paid after 14 days	£70.00	NB
5.003	Lower Band (e.g. overstays, failure to pay the parking charge or display a valid ticket)	Paid within 14 days	£25.00	NB
5.004	Lower Band	Paid after 14 days	£50.00	NB
6	Car Parking - Off Street (inclusive of VAT)			
6.001	Bath Parade	Up to 1 hr	£2.10	STD
6.002		Up to 2 hrs	£3.60	STD
6.003		Up to 3 hrs	£5.30	STD
6.004		Up to 4 hrs	£6.50	STD
6.005		Up to 6 hrs	£11.50	STD
6.006		Over 6 hrs	£13.60	STD
6.007	St George's Road	Up to 1 hr	£2.10	STD
6.008		Up to 2 hrs	£3.60	STD
6.009		Up to 3 hrs	£5.30	STD
6.010		Up to 4 hrs	£6.80	STD
6.011		Up to 6 hrs	£11.50	STD
6.012		Over 6 hrs	£13.60	STD
6.013	St James Street	Up to 1 hr	£2.10	STD
6.014		Up to 2 hrs	£3.60	STD
6.015		Up to 3 hrs	£5.30	STD
6.016		Up to 4 hrs	£6.80	STD
6.017		Up to 6 hrs	£11.50	STD
6.018		Over 6 hrs	£13.60	STD
6.019	Royal Well	Up to 1 hr	£2.10	STD
6.020		Up to 2 hrs	£3.60	STD
6.021		Up to 3 hrs	£5.30	STD
6.022		Up to 4 hrs	£6.80	STD
6.023				STD
6.024	Chelt Walk	Up to 1 hr	£2.10	STD
6.025		Up to 2 hrs	£3.60	STD
6.026		Up to 3 hrs	£5.30	STD
6.027		Up to 4 hrs	£6.80	STD
6.028		Over 4 hrs	£11.50	STD
6.029	High Street	Up to 2 hrs	£3.60	STD
6.030		Up to 3 hrs	£4.60	STD
6.031		Up to 4 hrs	£6.80	STD
6.032		Over 4 hrs	£11.50	STD
6.033	Sherborne Place	Up to 1 hr	£2.10	STD
6.034		Up to 2 hrs	£3.40	STD
6.035		Up to 3 hrs	£4.50	STD
6.036		Up to 4 hrs	£6.80	STD
6.037		Over 4 hrs	£11.50	STD
6.038	Bath Terrace	Up to 1 hr	£1.30	STD

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6.039		Up to 2 hrs	£1.90	STD
6.040		Up to 3 hrs	£2.50	STD
6.041		Over 3 hrs	£6.40	STD
6.042	Commercial Street	Up to 1 hr	£1.30	STD
6.043		Up to 2 hrs	£1.90	STD
6.044		Up to 3 hrs	£2.50	STD
6.045		Over 3 hrs	£6.50	STD
6.046	Coronation Square Local businesses only	Up to 1 hr	£0.30	STD
6.047		Up to 2 hrs	£0.50	STD
6.048		Up to 4 hrs	£1.10	STD
6.049		Over 4hrs	£2.20	STD
6.050	Town Centre East (formerly known as Grosvenor Terrace)	Up to 1 hr	£1.50	STD
6.051		Up to 2 hrs	£2.90	STD
6.052		Up to 3 hrs	£3.90	STD
6.053		Up to 4 hrs	£4.50	STD
6.054		Over 6 hrs	£8.00	STD
6.055	Phoenix Passage (West End)	Up to 1 hr	£1.50	STD
6.056		Up to 2 hrs	£2.80	STD
6.057		Up to 3 hrs	£4.00	STD
6.058		Up to 4 hrs	£6.30	STD
6.059		Up to 6 hrs	£9.50	STD
6.060		Over 6 hrs	£13.60	STD
6.061	Regent Arcade	after 5.30pm	£3.20	STD
6.062		Up to 1 hr	£2.20	STD
6.063		Up to 2 hrs	£3.60	STD
6.064		Up to 3 hrs	£5.30	STD
6.065		Up to 4 hrs	£6.80	STD
6.066		Up to 6 hrs	£11.50	STD
6.067		Up to 8 hrs	£15.80	STD
6.068		Over 8 hrs	£16.80	STD
6.069		Lost ticket	£15.80	STD
6.070				
6.071	Rodney Road	Up to 1 hr	£2.20	STD
6.072		Up to 2 hrs	£3.60	STD
6.073		Up to 3 hrs	£5.30	STD
6.074		Up to 4 hrs	£6.80	STD
6.075		Up to 6 hrs	£11.50	STD
6.075		Over 6 hrs	£13.60	STD
6.076	Pittville Pump Room	Up to 1 hr	£1.00	STD
6.077		Up to 2 hrs	£1.50	STD
6.078		Up to 3hrs	£2.00	STD
6.079		Over 3 hrs	£6.00	STD
6.080	St Georges Road	Up to 1 hr	£2.10	STD
6.081		Up to 2 hrs	£3.60	STD
6.082		Up to 3 hrs	£5.30	STD
6.083		Up to 4 hrs	£6.80	STD
6.084		Up to 6 hrs	£11.50	STD
6.085		Over 6 hrs	£13.60	STD
7	Car Parking - Off Street permits (inclusive of VAT)			
7.001	TCE permit Cheltenham Borough Homes / Cheltenham BID	£55 per month or £645 per annum	£55 per month or £645 per annum	STD
7.002	St Johns Primary School annual permit (pick-up set-down St James Street car park)	£14.20	£14.20	STD
8	Cemetery			
8.001	FEE for USE of CHAPEL for BURIAL at CHELTENHAM CEMETERY	£258.00	£270.00	EX
8.003	Over running allotted service time - Up to 10 minutes	£116.00	£120.00	EX
8.004	Over running allotted service time - Over 10 minutes	£279.00	£290.00	EX
8.005	Late or non cancellation of a booking less than 5 working days' notice	£116.00	£120.00	EX
	Obitus (New Revised Service Offer)			
8.006	Halo Photo (Single Image)	£0.00	£0.00	STD
8.007	Basic Slideshow	£45.00	£52.00	STD
8.008	Music Slideshow	£70.00	£77.00	STD
8.009	Themed Tribute	£95.00	£95.00	STD
8.010	Extra Single Photo	£12.00	£10.00	STD
8.011	Family Supplied Video/Tribute	£25.00	£34.00	STD
8.016	Live & On Demand (Stream Live & Watch On Demand for 28 Days + Option to Download)	£49.00	£56.00	STD
8.018	DVD/USB/Blu-Ray/Audio CD Keepsake	£55.00	£55.00	STD
8.019	Video Book Keepsake	£95.00	£100.00	STD
8.020	Memory Box Keepsake	£130.00	£130.00	STD
8.021	Second Copies DVD / USB	£28.00	£32.00	STD
8.022	Second Copies Video Book	n/a	£75.00	STD
8.023	Second Copies Memory Box	n/a	£100.00	STD
8.024	Personalisation (Tributes)	n/a	£22.00	STD
8.025	Extra Tribute Photos (25 Photos)	n/a	£22.00	STD
8.026	Late Fee	n/a	£22.00	STD
8.027	Digital Download Add-on	n/a	£10.00	STD
8.028	Digital Download Stand Alone	n/a	£50.00	STD
	<i>*Change in Products and services so new fees and charges have been created (Above)</i>			
	BURIAL FEES (Not liable to VAT)			
	NEW PURCHASE (Lawn Garden) GRAVES			
8.029	Exclusive Right of Burial 75 years	£1,745.00	£1,810.00	NB
8.030	Exclusive Right of Burial 100 years	£2,301.00	£2,390.00	NB
	NEW PURCHASE (Traditional) Graves			
8.031	Exclusive Right of Burial 75 years	£2,181.00	£2,260.00	NB
8.032	Exclusive Right of Burial 100 years	£2,877.00	£2,990.00	NB
8.033	NEW PURCHASE (Heritage) Grave			
8.034	Exclusive Right of Burial 100 years	£1,500.00	£1,560.00	NB
	NEW PURCHASE CREMATION GRAVES			
8.035	Exclusive Right of Burial 75 years	£1,108.00	£1,150.00	NB
8.036	Exclusive Right of Burial 100 years	£1,464.00	£1,520.00	NB
	CHILD'S GRAVE (not available at Charlton Kings Cemetery)			
8.037	Exclusive Right of Burial 75 years	£644.00	£670.00	NB
8.038	Exclusive Right of Burial 100 years	£851.00	£880.00	NB
	INTERMENT FEES			
	FEES to OPEN EXISTING PLOT (Interment Fee)			
8.039	Open for single interment	£973.00	£1,010.00	NB
8.040	Open for double interment	£1,218.00	£1,260.00	NB
8.041	Open for ashes	£253.00	£260.00	NB
8.042	Two sets of cremated remains interred at same time - with or without appointment	£306.00	£320.00	NB

Appendix 7: Provisional Fees and Charges 2026/27

Reference	Description	25/26 Charges £	26/27 Charges £	VAT Code
8.043	For a single set of cremated remains placed within the coffin of a full burial	£45.00	£50.00	NB
8.044	Coffin surcharge	£356.00	£370.00	NB
8.045	Immediate witnessed backfill surcharge	£356.00	£370.00	NB
8.046	PRE-PURCHASE of (Heritage) Grave Exclusive Right of Burial 100 years	£2,000.00	£2,080.00	NB
8.047	PRE-PURCHASE of ASHES GRAVES Exclusive Right of Burial 75 years	£1,306.00	£1,360.00	NB
8.048	Exclusive Right of Burial 100 years	£1,660.00	£1,720.00	NB
8.049	Renew or extend Exclusive Right of Burial 25 years (Adult Grave)	£629.00	£650.00	NB
8.050	Renew or extend Exclusive Right of Burial 25 years (Childs grave)	£215.00	£220.00	NB
8.051	Renew or extend Exclusive Right of Burial 25 years Cremated Remains Grave	£369.00	£380.00	NB
	<i>*Removal of 50 years - Min term is now 75 years</i>			
	MONUMENTS, HEADSTONES, VASES and TABLETS (Not liable to VAT) For the Right to Erect or place on a Grave or Vault in respect of which an Exclusive Right of Burial has been granted.			
8.053	New memorial on an adult grave	£353.00	£370.00	EX
8.054	New memorial on a child's grave	£146.00	£150.00	EX
8.055	Ashes grave memorial	£146.00	£150.00	EX
8.056	Additional Inscriptions or replacement of memorial	£146.00	£150.00	EX
9	Contaminated Land Fees (Exclusive of VAT)			
9.001	Contaminated land and pollution searches - standard service - response within 20 working days	£184.00 Standard Service (response within 20 working days)	£195.00 Standard Service (response within 20 working days)	STD
9.002	Contaminated land and pollution searches - expedited service - response within 10 working days	£274.00 Expedited Service (response within 10 working days)	£282.00 Expedited Service (response within 10 working days)	STD
10	Council Tax/NNDR			
10.001	Legal Fees			
10.001	Costs charged for summonses to court for non-payment of Council Tax	£60.00	£60.00	NB
10.002	Costs charged for summonses to court for non-payment of NNDR	£85.00	£85.00	NB
11	Cremations			
11.001	ADULT SERVICE - CLASSIC 35 minutes service	£1,145.00	£1,230.00	EX
11.002	Medical Referee Fee	£25.00	£25.00	EX
11.003	ADULT CREMATION - Direct Cremation	£400.00	£430.00	EX
11.004	ADULT CREMATION SUNRISE 15 minutes service	£693.00	£740.00	EX
11.005	ADULT CREMATION ~ Direct Plus (Direct cremation + overnight storage of coffin)	£440.00	£470.00	EX
11.006	Cremate Body Parts	£55.00	£60.00	EX
11.007	USE of ORGAN (no longer included in cremation fee)	£36.00	£40.00	EX
11.008	BOOK of REMEMBRANCE 2 Line Entry	£82.00	£90.00	STD
11.009	3 Line Entry	£109.00	£110.00	STD
11.010	4 Line Entry	£135.00	£140.00	STD
11.011	5 Line Entry	£158.00	£160.00	STD
11.012	6 Line Entry	£185.00	£190.00	STD
11.013	7 Line Entry	£210.00	£220.00	STD
11.014	8 Line Entry	£237.00	£250.00	STD
11.015	Crest, Badge or Floral Emblem - with 5 Line Entry	£276.00	£290.00	STD
11.016	Crest, Badge or Floral Emblem with 8 Line Entry	£353.00	£370.00	STD
11.017	Full Heraldic Device with 8 Line Entry	£393.00	£410.00	STD
11.018	REMEMBRANCE CARDS with COPY of INSCRIPTION (inclusive of VAT) (Only in conjunction with an Entry in the Book of Remembrance)	£65.00	£70.00	STD
11.019	2 Line Entry	£90.00	£90.00	STD
11.020	3 Line Entry	£116.00	£120.00	STD
11.021	4 Line Entry	£142.00	£150.00	STD
11.022	5 Line Entry	£167.00	£170.00	STD
11.023	6 Line Entry	£194.00	£200.00	STD
11.024	7 Line Entry	£218.00	£230.00	STD
11.025	8 Line Entry	£209.00	£220.00	STD
11.026	Crest, Badge or Floral Emblem with 5 Line Entry	£286.00	£300.00	STD
11.027	Crest, Badge or Floral Emblem with 8 Line Entry	£326.00	£340.00	STD
11.028	Full Heraldic Device with 8 Line Entry			
11.029	MINIATURE BOOK of REMEMBRANCE with COPY of INSCRIPTION (inclusive of VAT) (Only in conjunction with an Entry in the Book of Remembrance) Note: Each Additional inscription in the miniature book will be as remembrance card prices	£82.00	£90.00	STD
11.030	2 Line Entry	£109.00	£110.00	STD
11.031	3 Line Entry	£134.00	£140.00	STD
11.032	4 Line Entry	£158.00	£160.00	STD
11.033	5 Line Entry	£185.00	£190.00	STD
11.034	6 Line Entry	£210.00	£220.00	STD
11.035	7 Line Entry	£237.00	£250.00	STD
11.036	8 Line Entry	£276.00	£290.00	STD
11.037	Crest, Badge or Floral Emblem - with 5 Line Entry	£353.00	£370.00	STD
11.038	Crest, Badge or Floral Emblem with 8 Line Entry	£393.00	£410.00	STD
11.039	Full Heraldic Device with 8 Line Entry			
11.040	BRONZE MEMORIAL KERB, SEAT and TREE PLAQUES Kerb Plaque (153mm x 102mm) (6" x 4") for 10 years	£363.00	£380.00	EX
11.041	Memorial Tree Plaque (230mm x 153mm) (9" x 6")	£796.00	£800.00	EX
11.042	Memorial Seat Plaque additional or replacement	£340.00	£350.00	EX
11.043	Reservation of Kerb Plaque Space in the Gardens of Remembrance - not refundable. (not liable to VAT)	£108.00	£110.00	EX
11.044	Renovate plaques for kerb, tree, bench or Recordia Wall	£101.00	£110.00	STD
11.045	RECORDIA WALL MEMORIAL PLAQUE in the GARDENS of REMEMBRANCE at CHARLTON KINGS CEMETERY			
11.046	Wall Plaque (153mm x 102mm) (6" x 4")	£613.00	£640.00	EX
11.047	Reservation of Plaque Space (not liable to VAT)	£108.00	£110.00	EX
11.048	BABY REMEMBRANCE GARDEN MEMORIAL PLAQUES 6" x 3" 10 years	£261.00	£270.00	EX
11.049	7.25" x 3" 10 years	£318.00	£330.00	EX
11.050	8.5" x 3" 10 years	£375.00	£390.00	EX
11.051	8.5" x 3" plus design 10 years	£426.00	£440.00	EX
11.052	9.75" x 3" 10 years	£429.00	£450.00	EX
11.053	9.75" x 3" plus design 10 years	£481.00	£500.00	EX
11.054	11" x 3" 10 years	£481.00	£500.00	EX
11.055	11" x 3" plus design 10 years	£536.00	£560.00	EX
11.056	BABY REMEMBRANCE GARDEN MEMORIAL PLAQUES RENEWAL additional 10 years lease	£170.00	£180.00	EX
11.057	VASE BLOCK Vase Block (Single Inscription) 10 years	£643.00	£670.00	EX
11.058	Reservation of Vase Block with 10 years lease	£643.00	£670.00	EX
11.059	Additional 10 years lease	£256.00	£270.00	EX
11.060	Repaint lettering	£83.00	£90.00	STD
11.061	Additional Fee (1st or 2nd inscription, casket & appointment)	£430.00	£450.00	STD

Appendix 7: Provisional Fees and Charges 2026/27

Reference	Description	25/26 Charges £	26/27 Charges £	VAT Code
11.059 11.060	TREE BLOCK Tree Block 20 years lease	£1,413.00	£1,470.00	EX
	Additional 20 year lease	£576.00	£600.00	EX
	Additional Fee (1st or 2nd inscription, casket & appointment)	£507.00	£530.00	EX
11.061 11.062 11.063 11.064 11.065	BELOW GROUND SANCTUM VAULT Below ground vault - large enough to accept two sets of cremated remains (20 years lease)	£2,091.00	£2,170.00	EX
	Reservation with 20 years lease	£2,091.00	£2,170.00	EX
	Additional 10 year lease	£385.00	£400.00	EX
	Photograph/Design additional charge	£131.00	£140.00	EX
	Additional Fee (1st or 2nd inscription, casket & appointment)	£507.00	£530.00	EX
11.066 11.067 11.068 11.069 11.070	ABOVE GROUND NICHE Above ground niche - two sets of ashes 20 year lease inc first casket, first inscription and flower holder	£1,847.00	£1,920.00	EX
	Reservation with 20 years lease	£1,847.00	£1,920.00	EX
	Additional 10 year lease	£385.00	£400.00	EX
	Photograph/Design additional charge	£131.00	£140.00	EX
	Additional Fee (1st or 2nd inscription, casket & appointment)	£564.00	£590.00	EX
ADDITIONAL FEE FOR NICHE/VAULT/BLOCKS				
Inscription ~ either second OR first if purchased in reserve on Vase Block/Boulder Block/Niche/Vault				
11.071 11.072 11.073	LEAF BLOCK Immediate use to include 20 years lease	£1,255.00	£1,300.00	EX
	Reservation to include 20 years lease	£1,255.00	£1,300.00	EX
	Renewal of lease for additional 10 years	£461.00	£480.00	EX
11.074 11.075 11.076 11.077 11.078	LEAF BLOCK - ABOVE GROUND NICHE Immediate use large niche for two sets of ashes 20 years lease	£1,724.00	£1,790.00	EX
	Reservation large niche for two sets of ashes 20 years lease	£1,724.00	£1,790.00	EX
	Renewal of lease for additional 10 years large leaf block niche	£461.00	£480.00	EX
	Dandelion ashes urn	£90.00	£90.00	EX
	Additional Fee (1st or 2nd inscription, casket & appointment)	£579.00	£600.00	EX
11.079 11.080	POND MARKERS ~ no longer available to purchase - only add to existing purchased memorial Renewal of lease for additional 20 years - Pond Marker above ground niche	£462.00	£480.00	EX
	Large memorial tablet including inscription	£612.00	£640.00	EX
	Additional Fee (1st or 2nd inscription, casket & appointment)	£579.00	£600.00	EX
11.081 11.082 11.083	MEMORIAL BENCH Provision of 4ft bench	£1,032.00	£800.00	EX
	Provision of a council sanctioned hardwood 5 foot bench inc plaque, hard standing, fixing for lease period of 20 years	£1,413.00	£900.00	EX
	Provision of a council sanctioned hardwood 6 foot bench inc plaque, hard standing, fixing for lease period of 20 years	£1,558.00	£1,000.00	EX
FEES for SCATTERING/INTERRING CREMATION ASHES SCATTER in GARDENS of REMEMBRANCE or ON A GRAVE				
11.084	Cremated at Cheltenham - no appointment	£45.00	£50.00	STD
11.085	Cremated at Cheltenham - by appointment	£90.00	£90.00	STD
11.086	Cremated Elsewhere - with or without appointment	£115.00	£120.00	STD
11.087	Double Scattering if both sets cremated elsewhere - with or without appointment	£160.00	£170.00	STD
MISCELLANEOUS CHARGES				
11.088	Search Fee	£21.00	£20.00	STD
11.089	Casket single	£77.00	£80.00	STD
11.090	Casket double	£109.00	£110.00	STD
11.091	Transfer of Grave Ownership	£61.00	£70.00	STD
11.092	Scattering tube	£18.96	£20.00	STD
11.093	Plastic vase	£3.00	£3.00	STD
11.094	Weighted metal flower holder	£12.27	£13.00	STD
11.095	Memorial Wipes	£1.00	£1.00	STD
11.096	Use of chapel for memorial service where burial or cremation taking place elsewhere	£449.35	£470.00	STD
11.097	Exhumation of ashes including oversized casket	£403.63	£420.00	STD
11.098 11.099	APPLEBY HEARTS Purchase lease for Appleby Heart inc memorial	£2,230.00	£2,320.00	STD
	Additional Fee (1st or 2nd inscription, casket & appointment)	£670.00	£700.00	STD
11.100 11.101	TOADSTOOLS Purchase 10 year lease inc inscription	£306.63	£320.00	STD
	Renewal of 10 year lease	£168.00	£170.00	STD
11.102	General Admin fee	£61.00	£70.00	STD
11.103 11.104	BARBICAN KERB BLOCK Purchase 20 year lease incl inscription		£600.00	STD
	Renewal of 20 year lease		£250.00	STD
11.105	HIGHDOWN URN Purchase 20 year lease		£300.00	STD
11.106 11.107 11.108 11.109 11.110 11.111 11.112 11.113 11.114 11.115 11.116 11.117	TRIBUTES Heart memory keepsake including metal stand		£80.00	STD
	Agate memory stone		£70.00	STD
	Eternity candle		£60.00	STD
	Tribute box - Small		£50.00	STD
	Tribute box - Medium		£60.00	STD
	Tribute box - Large		£60.00	STD
	Photo frame Oak finish - Micro		£70.00	STD
	Photo frame Oak finish - Mini		£80.00	STD
	Photo frame Oak finish - Midi		£90.00	STD
	Photo frame Oak finish - Maxi		£100.00	STD
	Memory Bear - with a choice of white, pink or blue ribbon		£70.00	STD
	Engraving - per side		£10.00	STD
12	Electoral Registration			
SALE OF PUBLICATIONS				
12.001	Register of Electors - hardcopy	Varies	Varies	NB
12.002	Data for Register of Electors - hardcopy	Varies	Varies	NB
Plus cost of actual postage if applicable (can be emailed)				
Cost set down in legislation.				
Labels i.e. names & house addresses for parties				
Rare occurrence & cost set down in legislation.				
12.003	Street Index	£20.00	£20.00	NB
12.004	Data for Street Index	£23.00	£23.00	NB
Plus cost of actual postage if applicable (can be emailed)				
12.005	Marked copies of Polling Station Registers - (cost set down in legislation)	Varies	Varies	NB
13	Food Safety Fees (exclusive of VAT)			
13.001	Primary Authority Partnerships - set up costs	£90.00 x hrs spent	£93 x hrs spent	STD
13.002	Copies of any reports, preparation of statements etc (non commercial)	£90.00 x hrs spent	£90.00 x hrs spent	STD
13.003	Advice and consultancy - primary authority related	£90.00 x hrs spent	£90.00 x hrs spent	STD
13.004	Food Hygiene Rating Scheme requested revisits	£225.00	£270.00	NB
13.005	Gain and Retain a Rating of 5	£90.00 x hrs spent	£90.00 x hrs spent	STD

Appendix 7: Provisional Fees and Charges 2026/27

Reference	Description		25/26 Charges £	26/27 Charges £	VAT Code
13.006	Food safety/hygiene advice and consultancy (excluding Primary Authority Partnerships)		£90.00 x hrs spent	£90.00 x hrs spent	STD
13.007	Health Certificates and attestations		£80.00 x hrs spent or part thereof	£90.00 x hrs spent	STD
14	Health & Safety Fees (exclusive of VAT)				
14.001	Tattoo Hygiene Rating Scheme	Inspection and rating of premises	£270.00	£288.00	STD
14.002		Annual inspection of premises	£270.00	£288.00	STD
14.003		Re-rating of premises upon request from business	£225.00	£288.00	STD
14.004	Formulation of any reports, preparation of statements etc		£90.00 x hrs spent	£90.00 x hrs spent	STD
14.005	Health and Safety advice and consultancy		£90.00 x hrs spent	£90.00 x hrs spent	STD
	Beauty Registration Pre-Application Fees				
14.006	Soft/advisory visit		£90.00 x hrs spent	£90.00 x hrs spent	STD
14.007	Typed report following soft/advisory visit		£90.00 x hrs spent	£90.00 x hrs spent	STD
14.008	Telephone advice		£90.00 x hrs spent	£90.00 x hrs spent	STD
16	Licence Fees				
	Beauty Registration Fees: Acupuncture, tattooing, electrolysis and skin piercing				
16.001	Personal licence		£134.00	£138.00	NB
16.002	Premises licence		£134.00	£138.00	NB
16.003	Replacement or reissued certificate		£20.50	£36.00	NB
16.004	Variation of registration including certificate		£63.00	£65.00	NB
	Animal boarding establishments Kennel/cattery/homeboarding/Day care				
16.005	License application and issue		£600.00	£623.00	NB
	Dangerous wild animals (excluding veterinary fees)				
16.006	New Application		£669.00	£695.00	NB
16.007	Renewal		£665.00	£690.00	NB
	Dog Breeding (excluding veterinary fees)				
16.008	New Application	1st Stage	£590.00	£612.00	NB
16.009		2nd Stage	£75.00	£78.00	NB
16.010		Total	£665.00	£690.00	NB
16.011	Replacement or reissued certificate (animal licensing)		£20.50	£21.00	NB
16.012	Variation of licence including certificate		£90.00 x hrs spent	£90.00 x hrs spent	NB
	GAMBLING ACT 2005 - Bingo Club				
16.013	New application	min	£3,295.79	£3,421.00	NB
16.014	Annual fee	min	£944.22	£980.00	NB
16.015	Application to vary	min	£1,650.71	£1,713.00	NB
16.016	Application to transfer	min	£1,130.37	£1,173.00	NB
16.017	Application for reinstatement	min	£1,130.37	£1,173.00	NB
16.018	Application for provisional statement	min	£3,295.79	£3,421.00	NB
16.019	Licence application (provisional statement holders)	min	£1,130.37	£1,173.00	NB
16.020	Copy licence	min	£25.00	£25.00	NB
16.021	Notification of change	min	£40.00	£40.00	NB
	GAMBLING ACT 2005 - Betting Premises Exc. Track				
16.022	New application	min	£2,828.17	£2,936.00	NB
16.023	Annual fee	min	£565.19	£587.00	NB
16.024	Application to vary	min	£1,411.84	£1,465.00	NB
16.025	Application to transfer	min	£1,130.37	£1,173.00	NB
16.026	Application for reinstatement	min	£1,130.37	£1,173.00	NB
16.027	Application for provisional statement	min	£2,828.17	£2,936.00	NB
16.028	Licence application (provisional statement holders)	min	£1,130.37	£1,173.00	NB
16.029	Copy licence	min	£25.00	£25.00	NB
16.030	Notification of change	min	£40.00	£40.00	NB
	GAMBLING ACT 2005 - Track				
16.031	New application	min	£2,353.82	£2,443.00	NB
16.032	Annual fee	min	£944.22	£980.00	NB
16.033	Application to vary	min	£1,176.35	£1,221.00	NB
16.034	Application to transfer	min	£898.24	£932.00	NB
16.035	Application for reinstatement	min	£898.24	£932.00	NB
16.036	Application for provisional statement	min	£2,353.82	£2,443.00	NB
16.037	Licence application (provisional statement holders)	min	£898.24	£932.00	NB
16.038	Copy licence	min	£25.00	£25.00	NB
16.039	Notification of change	min	£40.00	£40.00	NB
16.040	Temporary Use Notice	min	£500.00	£500.00	NB
16.041	Temporary Use Notice - copy	min	£25.00	£25.00	NB
	GAMBLING ACT 2005 - Family Entertainment Centre				
16.042	New application	min	£1,885.07	£1,957.00	NB
16.043	Annual fee	min	£708.72	£735.00	NB
16.044	Application to vary	min	£944.22	£980.00	NB
16.045	Application to transfer	min	£898.24	£932.00	NB
16.046	Application for reinstatement	min	£895.47	£930.00	NB
16.047	Application for provisional statement	min	£1,885.07	£1,957.00	NB
16.048	Licence application (provisional statement holders)	min	£898.24	£932.00	NB
16.049	Copy licence	min	£25.00	£25.00	NB
16.050	Notification of change	min	£40.00	£40.00	NB
	GAMBLING ACT 2005 - Adult Gaming Centre				
16.051	New application	min	£1,885.07	£1,957.00	NB
16.052	Annual fee	min	£944.22	£980.00	NB
16.053	Application to vary	min	£944.22	£980.00	NB
16.054	Application to transfer	min	£1,130.37	£1,173.00	NB
16.055	Application for reinstatement	min	£1,130.37	£1,173.00	NB
16.056	Application for provisional statement	min	£1,885.07	£1,957.00	NB
16.057	Licence application (provisional statement holders)	min	£1,130.37	£1,173.00	NB
16.058	Copy licence	min	£25.00	£25.00	NB
16.059	Notification of change	min	£40.00	£40.00	NB
	GAMBLING ACT 2005 - Large Casino				
16.060	New application	min	£9,417.52	£9,775.00	NB
16.061	Annual fee	min	£9,417.52	£9,775.00	NB
16.062	Application to vary	min	£4,709.88	£4,889.00	NB
16.063	Application to transfer	min	£2,025.25	£2,102.00	NB
16.064	Application for reinstatement	min	£2,025.25	£2,102.00	NB
16.065	Application for provisional statement	min	£9,417.52	£9,775.00	NB
16.066	Licence application (provisional statement holders)	min	£4,709.88	£4,889.00	NB
16.067	Copy licence	min	£25.00	£25.00	NB
16.068	Notification of change	min	£40.00	£40.00	NB
	GAMBLING ACT 2005 - Small Casino				
16.069	New application	min	£3,532.41	£3,667.00	NB
16.070	Annual fee	min	£5,887.35	£6,111.00	NB
16.071	Application to vary	min	£4,121.15	£4,278.00	NB
16.072	Application to transfer	min	£1,177.47	£1,222.00	NB
16.073	Application for reinstatement	min	£1,177.47	£1,222.00	NB
16.074	Application for provisional statement	min	£5,887.35	£6,111.00	NB
16.075	Licence application (provisional statement holders)	min	£4,121.15	£4,278.00	NB
16.076	Copy licence	min	£25.00	£25.00	NB
16.077	Notification of change	min	£40.00	£40.00	NB
	GAMBLING ACT 2005 - Permits (fee fixed by statute)				
16.078	FEC gaming machine Application fee		£300.00	£300.00	NB
16.079	Renewal fee		£300.00	£300.00	NB
16.080	Transitional application fee		£100.00	£100.00	NB

Appendix 7: Provisional Fees and Charges 2026/27

Reference	Description	25/26 Charges £	26/27 Charges £	VAT Code	
16.081	Prize Gaming Application fee	£300.00	£300.00	NB	
16.082	Renewal fee	£100.00	£100.00	NB	
16.083	Transitional application fee	£100.00	£100.00	NB	
16.084	FEC permits change of name	£25.00	£25.00	NB	
16.085	copy of permit	£15.00	£15.00	NB	
16.086	Prize gaming permits change of name	£25.00	£25.00	NB	
16.087	copy of permit	£15.00	£15.00	NB	
16.088	Notification of intention to make (up to 2) gaming machines available	£50.00	£50.00	NB	
Licensed premises gaming machine permits (more than 2 gaming machines)					
16.089	Application existing operator	£100.00	£100.00	NB	
16.090	Application new operator	£150.00	£150.00	NB	
16.091	Variation of permit	£100.00	£100.00	NB	
16.092	Transfer of permit	£25.00	£25.00	NB	
16.093	Change of name on permit	£25.00	£25.00	NB	
16.094	Copy of permit	£15.00	£15.00	NB	
16.095	Annual fee	£50 payable with 30 days of issue then annually on anniversary of issue	£50 payable with 30 days of issue then annually on anniversary of issue	NB	
GAMBLING ACT 2005 - Club gaming and club machine permits (fee fixed by statute)					
16.096	Application existing operator	£100.00	£100.00	NB	
16.097	Application holder of club premises cert	£100.00	£100.00	NB	
16.098	Application new applicant	£200.00	£200.00	NB	
16.099	Renewal (every 10 years)	£200 (£100 for club premises certificate holder)	£200 (£100 for club premises certificate holder)	NB	
16.100	Variation of permit	£100.00	£100.00	NB	
16.101	Copy of permit	£15.00	£15.00	NB	
16.102	Annual fee	£50 payable with 30 days of issue then annually on anniversary of issue	£50 payable with 30 days of issue then annually on anniversary of issue	NB	
Hackney carriage and private hire					
16.103	Vehicle licences initial - Electronic	£255.83	£265.00	NB	
16.104	Vehicle licences renewal - Electronic	£255.83	£265.00	NB	
16.105	Vehicle transfer or change	£115.50	£120.00	NB	
Driver licences					
16.106	Private hire - 3 year Initial Application - Electronic	£282.32	£293.00	NB	
16.107	Hackney carriage - 3 year Initial application - Electronic	£282.32	£293.00	NB	
16.108	Private hire - Three yearly Renewal - Electronic	£282.32	£293.00	NB	
Private hire operators licences (5 year licence)					
16.109	Licence (Micro)	Up to 3 cars	£1,590.70	£1,651.00	NB
16.110	Licence (Small)	4 - 10 cars	£1,915.36	£1,988.00	NB
16.111	Licence (Medium)	11 - 30 cars	£5,129.96	£5,325.00	NB
16.112	Licence (Large)	31 + cars	£7,156.96	£7,429.00	NB
Miscellaneous					
16.113	Plate brackets	£15.25	£16.00	NB	
16.114	Replacement drivers badge	£15.25	£16.00	NB	
16.115	Replacement window badge	£15.25	£16.00	NB	
16.116	Window pouch	£6.35	£7.00	NB	
16.117	Replacement licence	£19.06	£20.00	NB	
16.118	Replacement licence (change of circumstances) - per licence	£19.06	£20.00	NB	
16.119	Loan of temporary top light	45.00 per week	45.00 per week	NB	
16.120	English Proficiency Test	£49.50	£49.50	NB	
16.121	Hackney carriage and Private Hire local knowledge test	£44.46	£46.00	NB	
16.122	Taxi/PH Safeguarding Training	£44.86	£47.00	NB	
16.123	Safeguarding + local knowledge test	£88.59	£92.00	NB	
16.124	Independent safeguarding Authority CRB check (from July 2010)	£95.92	£99.00	NB	
16.125	Enhanced DBS check (fee not refundable)	£77.50	£77.50	NB	
16.126	Plate exemption Application	£63.53	£64.00	NB	
16.127	Plate Clips (for 4 clips)	£3.18	£3.30	NB	
16.128	Application to Approve External Advertising	£63.53	£66.00	NB	
16.129	Advance Booking Only Sticker (each)	£1.91	£2.00	NB	
16.130	Change from PHD to HCD - Administration Fee	£50.82	£53.00	NB	
16.131	APLH - Attendance – full day's training	£95.00	£99.00	NB	
16.132	APLH - Resitting written assessment	£60.00	£60.00	NB	
16.133	ALPH - online learning only	£60.00	£62.00	NB	
16.134	Bus lane sd sticker		£5.00	NB	
Replacement vehicle plates					
16.135	- hackney carriage	£25.41	£26.00	NB	
16.136	- private hire	£25.41	£26.00	NB	
GAMBLING ACT 2005 - Lotteries (fee fixed by statute)					
16.137	Initial registration	£40.00	£40.00	NB	
16.138	Renewal	£20.00	£20.00	NB	
Distributing free printed and promotional material					
16.139	5 points	£69.54	£72.00	NB	
16.140	6 -10 points	£232.65	£241.00	NB	
16.141	11-15 points	£331.27	£343.00	NB	
16.142	16+ points	£464.03	£482.00	NB	
Advertising structures					
16.143	Administration fee not refundable for unsuccessful applicants	£146.37	£152.00	NB	
Information structures					
16.144	Administration fee (not refundable for unsuccessful applicants)– charity/not for profit	£69.54	£72.00	NB	
16.145	Administration fee (not refundable for unsuccessful applicants)– commercial	£189.66	£197.00	NB	
16.146	Charity/not for profit- £/sqm obstructed (in addition to administration fee)	£12.64	£13.00	NB	
16.147	Commercial - £/sqm obstructed (in addition to administration fee)	£37.93	£39.00	NB	
16.148	Advertising structures (new and renewal)	£132.76	£138.00	NB	
Removal and storage of A boards					
16.149	Removal cost	n/a	£150.00	NB	
16.150	Storage costs £1 per day	n/a	£1 per day	NB	
Zoos					
16.151	New	£90.00 x hrs spent	£90.00 x hrs spent	NB	
16.152	Renewal	£90.00 x hrs spent	£90.00 x hrs spent	NB	
16.153	New s14(2) dispensation	£90.00 x hrs spent	£90.00 x hrs spent	NB	
16.154	Renewal s14(2) dispensation	£90.00 x hrs spent	£90.00 x hrs spent	NB	
16.155	Transfer Replacement of Licence (Zoo)	£90.00 x hrs spent	£90.00 x hrs spent	NB	
16.156	Variation of licence including certificate (Zoo)	£90.00 x hrs spent	£90.00 x hrs spent	NB	
16.157	Primate licence	1st Stage	£329.00	NB	
16.158		2nd Stage	£136.00	NB	
16.159		Total	£465.00	NB	
Animal Activities Licensing Pre-application Advice					
16.160	Advisory visit	£90.00 x hrs spent	£90.00 x hrs spent	NB	
16.161	Typed report (following advisory visit)	£90.00 x hrs spent	£90.00 x hrs spent	NB	
16.162	Check & send service (validation checks & submitting your pre-app to consultees for comment etc)	£181.00	£188.00	NB	
The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018					
Total fee include application and issue fee - does not include any required veterinary fees, supplementary fees etc under Regulation 13					
16.163	Selling animals as pets	1st stage	£624.00	£625.00	NB
16.164		2nd stage	£75.00	£78.00	NB
16.165		Total application fee	£699.00	£703.00	NB
16.166	Renewal with NO change to documented system	1st stage	£624.00	£625.00	NB

Appendix 7: Provisional Fees and Charges 2026/27

Reference	Description	25/26 Charges £	26/27 Charges £	VAT Code
16.167	2nd stage	£75.00	£78.00	NB
16.168	Total	£699.00	£703.00	NB
16.169	Hiring out Horses			
16.170	1st stage	£603.00	£625.00	NB
16.171	2nd stage	£75.00	£78.00	NB
	Total application fee	£679.00	£703.00	NB
16.172	Renewal with NO change to documented system			
16.173	1st stage	£603.00	£625.00	NB
16.174	2nd stage	£75.00	£78.00	NB
	Total	£679.00	£703.00	NB
16.175	Exhibition of animals based in Local Authority Area			
16.176	1st stage	£485.00	£503.00	NB
16.177	2nd stage	£115.00	£119.00	NB
	Total application fee	£602.00	£622.00	NB
16.178	Renewal with NO change to documented system			
16.179	1st stage	£485.00	£503.00	NB
16.180	2nd stage	£115.00	£119.00	NB
	Total	£602.00	£622.00	NB
The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018 - Other Fees				
16.181	Star Re-Rating	£126.00	£131.00	NB
16.182	Star Re-Rating - Arrangers head office	£97.00	£101.00	NB
16.183	Star Re-Rating - Arranger Host	£121.00	£126.00	NB
16.184	Variation Fee (no visit required)	90 x hrs spent	90 x hrs spent	NB
16.185	Variation Fee (excluding Animal Boarding and Animal Exhibiting) - visit required	90 x hrs spent	90 x hrs spent	NB
16.186	Variation Fee for Animal Boarding and Animal Exhibiting (visit required)	90 x hrs spent	90 x hrs spent	NB
16.187	Hard copy of licence	£22.50	£23.00	NB
Premises licences				
16.188	New application & variation			
16.189	Band A	£100.00	£100.00	NB
16.190	Band B	£190.00	£190.00	NB
16.191	Band C	£315.00	£315.00	NB
16.192	Band D	£450.00	£450.00	NB
	Band E	£635.00	£635.00	NB
The Government has used the non-domestic rateable value (NDRV) as the means of allocating premises to fee bands. NDRV is considered the fairest method of allocating fee bands because it:				
16.193	Application for minor variation of licence (fixed by statute)	£89.00	£89.00	NB
16.194	Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises.			
	Band D x2	£900.00	£900.00	NB
16.195	Band E x3	£1,905.00	£1,905.00	NB
16.196	Annual charge *			
16.197	Band A	£70.00	£70.00	NB
16.198	Band B	£180.00	£180.00	NB
16.199	Band C	£295.00	£295.00	NB
16.200	Band D	£320.00	£320.00	NB
	Band E	£350.00	£350.00	NB
16.201	Annual charge multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises.			
	Band D x2	£640.00	£640.00	NB
16.202	Band E x3	£1,050.00	£1,050.00	NB
Club premises certificates				
16.203	New application and variation			
16.204	Band A	£100.00	£100.00	NB
16.205	Band B	£190.00	£190.00	NB
16.206	Band C	£315.00	£315.00	NB
16.207	Band D	£450.00	£450.00	NB
	Band E	£635.00	£635.00	NB
16.208	Annual Charge			
16.209	Band A	£70.00	£70.00	NB
16.210	Band B	£180.00	£180.00	NB
16.211	Band C	£295.00	£295.00	NB
16.212	Band D	£320.00	£320.00	NB
	Band E	£350.00	£350.00	NB
*There are additional fees for premises licence applications, and the annual fee for exceptionally large scale events (5,000+), unless certain conditions apply. Please read Regulation 4(4) and 4(5) of The Licensing Act 2003 (Fees) Regulations 2005				
Additional Premises Licence fee				
16.213	Number in attendance at any one time	5,000 to 9,999	£1,000.00	NB
16.214		10,000 to 14,999	£2,000.00	NB
16.215		15,000 to 19,999	£4,000.00	NB
16.216		20,000 to 29,999	£8,000.00	NB
16.217		30,000 to 39,999	£16,000.00	NB
16.218		40,000 to 49,999	£24,000.00	NB
16.219		50,000 to 59,999	£32,000.00	NB
16.220		60,000 to 69,999	£40,000.00	NB
16.221		70,000 to 79,999	£48,000.00	NB
16.222		80,000 to 89,999	£56,000.00	NB
16.223		90,000 and over	£64,000.00	NB
Additional annual fee payable, if applicable				
16.224	Number in attendance at any one time	5,000 to 9,999	£500.00	NB
16.225		10,000 to 14,999	£1,000.00	NB
16.226		15,000 to 19,999	£2,000.00	NB
16.227		20,000 to 29,999	£4,000.00	NB
16.228		30,000 to 39,999	£8,000.00	NB
16.229		40,000 to 49,999	£12,000.00	NB
16.230		50,000 to 59,999	£16,000.00	NB
16.231		60,000 to 69,999	£20,000.00	NB
16.232		70,000 to 79,999	£24,000.00	NB
16.233		80,000 to 89,999	£28,000.00	NB
16.234		90,000 and over	£32,000.00	NB
Licensing Pre-application Advice (excludes VAT)				
16.235	New premises licence			
16.236	C&S (Check & send)	£50.82	£53.00	STD
16.237	PAC (Pre-application consultation)	£88.94	£92.00	STD
16.238	Full (Full service) - Small	£88.94	£92.00	STD
	Large/medium	£165.17	£171.00	STD
16.239	Full variation of a premises licence			
16.240	C&S (Check & send)	£50.82	£53.00	STD
16.241	PAC (Pre-application consultation)	£88.94	£92.00	STD
16.242	Full (Full service) - Small	£88.94	£92.00	STD
	Large/medium	£165.17	£171.00	STD
16.243	Minor variation of a premises licence			
16.244	PAC (Pre-application consultation)	£50.82	£53.00	STD
16.245	Full (Full service) - Small	£88.94	£92.00	STD
	Large/medium	£165.17	£171.00	STD
16.246	Street trading consent			
16.247	PAC (Pre-application consultation)	£50.82	£53.00	STD
16.248	Full (Full service) - charity/not for profit	£88.94	£92.00	STD
	Full (Full service) - commercial rate	£165.17	£171.00	STD
16.249	Permission to place objects on the highway			
16.250	PAC (Pre-application consultation)	£50.82	£53.00	STD
16.251	Full (Full service) - charity/not for profit	£88.94	£92.00	STD
	Full (Full service) - commercial rate	£165.17	£171.00	STD
16.252	Application for a club premises certificate			
16.253	C&S (Check & send)	£50.82	£53.00	STD
16.254	PAC (Pre-application consultation)	£88.94	£92.00	STD
	Full (Full service)	£88.94	£92.00	STD
16.255	Application for the grant or renewal of a personal licence	£37.00	£37.00	NB
16.256	Temporary event notice	£21.00	£21.00	NB

Appendix 7: Provisional Fees and Charges 2026/27

Reference	Description	25/26 Charges £	26/27 Charges £	VAT Code
16.257	Theft, loss, etc. of premises licence or summary	£11.00	£10.50	NB
16.258	Application for a provisional statement where premises being built etc.	£315.00	£315.00	NB
16.259	Notification of change of name or address	£11.00	£11.00	NB
16.260	Application to vary licence to specify individual as premises supervisor	£23.00	£23.00	NB
16.261	Application for transfer of premises licence	£23.00	£23.00	NB
16.262	Interim authority notice following death etc. of licence holder	£23.00	£23.00	NB
16.263	Theft, loss etc. of certificate or summary	£10.00	£10.00	NB
16.264	Notification of change of name or alteration of rules of club	£10.50	£10.50	NB
16.265	Change of relevant registered address of club	£10.50	£10.50	NB
16.266	Theft, loss etc. of temporary event notice	£10.50	£10.50	NB
16.267	Theft, loss etc. of personal licence	£10.50	£10.50	NB
16.268	Duty to notify change of name or address	£10.50	£10.50	NB
16.269	Right of freeholder recto be notified of licensing matters	£21.00	£21.00	NB
16.270	Temporary Use Notice (Gambling Act) - Fee (*see note below)	£500.00	£500.00	NB
16.271	Copy of Notice	£25.00	£25.00	NB
Sex establishments				
16.272	Deposit (not refundable) *NEW	£1,298.58	£1,348.00	NB
16.273	Initial Application (remainder)	£1,298.58	£1,348.00	NB
16.274	Subsequent Fee	£665.52	£691.00	NB
16.275	Transfer or variation	£665.52	£691.00	NB
Sexual Entertainment Licence				
16.276	Deposit (not refundable) *NEW	£2,100.00	£2,180.00	NB
16.277	Initial Application (remainder)	£2,591.40	£2,690.00	NB
16.278	Subsequent Fee	£2,591.40	£2,690.00	NB
16.279	Transfer or variation	£942.90	£979.00	NB
Street Trading Consents - Annual				
Ice Cream vehicles				
16.280	Annual Consent	£1,454.04	£1,500.00	NB
16.281	- seasonal	£966.67		
Other mobile units				
16.282	Annual Consent		£2,500.00	NB
Hot Food Units - Core commercial area and Pittville Park, Montpellier Gardens, Imperial Square Gardens, Sandford Park, Evesham Road, Bath Road and Brewery Quarter				
16.283	Annual Consent	£5,857.52	£6,080.00	NB
16.284		£2,949.45		NB
16.285		£1,495.41		NB
Hot Food Units - outside Town Centre				
16.286	Annual Consent	£3,846.01	£3,995.00	NB
16.287		£1,944.84		
16.288		£993.11		
Other Stalls/Units - Core commercial area and Pittville Park, Montpellier Gardens, Imperial Square Gardens, Sandford Park, Evesham Road, Bath Road and Brewery Quarter				
16.289	Annual Consent	£4,811.53	£4,995.00	NB
16.290		2427.61		
16.291		£1,234.49		
16.292		£411.50		
16.293		£28.74	£29.00	NB
Other Stalls/Units - outside Town Centre				
16.294	Annual Consent	£3,858.65	£4,005.00	NB
16.295		£1,929.33		
16.296		£995.41		
16.297		£332.19		
16.298		£17.24	£18.00	NB
At the Councils' discretion, where applications are received from charities, a 50% reductions in both the administration and consent fee can be arranged				
Additional Fees				
16.299	Administration fee (not refundable for unsuccessful applicants)	£120.69	£125.00	NB
16.300	Replacement licence		£25.00	NB
16.301	Amendment to trading days/times (requires consultation)		£125.00	NB
Scrap Metal Dealers Act 2013 (new fees from September 2013)				
Site Licence				
16.286	Grant, renewal and variation to change of site manager	£477.02	£495.00	NB
16.287	Variation other than a change of site manager	£102.30	£106.00	NB
16.288	Copy of a licence	£13.79	£14.00	NB
16.289	Scrap metal dealers (Late renewal applications only)	£40.23	£42.00	NB
Collector's Licence				
16.290	Grant and renewal of a collector's scrap metal dealer licence	£434.49	£451.00	NB
16.291	Variation	£102.30	£106.00	NB
16.292	Copy of a licence	£13.79	£14.00	NB
Pavement Licence				
16.293	Pavement licence - new	£500.00	£500.00	NB
16.294	Pavement licence - renewal	£350.00	£350.00	NB
Lifelines				
<i>*Majority will be exempt due to long term health condition - a few will not be therefore charged at 20%</i>				
16.295	Daily Rental of Lifeline alarm unit	£0.61	£0.64	EX/STD*
16.298	Annual rental of Lifeline Alarm Unit (Digital)	£222.65	£233.60	EX/STD*
16.299	New account set up Charge (Digital)	£48.00	£50.00	EX/STD*
16.300	Annual monitoring charge only	£137.63	£144.60	EX/STD*
16.301	Annual rental of Falls monitor	£42.00	£43.20	EX/STD*
16.302	Lifeline Alarm unit plus GPS Pendant	£342.60	£356.04	EX/STD*
16.303	Extra peripheral Heat smoke & carbon monoxide	£42.00	£43.20	EX/STD*
Miscellaneous Charges				
16.304	Call out charge	£25.00	£26.00	STD
16.305	Collection charge	£22.00	£26.00	STD
16.306	Lost Pendant Charge	£52.00	£53.00	STD
16.307	Extra Cord Charge	£5.00	£6.00	STD
16.308	Charge for lost lifeline equipment	£260.00	£266.00	STD
Keysafes				
16.310	Installation of a SUPRA C500 Keysafe (To supply and install a Keysafe)	£72.00	£75.00	STD
16.311	Supply only Supra C500 Keysafe	£65.00	£68.00	STD
16.312	Installation only	£50.00	£52.00	STD
Miscellaneous Properties				
Property Rents				
16.313	Granting L/L Consent (assignments and subletting)*	£385.00	£385.00	STD
16.314	Granting L/L Consent (Building Alterations)*	£385.00	£385.00	STD
16.315	Granting residential leasehold extensions	£385.00	£385.00	STD
16.316	Granting wayleaves or easements	£450.00	£450.00	STD
16.317	Development Agreements – To be agreed	TBA	TBA	STD
HMO Licensing				

Appendix 7: Provisional Fees and Charges 2026/27

Reference	Description	25/26 Charges £	26/27 Charges £	VAT Code
New Application				
16.318	Part 1 application and administration	£343.00	£400.00	NB
16.319	Part 2 inspection assessment processing	£610.00	£570.00	NB
16.320	additional fee for each bedroom or bed-living room where six or more	£51.00	£55.00	NB
16.321	additional fee for new or renewal applications	£158.00	£140.00	NB
16.322	Reminder letters for missing documents or annual certificates (first reminder is included in the cost of the licence; per letter), late submission, invalid application	n/a	£90.00	NB
16.323	Missed inspection or inspection cancelled less than 24 hours prior to appointment	n/a	£100.00	NB
Renewal				
16.324	Mobile Home site licence			
16.325	Band A	£533.00	£650.00	NB
16.326	Band B	£569.00	£700.00	NB
16.327	Band C	£605.00	£750.00	NB
16.328	Band D	£790.00	£930.00	NB
Mobile Home site annual inspection				
16.329	Band A	£359.79	£390.00	NB
16.330	Band B	£399.21	£450.00	NB
16.331	Band C	£438.63	£500.00	NB
16.332	Band D	£635.73	£700.00	NB
16.333	Trf or alteration of licence		£380.00	NB
16.334	Fit and proper person test FPPA		£100.00	NB
16.335	Caravan & Campsite new licence		£660.00	NB
16.336	Caravan & Campsite annual inspection		£622.00	NB
22 Outdoor Recreation (inclusive of VAT)				
22.001	Adult Football with changing rooms	£66.75	£69.30	STD
22.002	Pitch only	£34.55	£35.90	STD
22.003	Junior football with changing rooms	£36.15	£37.50	STD
22.004	Junior football pitch only	£32.55	£33.80	STD
22.005	Rugby with changing rooms	£66.75	£69.30	STD
22.006	Adult Cricket Weekends	£70.70	£73.40	STD
22.007	Playgroups per session	£17.30	£18.00	STD
22.008	Playgroup Swindon Village	£14.05	£14.60	STD
22.009	Tennis per hour per court	£8.95	£9.30	STD
22.010	Tennis half hour " " "	£4.20	£4.40	STD
22.011	Tennis OAP/Jnr. " " "	£5.25	£5.45	STD
22.012	Tennis Annual Membership	£52.50	£54.50	STD
22.013	Fishing Adult all day	£9.50	£10.00	STD
22.014	Fishing OAP/Jnr all day	£5.25	£5.45	STD
22.015	Golf Adult	£7.90	£8.20	STD
22.016	Golf OAP/Jnr	£5.60	£5.80	STD
22.017	Equipment Hire - Irons	£3.15	£3.30	STD
22.018	Golf Balls (each)	£1.40	£1.45	STD
22.019	Fishing Permits	£10.50	£11.00	STD
22.020	Boating - Rowing 1 hr	£12.60	£13.00	STD
22.021	Rowing half an hour	£9.00	£9.40	STD
22.022	Juniors under 10, half an hour	£4.20	£4.40	STD
Event Daily Charges for Parks, Gardens & Playing fields				
Montpellier Gardens:-				
22.023	Commercial	£1018.50 - £1354.50	£1060 -£1406	EX
22.024	Registered Charity	£346.50	£360.00	EX
22.025	Community	£68.25	£71.00	EX
Sandford Park				
22.026	Commercial	£1018.50 - £1354.50	£1060 -£1406	EX
22.027	Registered Charity	£346.50	£360.00	EX
22.028	Community	£68.25	£71.00	EX
Pittville park				
22.029	Commercial	£1018.50 - £1354.50	£1060 -£1406	EX
22.030	Registered Charity	£346.50	£360.00	EX
22.031	Community	£68.25	£71.00	EX
Imperial Gardens - Whole Gardens				
22.032	Commercial	£1018.50 - £1354.50	£1060 -£1406	EX
22.033	Registered Charity	£346.50	£360.00	EX
22.034	Community	£68.25	£71.00	EX
Fitness Classes				
22.035	4-9 participants	£5.25	£5.45	EX
22.036	10-15 participants	£10.35	£10.75	EX
22.037	16+ participants	£20.65	£21.50	EX
22.038	Tethered hot air balloon	£990.00	£990.00	EX
22.039	Professional Dog Walkers Annual Licence	£400.00	£400.00	EX
23 Pest Control Fees (inclusive of VAT)				
<i>Charges may vary depending on how many rooms need to be treated</i>				
Standard Prices				
23.001	Ants	£110 for first visit + £45 for subsequent visits	£115 for first visit + £47 for subsequent visits	STD
23.002	Bedbugs	£440 for up to 3 visit, additional visits £100 per extra visit.	£455 for up to 3 visit, additional visits £105 per extra visit.	STD
23.003	Beetles	£45 Survey (Quotation will follow survey)	£47 Survey (Quotation will follow survey)	STD
23.004	Booklice	£45 Survey (Quotation will follow survey)	£47 Survey (Quotation will follow survey)	STD
23.005	Carpet beetles and moths	£176 for 1 Visit and £95 for subsequent visits	£185 for 1 Visit and £100 for subsequent visits	STD
23.006	Cockroaches (includes 2 visits)	£215 for 1st visit + £95 for subsequent visits	£226 for 1st visit + £100 for subsequent visits	STD
23.007	Flies (house and cluster) per treatment	£150 includes insecticide wipe down and fogging treatment, addition visits £50 per visit.	£157 includes insecticide wipe down and fogging treatment, addition visits £52 per visit.	STD
23.008	Fleas	£100 for first room and £15 per additional room	£105 for first room and £16 per additional room	STD
23.009	Mice (Up to 3 visits) Non refundable deposit £29	£195 for 3 visits, for 1- 3 bedrooms, subsequent visits £45, £210 for 3 visits, for 4-5 bedrooms, subsequent visits £50, Quote required for 6 bedrooms and over.	£200 for 3 visits, for 1- 3 bedrooms, subsequent visits £47, £220 for 3 visits, for 4-5 bedrooms, subsequent visits £52, Quote required for 6 bedrooms and over.	STD
23.010	Spraying to prevent leptospirosis (Recommended after Rat treatment)	£40 first room and £5 per additional room (£195 for 3 visits, subsequent visits £45 for up to 3 bedrooms £210 for 3 visits, for 4-5 bedrooms, subsequent visits £50, Quote required for 6 bedrooms and over.	£40 first room and £5 per additional room (£200 for 3 visits, subsequent visits £47 for up to 3 bedrooms £220 for 3 visits, for 4-5 bedrooms, subsequent visits £52, Quote required for 6 bedrooms and over.	STD
23.011	Rats (Up to 3 visits) Non refundable deposit £25	£286 for max 5 visits traps to be checked daily £83 First Nest £27 for subsequent nests at time of treatment	£295 for max 5 visits traps to be checked daily £80 First Nest £27 for subsequent nests at time of treatment	STD
23.012	Squirrels (Maximum of 5 visits) £25 per subsequent visit. Non refundable deposit of £25.	Survey and quote £45	Survey and quote for works £47	STD
23.013	Wasps (per nest) £15 per additional nest	Survey and quote £45	Survey and quote for works £47	STD
23.014	Woodlice (minimum charge)			
23.015	Survey/Advice Fee - Standard			
Commercial or business customer (pest control contract with the council)				
Regular size business				
23.016	Pests Covered	£ 77 per visit based 12 visits a year. Callouts outside normal contract visits will be charged at: £115 per visit	Survey with bespoke quote to follow	STD
Large size business				
23.017	Pests Covered	£154 per visit based on 12 visits a year. Callouts outside . Normal contract visits will be charged at £230 per visit.	Survey with bespoke quote to follow	STD
Rats, Mice, Ant, Wasps, Fleas, Flies, other pest such as Cockroaches, Moths and Bed Bugs may require a more intensive treatment method which may need additional visits.				

Appendix 7: Provisional Fees and Charges 2026/27

Reference	Description	25/26 Charges £	26/27 Charges £	VAT Code	
Commercial or business customer (no pest control contract with the council)					
23.018	Ants	E72 survey and quote for works	E75 survey and quote for works	STD	
23.019	Cockroaches	E72 survey and quote for works	E75 survey and quote for works	STD	
23.020	Bedbugs	E72 survey and quote for works	E75 survey and quote for works	STD	
23.021	Flies (house and cluster)	E72 survey and quote for works	E75 survey and quote for works	STD	
23.022	Fleas	E72 survey and quote for works	E75 survey and quote for works	STD	
23.023	Mice (up to 3 visits)	E300 for 3 visits and E72 for subsequent Visits	E75 survey and quote for works	STD	
23.024	Rats (up to 3 visits)	E300 for 3 visits and E72 for subsequent Visits	E75 survey and quote for works	STD	
23.025	Wasps (per nest) E20 per additional nest	E88 First Nest E42 for subsequent nests	E85 First Nest E35 for subsequent nests at time of treatment	STD	
24	Planning Fees				
The Town and Country Planning Act 1990					
24.001	The Town and Country Planning (Fees for Applications and Deemed Applications) (Amendment) (England) Regulations 2005 require that fees shall be paid in respect of planning and advertisement applications.			EX	
1. The erection of dwellinghouses					
24.002	Outline	the site area is less than 0.5 hectares	E588 for each 0.1 hectare	E610 for each hectare	NB
24.003		the site area is at least 0.5 hectares but does not exceed 2.5 hectares	E635 for each 0.1 hectare (or part thereof) of the site area	E659 for each 0.1 hectare (or part thereof) of the site area	NB
24.004		the site area exceeds 2.5 hectares	E15,695 and an additional E189 for each 0.1 hectare (or part thereof) in excess of 2.5 hectares, subject to a maximum in total of E205,943	E16,291 and an additional E196 for each 0.1 hectare (or part thereof) in excess of 2.5 hectares, subject to a maximum in total of E213,769	NB
24.005		permission in principle	E512 for each 0.1 hectare	E531 for each 0.1ha	NB
24.006		where the number of dwellinghouses to be created by the development is fewer than 10	E588 for each dwelling house	E610 for each dwelling house	NB
24.007		where the number of dwellinghouses to be created by the development is at least 10 but no more than 50	E635 for each dwellinghouse	E659 for each dwelling house	NB
24.008		where the number of dwellinghouses to be created by the development is more than 50	E31,385 and an additional E189 for each dwellinghouse in excess of 50, subject to a maximum in total of E411,885	E32,578 and an additional E196 for each dwellinghouse in excess of 50, subject to a maximum in total of E427,536	NB
2. The erection of buildings (other than buildings in categories 1, 3, 4, 5 or 7)					
24.009	Where the application is for outline planning permission and:	the site area is less than 1 hectare	E588 for each 0.1 hectare	E610 for each 0.1ha	NB
24.010		the site area is at least 1 hectare but does not exceed 2.5 hectares	E635 for each 0.1 hectare	E659 for each 0.1ha	NB
24.011		the site area exceeds 2.5 hectares	E15,695 and an additional E189 for each 0.1 hectare (or part thereof) in excess of 2.5 hectares, subject to a maximum in total of E205,943	E16,291 and an additional E196 for each 0.1 hectare (or part thereof) in excess of 2.5 hectares, subject to a maximum in total of E213,769	NB
24.012		Where the application is for permission in principle	E512 for each 0.1 hectare	E531 for each 0.1ha	NB
24.013		where no floor space is to be created by the development	E298.00	E309.00	NB
24.014		where the area of gross floor space to be created by the development does not exceed 40 square metres	E298.00	E309.00	NB
24.015		where the area of gross floor space created by the development exceeds 40 square metres but is less than 1000 square metres	E635 for each 75 square metres	E659 for each 75sqm	NB
24.016		where the area of gross floor space created by the development is at least 1000 square metres but does not exceed 3750 square metres	E635 for each 75 square metres	E659 for each 75sqm	NB
24.017		where the area of gross floor space created by the development exceeds 3750 square metres	E31,385 and an additional E189 for each 75 square metres (or part thereof) in excess of 3750 square metres, subject to a maximum in total of E411,885	E32,578 and an additional E196 for each 75 square metres (or part thereof) in excess of 3750 square metres, subject to a maximum in total of E427,537	NB
3. The erection, on land used for the purposes of agriculture, or buildings used for agricultural purposes (other than buildings in category 4)					
24.019	Where the application is for outline planning permission and:	the site area is less than 1 hectare	E588 for each 0.1 hectare	E610 for each 0.1 ha	NB
24.020		the site area is at least 1 hectare but does not exceed 2.5 hectares	E635 for each 0.1 hectare	E659 for each 0.1ha	NB
24.021		the site area exceeds 2.5 hectares	E15,695 and an additional E189 for each 0.1 hectare (or part thereof) in excess of 2.5 hectares, subject to a maximum in total of E205,943	E16,291 and an additional E196 for each 0.1 hectare (or part thereof) in excess of 2.5 hectares, subject to a maximum in total of E213,769	NB
24.022	Where the application is for permission in principle		E512 for each 0.1 hectare	E531 for each 0.1ha	NB
			E122.00	E127.00	
24.023	In any other case—	where the area of gross floor space to be created by the development does not exceed 465sqm	E1,202.00	E1,248.00	NB
24.024		where the area of gross floor space to be created by the development exceeds 465 square metres but does not exceed 540 square metres	E588.00	E610.00	NB
24.025		where the area of gross floor space to be created by the development exceeds 540 square	E588 for first 540m + E588 for each 75sqm in excess.	E610 for first 540m + E610 for each 75sqm in excess.	
24.026		where the area of gross floor space to be created by the development is at least 1000square metres but does not exceed 4215 square metres	E5077 plus an additional E635 for each 75 square metres (or part thereof) in excess of 1000 square metres	E5270 plus an additional E659 for each 75 square metres (or part thereof) in excess of 1000 square metres	NB
24.027		where the area of gross floor space to be created by the development exceeds 4215 square metres	E31,385 and an additional E189 for each 75 square metres (or part thereof) in excess of 4215 square metres, subject to a maximum in total of E411,885	E32578 and an additional E196 for each 75 square metres (or part thereof) in excess of 4215 square metres, subject to a maximum in total of E427,537	NB
24.028	4. The erection of glasshouses on land used for the purposes of agriculture	Where the area of gross floor space to be created by the development does not exceed 465 square metres	E122.00	E127.00	NB
24.029		Where the area of gross floor space to be created by the development exceeds 465 square metres but is less than 1000 square metres	E3,280.00	E3,405.00	NB
24.030		Where the area of gross floor space to be created by the development is 1000 square metres or more	E3,542.00	E3,677.00	NB
24.031	5. The erection, alteration or replacement of plant or machinery	Where the site area is less than 1 hectare	E588.00	E610.00	NB
24.032		Where the site area is at least 1 hectare but does not exceed 5 hectares	E635.00	E659.00	NB
24.033		Where the site area exceeds 5 hectares	E31,385 and an additional E189 for each 0.1 hectare (or part thereof) in excess of 5 hectares, subject to a maximum in total of E411,885	E32,578 and an additional E196 for each 0.1 hectare (or part thereof) in excess of 5 hectares, subject to a maximum in total of E427,537	NB
24.034	6. The enlargement, improvement or other alteration of existing dwellinghouses	Where the application relates to a single dwellinghouse	E528.00	E548.00	NB

Appendix 7: Provisional Fees and Charges 2026/27

Reference	Description	25/26 Charges £	26/27 Charges £	VAT Code
24.035	Where the application relates to two or more dwellinghouses	£509.00	£528.00	NB
24.036	Works within/along the boundary of an existing dwellinghouse	£262.00	£272.00	NB
24.037	7. The carrying out of operations (including the erection of a building) within the curtilage of an existing dwellinghouse for purposes ancillary to the enjoyment of the dwellinghouse as such, or the erection or construction of gates, fences, walls or other means of enclosure along a boundary of the curtilage of an existing dwellinghouse	£262.00	£272.00	NB
24.038	8. The construction of car parks, service roads and other means of access on land used for the purposes of a single undertaking where the development is required for a purpose incidental to the existing use of the land	£298.00	£309.00	NB
24.039	9. The carrying out of any operations connected with exploratory drilling for oil or natural gas.	Where the site area does not exceed 7.5 hectares £698 for each 0.1 hectare	£725.00	NB
24.040	Where the site area exceeds 7.5 hectares	£52,269 and an additional £207 for each 0.1 hectare (or part thereof) of the site area in excess of 7.5 hectares, subject to a maximum in total of £411,885	£54,896 and an additional £215 for each 0.1 hectare (or part thereof) of the site area in excess of 7.5 hectares, subject to a maximum in total of £427,537	NB
24.041	10. The carrying out of any operations (other than operations coming within category 9) for the winning and working of oil or natural gas.	Where the site area does not exceed 15 hectares £353 for each 0.1 hectare	£366.00	NB
24.042	Where the site area exceeds 15 hectares	£52,886 and an additional £207 for each 0.1 hectare (or part thereof) in excess of 15 hectares, subject to a maximum in total of £107,090	£54,895 and an additional £215 for each 0.1 hectare (or part thereof) in excess of 15 hectares, subject to a maximum in total of £111,159	NB
	11. The carrying out of any operations not coming within any of the above categories.			
24.043	In the case of operations for the winning and working of minerals—	where the site area does not exceed 15 hectares £298 for each 0.1ha Maximum fee of £2,578	£309 for each 0.1ha	NB
24.044	where the site area exceeds 15 hectares	£298 for each 0.1ha Maximum fee of £2,578	£309 for each 0.1ha	NB
24.045	In any other case	£298 for each 0.1ha Maximum fee of £2,578	£309 for each 0.1ha	NB
	12. Uses of land			
24.046	Where the change of use is from a previous use as a single dwellinghouse to use as two or more single dwellinghouses:	where the change of use is to use as fewer than 10 dwellinghouses £588 for each additional dwellinghouse;	£610 for each additional dwellinghouse	NB
24.047	where the change of use is to use as at least 10 but no more than 50 dwellinghouses	£635 for each additional dwellinghouse	£659 for each additional dwellinghouse	NB
24.048	where the change of use is to use as more than 50 dwellinghouses	£31,385 and an additional £189 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £411,885	£32,578 and an additional £196 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £427,537	NB
24.049	In all other cases:	where the change of use is to use as fewer than 10 dwellinghouses £588 for each dwellinghouse;	£610 for each additional dwellinghouse	NB
24.050	where the change of use is to use as at least 10 but no more than 50 dwellinghouses	£635 for each dwellinghouse	£659 for each additional dwellinghouse	NB
24.051	where the change of use is to use as more than 50 dwellinghouses	£31,385 and an additional £189 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £411,885	£32,578 and an additional £196 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £427,536	NB
	13. The use of land for— (a) the disposal of refuse or waste materials (b) the deposit of material remaining after minerals have been extracted from land, or (c) the storage of minerals in the open.			
24.052	Where the site area does not exceed 15 hectares	£321 for each 0.1 hectare	£333 for each 0.1ha	NB
24.053	Where the site area exceeds 15 hectares	£52,269 and an additional £189 for each 0.1 hectare (or part thereof) of the site area in excess of 15 hectares, subject to a maximum £411,885	£54,255 and an additional £196 for each 0.1 hectare (or part thereof) of the site area in excess of 15 hectares, subject to a maximum £427,537	NB
24.054	14. The making of a material change in use of a building or land (other than a material change of use in category 12 or 13)	£588.00	£610.00	NB
24.055	Telephone appointments	Planning or conservation telephone appointment (no written response) £90.00	£94.00	NB
	Householder	Fees for householder pre-application advice		
24.056	Formal pre-application submission:	Letter only £90.00	£94.00	NB
24.057		Meeting and letter £115.00	£120.00	NB
24.058		Site visit and letter £155.00	£160.00	NB
24.059		Follow-up meeting £60.00	£62.00	NB
	Residential development	Fees for residential development pre-application advice		
24.060	1-2 dwellings:	Letter only £400.00	£415.00	NB
24.061		Meeting and letter £500.00	£520.00	NB
24.062		Site visit and letter £550.00	£570.00	NB
24.063		Follow-up meeting £125.00	£130.00	NB
24.064		Follow-up letter £140.00	£145.00	NB
24.065	3-9 dwellings:	Letter only £950.00	£986.00	NB
24.066		Meeting and letter £1,050.00	£1,090.00	NB
24.067		Site visit and letter £1,150.00	£1,194.00	NB
24.068		Follow-up meeting £140.00	£145.00	NB
24.069		Follow-up letter £170.00	£176.00	NB
24.070	10 to 49 dwellings:	Letter only £1,700.00	£1,765.00	NB
24.071		Meeting and letter £1,800.00	£1,868.00	NB
24.072		Site visit and letter £1,900.00	£1,972.00	NB
24.073		Follow-up meeting £300.00	£311.00	NB
24.074		Follow-up letter £450.00	£467.00	NB
24.075	50 to 199 dwellings:	Letter only £3,200.00	£3,322.00	NB
24.076		Meeting and letter £3,500.00	£3,633.00	NB
24.077		Site visit and letter £3,700.00	£3,840.00	NB
24.078		Follow-up meeting £400.00	£415.00	NB
24.079		Follow-up letter £600.00	£623.00	NB
24.080	200 to 350 dwellings:	Letter only £5,000.00	£5,190.00	NB
24.081		Meeting and letter £5,600.00	£5,812.00	NB
24.082		Site visit and letter £6,000.00	£6,228.00	NB
24.083		Follow-up meeting £500.00	£519.00	NB
24.084		Follow-up letter £900.00	£934.00	NB
24.085	General principle advice for 10 to 49 dwellings or up to 5000 sq metres floor space; meeting only (up to 60 minutes) with no written response	£700.00	£727.00	NB
24.086	General principle advice for 50 or more dwellings or over 5000 sq metres floor space; meeting only (up to 90 minutes) with no written response	£1,300.00	£1,349.00	NB

Appendix 7: Provisional Fees and Charges 2026/27

Reference	Description	25/26 Charges £	26/27 Charges £	VAT Code
	Non-residential or commercial development			
	Fees for non-residential or commercial development pre-application advice			
24.087	Up to 500 sq metres:	Letter only £330.00	£343.00	NB
24.088		Meeting and letter £440.00	£457.00	NB
24.089		Site visit and letter £500.00	£519.00	NB
24.090		Follow-up meeting £125.00	£130.00	NB
24.091		Follow-up letter £140.00	£145.00	NB
24.092	501 to 999 sq metres:	Letter only £550.00	£571.00	NB
24.093		Meeting and letter £650.00	£675.00	NB
24.094		Site visit and letter £750.00	£778.00	NB
24.095		Follow-up meeting £140.00	£145.00	NB
24.096		Follow-up letter £170.00	£176.00	NB
24.097	1,000 to 4,999 sq metres:	Letter only £1,800.00	£1,868.00	NB
24.098		Meeting and letter £1,950.00	£2,024.00	NB
24.099		Site visit and letter £2,100.00	£2,180.00	NB
24.100		Follow-up meeting £300.00	£311.00	NB
24.101		Follow-up letter £450.00	£467.00	NB
24.102	5,000 to 9,999 sq metres:	Letter only £2,300.00	£2,387.00	NB
24.103		Meeting and letter £2,750.00	£2,854.00	NB
24.104		Site visit and letter £3,000.00	£3,114.00	NB
24.105		Follow-up meeting £400.00	£415.00	NB
24.106		Follow-up letter £650.00	£675.00	NB
24.107	10,000 to 19,999 sq metres:	Letter only £4,000.00	£4,152.00	NB
24.108		Meeting and letter £4,500.00	£4,671.00	NB
24.109		Site visit and letter £5,000.00	£5,190.00	NB
24.110		Follow-up meeting £500.00	£519.00	NB
24.111		Follow-up letter £900.00	£934.00	NB
	Other fees			
	Fees for other pre-application advice			
24.112	Listed building (solely LBC) - householder:	Letter only £90.00	£93.00	NB
24.113		Meeting and letter £115.00	£119.00	NB
24.114		Site visit and letter £155.00	£161.00	NB
24.115		Follow-up meeting £60.00	£62.00	NB
24.116		Follow-up letter N/A		
24.117	Listed building (solely LBC) - non-householder:	Letter only £175.00	£182.00	NB
24.118		Meeting and letter £230.00	£239.00	NB
24.119		Site visit and letter £275.00	£285.00	NB
24.120		Follow-up meeting £125.00	£130.00	NB
24.121		Follow-up letter		
24.122	Change of use:	Letter only £230.00	£239.00	NB
24.123		Meeting and letter £275.00	£285.00	NB
24.124		Site visit and letter £335.00	£348.00	NB
24.125		Follow-up meeting £125.00	£130.00	NB
24.126		Follow-up letter £150.00	£156.00	NB
24.127	Advertisements:	Letter only £125.00	£130.00	NB
24.128		Meeting and letter NA	NA	
24.129		Site visit and letter NA	NA	
24.130		Follow-up meeting NA	NA	
24.131		Follow-up letter NA	NA	
	Specialist comments			
	Where specialist comments are needed, the following fees will be added to the relevant category of development fee:			
24.132	Heritage and conservation	for householder £53.00	£55.00	NB
24.133		for all other developments £157.00	£163.00	NB
24.134	Drainage	£53.00	£55.00	NB
	Notes			
	Development of over 350 dwellings, or more than 20,000 sq metres of commercial development will need a Planning Performance Agreement, please contact us to discuss			
	Exemption from fees	No fees will be payable when:		
		the enquiry is made by a local authority or county council and relates to a statutory function		
		the enquiry is made by a parish council		
		the proposal relates to development of an existing dwelling where the works are for the benefit of a disabled occupier		
	Reduction in fees for charities	A 50 per cent reduction in fees will be given for local charities or local community groups		
25	Pollution Control Fees			
	Application Fee			
25.001	Standard process (includes solvent emission activities)	£1,650.00	£1,650.00	NB
25.002	Additional fee for operating with a permit	£1,188.00	£1,188.00	NB
25.003	PVR1, SWOBs and Dry Cleaners	£155.00	£155.00	NB
25.004	PVR I & II combined	£257.00	£257.00	NB
25.005	VRs and other Reduced Fee Activities	£362.00	£362.00	NB
25.006	Reduced fee activities: Additional fee for operating without a permit	£71.00	£71.00	NB
25.007	Mobile plant - not using simplified permits	£1,650.00	£1,650.00	NB
25.008	Mobile plant for the third to seventh applications	£985.00	£985.00	NB
25.009	Mobile plant for the eight and subsequent applications	£498.00	£498.00	NB
	Annual Subsistence Charge			
25.010	Standard process Low*	£772.00	£772.00	NB
25.011	Standard process Medium*	£1,161.00	£1,161.00	NB
25.012	Standard process High*	£1,747.00	£1,747.00	NB
25.013	PVR1, SWOBs and Dry Cleaner Low	£79.00	£79.00	NB
25.014	PVR1, SWOBs and Dry Cleaner Medium	£158.00	£158.00	NB
25.015	PVR1, SWOBs and Dry Cleaner High	£237.00	£237.00	NB
25.016	PVR I & II combined Low	£113.00	£113.00	NB
25.017	PVR I & II combined Medium	£226.00	£226.00	NB
25.018	PVR I & II combined High	£341.00	£341.00	NB
25.019	VRs and other Reduced Fees Low	£228.00	£228.00	NB
25.020	VRs and other Reduced Fees Medium	£356.00	£356.00	NB
25.021	VRs and other Reduced Fees High	£548.00	£548.00	NB
25.022	Mobile plant, for first and second permits Low - not using simplified permits	£626.00	£626.00	NB
25.023	Mobile plant, for first and second permits Medium - not using simplified permits	£1,034.00	£1,034.00	NB
25.024	Mobile plant, for first and second permits High - not using simplified permits	£1,551.00	£1,551.00	NB
25.025	for the third to seventh permits Low	£385.00	£385.00	NB
25.026	for the third to seventh permits Medium	£617.00	£617.00	NB
25.027	for the third to seventh permits High	£924.00	£924.00	NB
25.028	eighth and subsequent permits Low	£198.00	£198.00	NB
25.029	eighth and subsequent permits Medium	£314.00	£314.00	NB
25.030	eighth and subsequent permits High	£473.00	£473.00	NB
25.031	Late payment fee	£52.00	£52.00	NB
	* the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation			

Appendix 7: Provisional Fees and Charges 2026/27

Reference	Description	25/26 Charges £	26/27 Charges £	VAT Code
Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the amounts				
Transfer and Surrender				
25.032	Standard process transfer	£169.00	£169.00	NB
25.033	Standard process partial transfer	£497.00	£497.00	NB
25.034	New operator at low risk reduced fee activity (extra one-off subsistence charge - see Art 15(2) of charging scheme)	£75.00	£75.00	NB
25.035	Surrender: all Part B activities	£0.00	£0.00	NB
25.036	Reduced fee activities: transfer	£0.00	£0.00	NB
25.037	Reduced fee activities: partial transfer	£47.00	£47.00	NB
Temporary transfer for mobiles				
25.038	First transfer	£53.00	£53.00	NB
25.039	Repeat following enforcement or warning	£53.00	£53.00	NB
Substantial change				
25.040	Standard process	£1,050.00	£1,050.00	NB
25.041	Standard process where the substantial change results in a new PPC activity	£1,650.00	£1,650.00	NB
25.042	Reduced fee activities	£102.00	£102.00	NB
25.043	Public Health Funerals	£90.00 per hour or part thereof officer time plus undertaker and cemetery costs etc	£93.00 per hour or part thereof officer time plus undertaker and cemetery costs etc	EX
25.044	Environmental protection/pollution control advice and consultancy (Exclusive of VAT)	£90.00 per hour or part thereof officer time plus undertaker and cemetery costs etc	£93.00 per hour or part thereof officer time plus undertaker and cemetery costs etc	STD
25.045	Antisocial behaviour advice and consultancy (Exclusive of VAT)	£90.00 per hour or part thereof officer time plus undertaker and cemetery costs etc	£93.00 per hour or part thereof officer time plus undertaker and cemetery costs etc	STD
Private water supplies:				
25.046	Sampling and laboratory analysis (Exclusive of VAT)	£90.00 per hour or part thereof officer time plus courier fee @ £35 all plus VAT	£93.00 per hour or part thereof officer time plus courier fee	STD
26	Seat Sponsorship			
26.001	Charge = actual cost of seat and installation	Recharge Actual Costs plus up to £500	Recharge Actual Costs plus up to £500	STD
27	Street Care			
27.001	Fixed penalty notices under the Antisocial Behaviour, Crime & Policing Act 2014. Examples include Public Spaces Protection Orders and Community Protection Notices. - if paid within a reduced time	£100.00 £80.00	£100.00 £80.00	NB NB
28	Streetscene Enforcement			
Abandoned Vehicle (Including VAT)				
28.001	Inspection of Abandoned Vehicle and arranging for removal on private land	£75.00	£180.00	STD
Fixed Penalty Notices served in Environmental Protection & Streetscene Enforcement				
28.002	Abandoning a vehicle	£200.00	£200.00	NB
28.003	- if paid within a reduced time	£120.00	£120.00	
28.004	Depositing Litter	£500.00	£500.00	NB
28.005	- if paid within a reduced time	£225.00	£225.00	NB
28.006	Depositing Litter from a vehicle (civil penalty)	£500.00	£500.00	NB
28.007	- if paid within a reduced time	£225.00	£225.00	NB
28.008	Graffiti (on property)	£500.00	£500.00	NB
28.009	- if paid within a reduced time	£225.00	£225.00	NB
28.010	Graffiti (highway signs)	£500.00	£500.00	NB
28.011	- if paid within a reduced time	£225.00	£225.00	NB
28.012	Graffiti (on highways)	£500.00	£500.00	NB
28.013	- if paid within a reduced time	£225.00	£225.00	NB
28.014	Failure to comply with household waste provisions	£110.00	£110.00	NB
28.015	- if paid within a reduced time	£75.00	£75.00	NB
28.016	Failure to comply with commercial or industrial waste provisions	£300.00	£300.00	NB
28.017	- if paid within a reduced time	n/a	n/a	NB
28.018	Failure to keep/provide documents relating to controlled waste	£300.00	£300.00	NB
28.019	- if paid within a reduced time	£120.00	£120.00	
28.020	Failure to produce waste transfer notes	£300.00	£300.00	NB
28.021	- if paid within a reduced time			
28.022	Parking vehicles exposed for sale on the road	£100.00	£100.00	NB
28.023	- if paid within a reduced time	£75.00	£75.00	NB
28.024	Repairing of vehicles on the road by a business	£100.00	£100.00	NB
28.025	- if paid within a reduced time	£75.00	£75.00	NB
28.026	Unauthorised deposit of controlled waste	£1,000.00	£1,000.00	NB
28.027	if paid within reduced time	£450.00	£450.00	NB
28.028	Distributing of Printed Matter	£80.00	£80.00	NB
28.029	if paid within reduced time	£50.00	£50.00	NB
28.030	Fly Posting - illegal adverts	£80.00	£80.00	NB
28.031	if paid within reduced time	£50.00	£50.00	NB
28.032	Breach of Public Spaces order	£100.00	£100.00	NB
28.033	if paid within reduced time	£80.00	£80.00	NB
28.034	Breach of a Community Protection Order	£100.00	£100.00	NB
28.035	if paid within reduced time	£80.00	£80.00	NB
29	Waste & Recycling (plus VAT unless non-vatable)			
29.001	Waste & Recycling (plus VAT unless non-vatable)			
29.002	Special Collections and Bulky Waste Collections	per unit		NB
29.003	Fixed Charge for a Bulky Waste Collection - 3 piece suite (calculated at 1.5 units)	each	£26.00	NB
29.004	Garden Waste Service - annual subscription	Annual	£39.00	NB
29.005	Replacement Garden Waste Bins plus delivery charge	each	£57.00	NB
29.006	Replacement 180 Ltr Wheelie Bins plus delivery charge	each	£20.00	NB
29.007	Garden Waste sacks - roll of 10 (plus delivery charge)	per roll	£20.00	NB
29.008	Replacement 11000ltr Communal Bins	each	£25.00	NB
29.009	Refuse Sacks - special refuse collection on collection day - up to 20 bags	each	£31.00	NB
29.010	Delivery of garden waste sacks	per unit	£30.00	NB
29.011	Delivery of lost or broken bin of any size - domestic replacements	each	£4.99	NB
29.012	140/180L bin for landlords	each	£4.99	NB
29.013	240L bin for landlords	each	£21.00	NB
29.014	1100L bin for landlords	each	£45.50	NB
29.015	Delivery charge per bin for landlords - new and replacement bins	each	£331.00	NB
29.016	Delivery charge for up to 3 items - recycling boxes, caddies and bags	each	£4.99	NB
29.017	Delivery charge for up to 6 items - recycling boxes, caddies and bags	up to 3 items	£4.99	NB
29.018	Delivery charge for Garden Waste sacks - roll of 10	up to 6 items	£9.98	NB
		per roll	£4.99	NB

Appendix 7: Provisional Fees and Charges 2026/27

Reference	Description		25/26 Charges £	26/27 Charges £	VAT Code
29.019	New developments - a set of 140L refuse bin, 3 recycling boxes and lids, 1 blue cardboard bag, 23L and 7L food caddy (plus delivery charge)	per set	£51.50	£60.00	NB
29.020	Delivery charge per set for new developments:		£25.00	£25.00	NB
29.021	New developments - a set of 5 communal recycling bins (240L) plus delivery charge	per set	£226.00	£250.00	NB
29.022	New developments - communal refuse bins - 1100L bin (plus delivery charge)	each	£331.00	£350.00	NB
29.023	New developments - communal refuse bins - 180L bin (plus delivery charge)	each	£21.00	£25.00	NB
29.024	Delivery charge - Refuse Sacks - special refuse collection - roll of 15 (limited to 1 roll per resident)	per roll	£4.99	£4.99	NB
30	Affordable Housing Products (Excluding VAT)				
30.001	Administration fee on the sale of a first home		£175.00	£175.00	STD