

Appendix 13: Provisional Fees and Charges 2025/26

Reference	Description	24/25 Charges £	25/26 Charges £	VAT Code
1	Allotment provision <i>Prices increase in Jan each year, with one year's notice</i>			
1.001	Small Plot	£42.20	£44.31	NB
1.002	Medium Plot	£69.89	£73.38	NB
1.003	Large Plot	£98.90	£103.85	NB
1.004	Extra Large - 350-399m2	£113.42	£119.09	NB
1.005	Extra Large - 400-449m2	£126.60	£132.93	NB
1.006	Extra Large - 450-499m2	£141.11	£148.17	NB
	Senior Citizen concessions (over 60's):			
1.007	Small Plot	£33.76	£35.45	NB
1.008	Medium Plot	£55.91	£58.70	NB
1.009	Large Plot	£79.12	£83.08	NB
1.010	Extra Large - 350-399m2	£90.73	£95.27	NB
1.011	Extra Large - 400-449m2	£101.28	£106.34	NB
1.012	Extra Large - 450-499m2	£112.89	£118.54	NB
1.013	Extra charge for Council shed	£11.94	£12.54	NB
1.014	Admin fee (new tenant)	£20.00	£20.00	NB
1.015	Deposit for key - sites with Yale type key	£7.50	£7.50	NB
1.016	Deposit for key - sites with Garrison security key	£20.00	£20.00	NB
2	Building Control Fees (including VAT)			
	Building Control Charges			
	In accordance with Building (Local Authority Charges) Regulation 1998			
	TABLE 1 New Dwellings			
	(Total internal floor area of each dwelling must be less than 300m ²)			
	Projects larger than six properties calculated on an individual basis.			
	Houses over 300m ² total floor area calculated on an individual basis.			
	TABLE 2 Domestic and Commercial Extensions			
	Description of work			
	The erection or extension of a DETACHED garage or carport, or both, not exceeding 60m ² in total			
	Total or part conversion of attached or integral garage to provide additional habitable accommodation			
	Any extension and loft conversion with a floor area which does not exceed 20m ²			
	Any extension and loft conversion with a floor area which exceeds 20m ² but does not exceed 60m ²			
	Any extension and loft conversion with a floor area which exceeds 60m ² but does not exceed 100m ²			
	TABLE 3 Conversions and Alterations			
		Under 1,000		
		1,001 to 5,000		
2.001		£837.00	£837.00	STD
2.002		£412.00	£412.00	STD
2.003		£412.00	£412.00	STD
2.004		£628.00	£628.00	STD
2.005		£837.00	£837.00	STD
2.006		£1,019.00	£1,019.00	STD
2.007		£230.00	£230.00	STD
2.008	(i.e. those not specifically covered by Table 1 & 2)	£314.00	£314.00	STD

2.009		5,001 to 10,000	£412.00	£412.00	STD
2.010		10,001 to 20,000	£558.00	£558.00	STD
2.011		20,001 to 30,000	£789.00	£789.00	STD
2.012		30,001 to 40,000	£963.00	£963.00	STD
2.013		40,001 to 50,000	£1,116.00	£1,116.00	STD
2.014		50,001 to 60,000	£1,374.00	£1,374.00	STD
2.015		60,001 to 70,000	£1,473.00	£1,473.00	STD
2.016		70,001 to 80,000	£1,633.00	£1,633.00	STD
	Projects over £80,001 to be agreed on an individual basis				
2.017	Up to 8 new windows installed by a non FENSA installer		£119.00	£119.00	STD
2.018	Over 8 new windows installed by a non FENSA installer				
2.019	BSR Building Control Hourly Rate		£94.00	£94.00	STD
3	Built Environment				
	Planning Services Fee (i.e history searches etc)				
3.001	Plans over A3	Per page	£6.50	£7.00	STD
3.002	CON29R Standard Enquiries		£136.50	£143.50	STD
3.003	CON29R Additional parcel of Land		£19.50	£20.50	STD
3.004	CON 29O (Part II Optional enquiries) per question 4-21		£11.50	£12.50	STD
3.005	CON 29O (Part II Optional enquiries) per question 22		£39.00	£41.00	STD
3.006	Non-Standard enquiries		£32.00	£34.00	STD
3.007	Admin fee for part CON29 & CON29O		£13.50	£14.50	STD
3.008	House Naming		£53.50	£56.50	NB
3.009	Change Property Name	Existing postal Address	£53.50	£56.50	NB
3.010	Allocating a name or number	Existing postal Address	£53.50	£56.50	NB
3.011	Change of Commercial Address	Existing postal Address	£53.50	£56.50	NB
3.012	Merging of multiple plots to one address	Existing postal Address	£53.50	£56.50	NB
3.013	Providing a letter / schedule of certification of a single address	Address Confirmation	£27.00	£28.50	NB
3.014	Issuing of a single address confirmation	Address Confirmation	£37.50	£39.50	NB
3.015	Number of new plots on an existing street	New Developments not involving new street naming	53.50 PER PLOT	56.50 PER PLOT	NB
3.016	Numbering of block of flats on an existing street - up to 10 plots	New Developments not involving new street naming	53.50 PER PLOT	56.50 PER PLOT	NB
3.017	Numbering of block of flats on an existing street - 11+ plots	New Developments not involving new street naming	£640.00	£672.00	NB
3.018	Naming and numbering of new properties including commercial building (1-5)	Developments requiring new street naming and numbering	53.50 PER PLOT	56.50 PER PLOT	NB
3.019	Naming and numbering of new properties including commercial building (6-15)	Developments requiring new street naming and numbering	£427.00	£448.50	NB
3.020	Naming and numbering of new properties including commercial building (16-25)	Developments requiring new street naming and numbering	£640.00	£672.00	

3.021	Naming and numbering of new properties including commercial building (26-75)	Developments requiring new street naming and numbering	£855.00	£897.50	NB
3.022	Naming and numbering of new properties including commercial building (76-150)	Developments requiring new street naming and numbering	£1,068.00	£1,121.50	NB
3.023	Naming and numbering of new properties including commercial building (151-250)	Developments requiring new street naming and numbering	£1,335.00	£1,402.00	NB
3.024	Naming and numbering of new properties including commercial building (251-350)	Developments requiring new street naming and numbering	£1,602.00	£1,682.50	NB
3.025	Naming and numbering of new properties including commercial building (351-500)	Developments requiring new street naming and numbering	£1,869.00	£1,962.50	NB
3.026	Naming and numbering of new properties including commercial building (501+)	Developments requiring new street naming and numbering	£2,136.00	£2,243.00	NB
3.027	New Street name required (1)	Developments requiring new street naming and numbering	£107.00	£112.50	NB
3.028	New Street name required (2-5)	Developments requiring new street naming and numbering	£214.00	£225.00	NB
3.029	New Street name required (6-10)	Developments requiring new street naming and numbering	£427.00	£448.50	NB
3.030	New Street name required (11+)	Developments requiring new street naming and numbering	£534.00	£561.00	NB
3.031	Charge for developer amending plans after naming and numbering has commenced		£214.00	£225.00	NB
3.032	Failure to register a correct address via street naming and numbering may result in the need for retrospective application				NB
3.033	Enforcement action may be taken for the use of an incorrect or unregistered address				NB
3.034	Change of existing street name at residents' request		£320.00	£336.00	NB
3.035	Additional charge per property/unit		£37.50	£39.50	NB
4	Bus Station Departures (Royal Well)				
4.001	Bus departures, price per departure (local)		£0.90	£0.90	STD
4.002	Bus departures, price per departure (visitors)		£1.65	£1.65	STD
5	Car Parking Fines - Off Street				
	Penalty Charge Notices - Off Street				
5.001	Higher Band (e.g. parking in disabled bay (without badge)	Paid within 14 days			
			£35.00	£35.00	NB
5.002	Higher Band	Paid after 14 days	£70.00	£70.00	NB
5.003	Lower Band (e.g. overstays, failure to pay the parking charge or display a valid ticket)	Paid within 14 days	£25.00	£25.00	NB

5.004	Lower Band		Paid after 14 days	£50.00	£50.00	NB
6	Car Parking - Off Street (inclusive of VAT)					
6.001	Bath Parade		Up to 1 hr	£2.00	£2.10	STD
6.002			Up to 2 hrs	£3.40	£3.60	STD
6.003			Up to 3 hrs	£5.00	£5.30	STD
6.004			Up to 4 hrs	£6.50	£6.50	STD
6.005			Up to 6 hrs	£11.00	£11.50	STD
6.006			Over 6 hrs	£13.00	£13.60	STD
6.007	St George's Road		Up to 1 hr	£2.00	£2.10	STD
6.008			Up to 2 hrs	£3.40	£3.60	STD
6.008			Up to 3 hrs	£5.00	£5.30	STD
6.009			Up to 4 hrs	£6.50	£6.80	STD
6.009			Up to 6 hrs	£11.00	£11.50	STD
6.010			Over 6 hrs	£13.00	£13.60	STD
6.011	St James Street		Up to 1 hr	£2.00	£2.10	STD
6.012			Up to 2 hrs	£3.40	£3.60	STD
6.013			Up to 3 hrs	£5.00	£5.30	STD
6.014			Up to 4 hrs	£6.50	£6.80	STD
6.015			Up to 6 hrs	£11.00	£11.50	STD
6.016			Over 6 hrs	£13.00	£13.60	STD
6.017	Royal Well					
6.018			Up to 1 hr	£2.00	£2.10	STD
6.019			Up to 2 hrs	£3.40	£3.60	STD
6.020			Up to 3 hrs	£5.00	£5.30	STD
6.021			Up to 4 hrs	£6.50	£6.80	STD
6.022	Chelt Walk		Up to 1 hr	£2.00	£2.10	STD
6.023			Up to 2 hrs	£3.40	£3.60	STD
6.024			Up to 3 hrs	£5.00	£5.30	STD
6.025			Up to 4 hrs	£6.50	£6.80	STD
6.026			Over 4 hrs	£11.00	£11.50	STD
6.027	High Street		Up to 2 hrs	£3.40	£3.60	STD
6.028			Up to 3 hrs	£4.30	£4.60	STD
6.029			Up to 4 hrs	£6.50	£6.80	STD
6.030			Over 4 hrs	£11.00	£11.50	STD
6.031	Sherborne Place		Up to 1 hr	£2.00	£2.10	STD
6.032			Up to 2 hrs	£3.20	£3.40	STD
6.033			Up to 3 hrs	£4.30	£4.50	STD
6.034			Up to 4 hrs	£6.50	£6.80	STD
6.035			Over 4 hrs	£11.00	£11.50	STD
6.036	Bath Terrace		Up to 1 hr	£1.20	£1.30	STD

6.037		Up to 2 hrs	£1.70	£1.90	STD
6.038		Up to 3 hrs	£2.30	£2.50	STD
6.039		Over 3 hrs	£6.00	£6.40	STD
6.040	Commercial Street	Up to 1 hr	£1.20	£1.30	STD
6.041		Up to 2 hrs	£1.70	£1.90	STD
6.042		Up to 3 hrs	£2.30	£2.50	STD
6.043		Over 3 hrs	£6.00	£6.50	STD
6.044	Coronation Square	Up to 1 hr	£0.30	£0.30	STD
6.045	Local businesses only	Up to 2 hrs	£0.50	£0.50	STD
6.046		Up to 4 hrs	£1.00	£1.10	STD
6.047		Over 4hrs	£2.00	£2.20	STD
6.048	Town Centre East (formerly known as Grosvenor Terrace)	Up to 1 hr	£1.50	£1.50	STD
6.049		Up to 2 hrs	£2.90	£2.90	STD
6.050		Up to 3 hrs	£3.90	£3.90	STD
6.051		Up to 4 hrs	£4.50	£4.50	STD
6.052		Over 6 hrs	£8.00	£8.00	STD
6.053	Phoenix Passage (West End)	Up to 1 hr	£1.40	£1.50	STD
6.054		Up to 2 hrs	£2.70	£2.80	STD
6.055		Up to 3 hrs	£3.90	£4.00	STD
6.056		Up to 4 hrs	£6.00	£6.30	STD
6.057		Up to 6 hrs	£9.00	£9.50	STD
6.058		Over 6 hrs	£13.00	£13.60	STD
6.059	Regent Arcade	after 5.30pm	£3.00	£3.20	STD
6.060		Up to 1 hr	£2.00	£2.20	STD
6.061		Up to 2 hrs	£3.40	£3.60	STD
6.062		Up to 3 hrs	£5.00	£5.30	STD
6.063		Up to 4 hrs	£6.50	£6.80	STD
6.064		Up to 6 hrs	£11.00	£11.50	STD
6.065		Up to 8 hrs	£15.00	£1.80	STD
6.066		Over 8 hrs	£16.00	£16.80	STD
6.067		Lost ticket	£15.00	£15.80	STD
6.068	Rodney Road	Up to 1 hr	£2.00	£2.20	STD
6.069		Up to 2 hrs	£3.40	£3.60	STD
6.070		Up to 3 hrs	£5.00	£5.30	STD
6.071		Up to 4 hrs	£6.50	£6.80	STD
6.072		Up to 6 hrs	£11.00	£11.50	STD
6.073		Over 6 hrs	£13.00	£13.60	STD
6.074	Pittville Pump Room	Up to 1 hr	£1.00	£1.00	STD
6.075		Up to 2 hrs	£1.50	£1.50	STD
6.076		Up to 3hrs	£2.00	£2.00	STD
6.077		Over 3 hrs	£5.50	£6.00	STD
6.078	St Georges Road	Up to 1 hr	£2.00	£2.10	STD

6.079		Up to 2 hrs	£3.40	£3.60	STD
6.080		Up to 3 hrs	£5.00	£5.30	STD
6.081		Up to 4 hrs	£6.50	£6.80	STD
6.082		Up to 6 hrs	£11.00	£11.50	STD
6.083		Over 6 hrs	£13.00	£13.60	STD

7 Car Parking - Off Street permits (inclusive of VAT)

7.001	TCE permit Cheltenham Borough Homes / Cheltenham BID		£55 per month or £645 per	£55 per month or	STD
7.002	St Johns Primary School annual permit (pick-up set-down St James Street car park)		£14.20	£14.20	STD

8 Cemetery

8.001	FEE for USE of CHAPEL for BURIAL at CHELTENHAM CEMETERY		£258.00	£258.00	EX
8.002	Use of Chapel for burial Sunrise Service only		£135.00	£135.00	EX
8.003	Over running allotted service time - Up to 10 minutes		£116.00	£116.00	EX
8.004	Over running allotted service time - Over 10 minutes		£279.00	£279.00	EX
8.005	Late or non cancellation of a booking less than 5 working days' notice		£116.00	£116.00	EX

Obitus (New Revised Service Offer)

8.006	Halo Photo (Single Image)		£0.00	£0.00	STD
8.007	Basic Slideshow		£45.00	£45.00	STD
8.008	Music Slideshow		£70.00	£70.00	STD
8.009	Themed Tribute		£95.00	£95.00	STD
8.010	Extra Single Photo		£12.00	£12.00	STD
8.011	Family Supplied Video/Tribute		£25.00	£25.00	STD
8.012	Bespoke Tribute		£400.00	£400.00	STD
8.013	Extra Work Charge		£21.00	£21.00	STD
8.014	Extra Photo Charge		£21.00	£21.00	STD
8.015	Tribute Download		£10.00	£10.00	STD
8.016	Live & On Demand (Stream Live & Watch On Demand for 28 Days + Option to Download)		£49.00	£49.00	STD
8.017	Live Only		£33.00	£33.00	STD
8.018	DVD/USB/Blu-Ray/Audio CD Keepsake		£55.00	£55.00	STD
8.019	Video Book Keepsake		£95.00	£95.00	STD
8.020	Memory Box Keepsake		£130.00	£130.00	STD
8.021	Second Copies		£28.00	£28.00	STD

**Change in Products and services so new fees and charges have been created (Above)*

BURIAL FEES (Not liable to VAT)

	NEW PURCHASE (Lawn Garden) GRAVES				
8.022	Exclusive Right of Burial 75 years		£1,745.00	£1,745.00	NB
8.023	Exclusive Right of Burial 100 years		£2,301.00	£2,301.00	NB
	NEW PURCHASE (Traditional) Graves				
8.024	Exclusive Right of Burial 75 years		£2,181.00	£2,181.00	NB

8.025	Exclusive Right of Burial 100 years	£2,877.00	£2,877.00	NB
8.026	NEW PURCHASE (Heritage) Grave			
8.027	Exclusive Right of Burial 100 years	£1,500.00	£1,500.00	NB
	NEW PURCHASE CREMATION GRAVES			
8.028	Exclusive Right of Burial 75 years	£1,108.00	£1,108.00	NB
8.029	Exclusive Right of Burial 100 years	£1,464.00	£1,464.00	NB
	CHILD'S GRAVE (not available at Charlton Kings Cemetery)			
8.030	Exclusive Right of Burial 75 years	£644.00	£644.00	NB
8.031	Exclusive Right of Burial 100 years	£851.00	£851.00	NB
8.032	Cornish Hearts Foetal Grave K7A	£644.00	£644.00	NB
	INTERMENT FEES			
	FEES to OPEN EXISTING PLOT (Interment Fee)			
8.033	Open for single interment	£973.00	£973.00	NB
8.034	Open for double interment	£1,218.00	£1,218.00	NB
8.035	Open for ashes	£253.00	£253.00	NB
8.036	Two sets of cremated remains interred at same time - with or without appointment	£306.00	£306.00	NB
8.037	For a single set of cremated remains placed within the coffin of a full burial	£45.00	£45.00	NB
8.038	Coffin surcharge	£356.00	£356.00	NB
8.039	Immediate witnessed backfill surcharge	£356.00	£356.00	NB
	PRE-PURCHASE of (Lawn Garden) FULL GRAVES			
8.040	Exclusive Right of Burial 75 years	£2,018.00	£2,018.00	NB
8.041	Exclusive Right of Burial 100 years	£2,575.00	£2,575.00	NB
	PRE-PURCHASE of (Traditional) FULL GRAVES			
8.042	Exclusive Right of Burial 75 years	£2,544.00	£2,544.00	NB
8.043	Exclusive Right of Burial 100 years	£3,240.00	£3,240.00	NB
	PRE-PURCHASE of (Heritage) Grave			
8.044	Exclusive Right of Burial 100 years	£2,000.00	£2,000.00	NB
	PRE-PURCHASE of ASHES GRAVES			
8.045	Exclusive Right of Burial 75 years	£1,306.00	£1,306.00	NB
8.046	Exclusive Right of Burial 100 years	£1,660.00	£1,660.00	NB
8.047	Renew or extend Exclusive Right of Burial 25 years (Adult Grave)	£629.00	£629.00	NB
8.048	Renew or extend Exclusive Right of Burial 25 years (Childs grave)	£215.00	£215.00	NB
8.049	Renew or extend Exclusive Right of Burial 25 years Cremated Remains Grave	£369.00	£369.00	NB

**Removal of 50 years - Min term is now 75 years*

MONUMENTS, HEADSTONES, VASES and TABLETS (Not liable to VAT)

8.050	For the Right to Erect or place on a Grave or Vault in respect of which an Exclusive Right of Burial has been granted.			
8.051	New memorial on an adult grave	£353.00	£353.00	EX
8.052	Additional memorial on an adult grave	£196.00	£196.00	EX
8.053	New memorial on a child's grave	£146.00	£146.00	EX
8.054	Ashes grave memorial	£146.00	£146.00	EX
8.055	Additional Inscriptions or replacement of memorial	£146.00	£146.00	EX
9	Contaminated Land Fees (inclusive of VAT)			
		£178.36	£184.00	
9.001	Contaminated land and pollution searches - standard service - response within 20 working days	Standard Service (response within 20 working days) £267	Standard Service (response within 20 working days) £274.00	STD
9.002	Contaminated land and pollution searches - expedited service - response within 10 working days	Expedited Service (response within 10 working days)	Expedited Service (response within 10 working days)	STD
10	Council Tax/NNDR			
	Legal Fees			
10.001	Costs charged for summonses to court for non-payment of Council Tax	£60.00	£60.00	NB
10.002	Costs charged for summonses to court for non-payment of NNDR	£85.00	£85.00	NB
11	Cremations			
11.001	ADULT SERVICE - CLASSIC 35 minutes service	£1,145.00	£1,145.00	EX
11.002	Medical Referee Fee	£25.00	£25.00	EX
11.003	ADULT CREMATION - Direct Cremation	£400.00	£400.00	EX
11.004	ADULT CREMATION SUNRISE 15 minutes service	£693.00	£693.00	EX
11.005	ADULT CREMATION ~ DirectPlus (Direct cremation + overnight storage of coffin)	£440.00	£440.00	EX
11.006	Cremate Body Parts	£55.00	£55.00	EX
11.007	USE of ORGAN (no longer included in cremation fee)	£36.00	£36.00	EX
	BOOK of REMEMBRANCE			
11.008	2 Line Entry	£82.00	£82.00	STD
11.009	3 Line Entry	£109.00	£109.00	STD
11.010	4 Line Entry	£135.00	£135.00	STD
11.011	5 Line Entry	£158.00	£158.00	STD
11.012	6 Line Entry	£185.00	£185.00	STD
11.013	7 Line Entry	£210.00	£210.00	STD
11.014	8 Line Entry	£237.00	£237.00	STD
11.015	Crest, Badge or Floral Emblem - with 5 Line Entry	£276.00	£276.00	STD
11.016	Crest, Badge or Floral Emblem with 8 Line Entry	£353.00	£353.00	STD
11.017	Full Heraldic Device with 8 Line Entry	£393.00	£393.00	STD

REMEMBRANCE CARDS with COPY of INSCRIPTION (inclusive of VAT)
(Only in conjunction with an Entry in the Book of Remembrance)

11.018	2 Line Entry	£65.00	£65.00	STD
11.019	3 Line Entry	£90.00	£90.00	STD
11.020	4 Line Entry	£116.00	£116.00	STD
11.021	5 Line Entry	£142.00	£142.00	STD
11.022	6 Line Entry	£167.00	£167.00	STD
11.023	7 Line Entry	£194.00	£194.00	STD
11.024	8 Line Entry	£218.00	£218.00	STD
11.025	Crest, Badge or Floral Emblem with 5 Line Entry	£209.00	£209.00	STD
11.026	Crest, Badge or Floral Emblem with 8 Line Entry	£286.00	£286.00	STD
11.027	Full Heraldic Device with 8 Line Entry	£326.00	£326.00	STD

MINIATURE BOOK of REMEMBRANCE with COPY of INSCRIPTION (inclusive of VAT)
(Only in conjunction with an Entry in the Book of Remembrance)

Note: Each Additional inscription in the miniature book will be as remembrance card prices

11.028	2 Line Entry	£82.00	£82.00	STD
11.029	3 Line Entry	£109.00	£109.00	STD
11.030	4 Line Entry	£134.00	£134.00	STD
11.031	5 Line Entry	£158.00	£158.00	STD
11.032	6 Line Entry	£185.00	£185.00	STD
11.033	7 Line Entry	£210.00	£210.00	STD
11.034	8 Line Entry	£237.00	£237.00	STD
11.035	Crest, Badge or Floral Emblem - with 5 Line Entry	£276.00	£276.00	STD
11.036	Crest, Badge or Floral Emblem with 8 Line Entry	£353.00	£353.00	STD
11.037	Full Heraldic Device with 8 Line Entry	£393.00	£393.00	STD

BRONZE MEMORIAL KERB, SEAT and TREE PLAQUES

11.038	Kerb Plaque (153mm x 102mm) (6" x 4") for 10 years	£363.00	£363.00	EX
11.039	Memorial Tree Plaque (178mm x 128mm) (7" x 5")	£516.00	£516.00	EX
11.040	Memorial Tree Plaque (230mm x 153mm) (9" x 6")	£796.00	£796.00	EX
11.041	Memorial Seat Plaque additional or replacement	£340.00	£340.00	EX
11.042	Reservation of Kerb Plaque Space in the Gardens of Remembrance - not refundable. (not liable to VAT)	£108.00	£108.00	EX
11.043	Renovate plaques for kerb, tree, bench or Recordia Wall	£101.00	£101.00	STD

LEATHER PANEL - in Cloisters

11.044	Blue leather panel with 10 year lease	£363.00	£363.00	EX
11.045	Renewal of lease Blue leather panel - @ £15 per year minimum 5 years	£105.00	£105.00	EX

RECORDIA WALL MEMORIAL PLAQUE in the GARDENS of REMEMBRANCE at CHARLTON KINGS CEMETERY

11.046	Wall Plaque (153mm x 102mm) (6" x 4")	£613.00	£613.00	EX
11.047	Reservation of Plaque Space (not liable to VAT)	£108.00	£108.00	EX

BABY REMEMBRANCE GARDEN MEMORIAL PLAQUES

11.048	6" x 3" 10 years	£261.00	£261.00	EX
11.049	7.25" x 3" 10 years	£318.00	£318.00	EX
11.050	8.5" x 3" 10 years	£373.00	£373.00	EX

11.051	8.5" x 3" plus design 10 years	£426.00	£426.00	EX
11.052	9.75" x 3" 10 years	£429.00	£429.00	EX
11.053	9.75" x 3" plus design 10 years	£481.00	£481.00	EX
11.054	11" x 3" 10 years	£481.00	£481.00	EX
11.055	11" x 3" plus design 10 years	£536.00	£536.00	EX
BABY REMEMBRANCE GARDEN MEMORIAL PLAQUES RENEWAL				
11.056	additional 10 years lease	£170.00	£170.00	EX
VASE BLOCK				
11.057	Vase Block (Single Inscription) 10 years	£643.00	£643.00	EX
11.058	Reservation of Vase Block with 10 years lease	£643.00	£643.00	EX
11.059	Additional 10 years lease	£256.00	£256.00	EX
11.060	Repaint lettering	£83.00	£83.00	STD
11.061	Additional Fee (1st or 2nd inscription, casket & appointment)	£430.00	£430.00	STD
TREE BLOCK				
11.062	Tree Block 20 years lease	£1,413.00	£1,413.00	EX
11.063	Additional 20 year lease	£576.00	£576.00	EX
	Additional Fee (1st or 2nd inscription, casket & appointment)	£507.00	£507.00	EX
BELOW GROUND SANCTUM VAULT				
11.064	Below ground vault - large enough to accept two sets of cremated remains (20 years lease)	£2,091.00	£2,091.00	EX
11.065	Reservation with 20 years lease	£2,091.00	£2,091.00	EX
11.066	Additional 10 year lease	£385.00	£385.00	EX
11.067	Photograph/Design additional charge	£131.00	£131.00	EX
11.068	Additional Fee (1st or 2nd inscription, casket & appointment)	£507.00	£507.00	EX
ABOVE GROUND NICHE				
11.069	Above ground niche - two sets of ashes 20 year lease inc first casket, first inscription and flower holder	£1,847.00	£1,847.00	EX
11.070	Reservation with 20 years lease	£1,847.00	£1,847.00	EX
11.071	Additional 10 year lease	£385.00	£385.00	EX
11.072	Photograph/Design additional charge	£131.00	£131.00	EX
11.073	Additional Fee (1st or 2nd inscription, casket & appointment)	£564.00	£564.00	EX
ADDITIONAL FEE FOR NICHE/VAULT/BLOCKS				
Inscription ~ either second OR first if purchased in reserve on Vase Block/Boulder Block/Niche/Vault				
LEAF BLOCK				
11.073	Immediate use to include 20 years lease	£1,255.00	£1,255.00	EX
11.074	Reservation to include 20 years lease	£1,255.00	£1,255.00	EX
11.075	Renewal of lease for additional 10 years	£461.00	£461.00	EX
LEAF BLOCK - ABOVE GROUND NICHE				
11.076	Immediate use large niche for two sets of ashes 20 years lease	£1,724.00	£1,724.00	EX
11.077	Reservation large niche for two sets of ashes 20 years lease	£1,724.00	£1,724.00	EX
11.078	Renewal of lease for additional 10 years large leaf block niche	£461.00	£461.00	EX
11.079	Dandelion ashes urn	£90.00	£90.00	EX

11.080	Additional Fee (1st or 2nd inscription, casket & appointment)	£579.00	£579.00	EX
	POND MARKERS ~ no longer available to purchase - only add to existing purchased memorial			
11.081	Renewal of lease for additional 20 years - Pond Marker above ground niche	£462.00	£462.00	EX
11.082	Large memorial tablet including inscription	£612.00	£612.00	EX
	Additional Fee (1st or 2nd inscription, casket & appointment)	£579.00	£579.00	EX
	MEMORIAL BENCH			
11.083	Provision of 4ft bench	£1,032.00	£1,032.00	EX
11.083	Provision of a council sanctioned hardwood 5 foot bench inc plaque, hard standing, fixing for lease period of 20 years	£1,413.00	£1,413.00	EX
11.084	Provision of a council sanctioned hardwood 6 foot bench inc plaque, hard standing, fixing for lease period of 20 years	£1,558.00	£1,558.00	EX
11.085	Renovation of memorial bench to include removal, cleaning, retreating and replace	£231.00	£231.00	STD
11.086	Remove and resite existing bench - hardstanding and labour	£144.00	£144.00	STD
11.087	Removal and Resitting of Kerb Plaque in Gardens of Remembrance (excluding renovation)	£70.00	£70.00	STD
11.088	Replacement Kerb Plaque (153mm x 102mm) (6" x 4") (inclusive of VAT)	£158.00	£158.00	EX
11.089	Replacement 5ft bench only	£930.00	£930.00	EX
11.090	Replacement 6ft bench only	£1,075.00	£1,075.00	EX
	FEES for SCATTERING/INTERRING CREMATION ASHES SCATTER in GARDENS of REMEMBRANCE or ON A GRAVE			
11.092	Cremated at Cheltenham - no appointment	£45.00	£45.00	STD
11.093	Cremated at Cheltenham - by appointment	£90.00	£90.00	STD
11.094	Cremated Elsewhere - with or without appointment	£115.00	£115.00	STD
11.095	Double Scattering if both sets cremated elsewhere - with or without appointment	£160.00	£160.00	STD
	MISCELLANEOUS CHARGES			
11.096	Retention of Cremated Remains in temporary deposit pending final disposal -per month after the first month	£47.00	£47.00	EX
11.097	Additional Cremation Certificate	£29.00	£29.00	STD
11.098	Search Fee	£21.00	£21.00	STD
11.099	Urn	£52.00	£52.00	STD
11.100	Casket single	£77.00	£77.00	STD
11.101	Casket double	£109.00	£109.00	STD
11.102	Transfer of Grave Ownership	£61.00	£61.00	STD
11.103	Scattering tube	£18.96	£18.96	STD
11.104	Plastic vase	£3.00	£3.00	STD
11.105	Weighted metal flower holder	£12.27	£12.27	STD
11.106	Memorial Wipes	£1.00	£1.00	STD
11.107	Use of chapel for memorial service where burial or cremation taking place elsewhere	£449.35	£449.35	STD
11.108	Premium Friday 4pm Oak	£192.90	£192.90	STD
11.109	Exhumation of ashes including oversized casket	£403.63	£403.63	STD
11.110	APPLEBY HEARTS			
11.111	Purchase lease for Appleby Heart inc memorial	£2,230.00	£2,230.00	STD
11.112	Additional Fee (1st or 2nd inscription, casket & appointment)	£670.00	£670.00	STD

11.113	TOADSTOOLS				
11.114	Purchase 10 year lease inc inscription	£306.63	£306.63	STD	
11.115	Renewal of 10 year lease	£168.00	£168.00	STD	
11.116	General Admin fee	£61.00	£61.00	STD	
12	Electoral Registration				
	SALE OF PUBLICATIONS				
12.001	Register of Electors - hardcopy	Varies	Varies	NB	
12.002	Data for Register of Electors - hardcopy Plus cost of actual postage if applicable (can be emailed) Cost set down in legislation. Labels i.e. names & house addresses for parties Rare occurrence & cost set down in legislation.	Varies	Varies	NB	
12.003	Street Index	£20.00	£20.00	NB	
12.004	Data for Street Index Plus cost of actual postage if applicable (can be emailed)	£23.00	£23.00	NB	
12.005	Marked copies of Polling Station Registers - (cost set down in legislation)	Varies	Varies	NB	
13	Food Safety Fees (inclusive of VAT)				
13.001	Primary Authority Partnerships - set up costs	£87.46 x hrs	£90.00 x hrs	STD	
13.002	Copies of any reports, preparation of statements etc (non commercial)	£87.46 x hrs	£90.00 x hrs	STD	
13.003	Advice and consultancy - primary authority related	£87.46 x hrs	£90.00 x hrs	STD	
13.004	Food Hygiene Rating Scheme requested revisits	£218.63	£225.00	STD	
13.005	Gain and Retain a Rating of 5	£87.46 x hrs	£90.00 x hrs	STD	
13.006	Food safety/hygiene advice and consultancy (excluding Primary Authority Partnerships)	£87.46 x hrs	£90.00 x hrs	STD	
13.007	Health Certificates and attestations	£87.46 x hrs spent or part	£80.00 x hrs spent or part	STD	
14	Health & Safety Fees (inclusive of VAT)				
14.001	Tattoo Hygiene Rating Scheme				
		Inspection and rating of premises	£262.35	£270.00	STD
		Annual inspection of premises	£262.35	£270.00	STD
		Re-rating of premises upon request from business	£218.63	£225.00	STD
14.002	Copies of any reports, preparation of statements etc	£87.46 x hrs	£90.00 x hrs	STD	
14.003	Health and Safety advice and consultancy (including beauty registrations but EXCLUDING animal licensing)	£87.46 x hrs spent	£90.00 x hrs spent	STD	
	Beauty Registration Pre-Application Fees				
14.004	Soft/advisory visit	£87.46 x hrs	£90.00 x hrs	STD	
14.005	Typed report following soft/advisory visit	£87.46 x hrs	£90.00 x hrs	STD	
14.006	Telephone advice (15 minutes)	£87.46 x hrs	£90.00 x hrs	STD	

16	Licence Fees				
	Beauty Registration Fees: Acupuncture, tattooing, electrolysis and skin piercing				
16.001	Personal licence		£130.30	£134.00	NB
16.002	Premises licence		£130.30	£134.00	NB
16.003	Replacement or reissued certificate		£20.00	£20.50	NB
16.004	Variation of registration including certificate		£60.88	£63.00	NB
	Animal boarding establishments Kennel/cattery/homeboarding/Day care				
16.005	License application and issue		£585.00	£600.00	NB
	Dangerous wild animals (excluding veterinary fees)				
16.006	New Application		£650.00	£669.00	NB
16.007	Renewal		£650.00	£665.00	NB
	Dog Breeding (excluding veterinary fees)				
16.008	New Application		£650.00	£665.00	NB
16.009	Replacement or reissued certificate (animal licensing)		£20.00	£20.50	NB
16.010	Variation of licence including certificate		£87.46 x hrs	£90.00 x hrs	NB
	GAMBLING ACT 2005 - Bingo Club				
16.011	New application	min	£3,138.85	£3,138.85	NB
16.012	Annual fee	min	£899.26	£899.26	NB
16.013	Application to vary	min	£1,572.10	£1,572.10	NB
16.014	Application to transfer	min	£1,076.54	£1,076.54	NB
16.015	Application for reinstatement	min	£1,076.54	£1,076.54	NB
16.016	Application for provisional statement	min	£3,138.85	£3,138.85	NB
16.017	Licence application (provisional statement holders)	min	£1,076.54	£1,076.54	NB
16.018	Copy licence	min	£25.00	£25.00	NB
16.019	Notification of change	min	£40.00	£40.00	NB
	GAMBLING ACT 2005 - Betting Premises Exc. Track				
16.020	New application	min	£2,693.50	£2,693.50	NB
16.021	Annual fee	min	£538.27	£538.27	NB
16.022	Application to vary	min	£1,344.61	£1,344.61	NB
16.023	Application to transfer	min	£1,076.54	£1,076.54	NB
16.024	Application for reinstatement	min	£1,076.54	£1,076.54	NB
16.025	Application for provisional statement	min	£2,693.50	£2,693.50	NB
16.026	Licence application (provisional statement holders)	min	£1,076.54	£1,076.54	NB
16.027	Copy licence	min	£25.00	£25.00	NB
16.028	Notification of change	min	£40.00	£40.00	NB
	GAMBLING ACT 2005 - Track				
16.029	New application	min	£2,241.73	£2,241.73	NB
16.030	Annual fee	min	£899.26	£899.26	NB
16.031	Application to vary	min	£1,120.33	£1,120.33	NB
16.032	Application to transfer	min	£855.47	£855.47	NB
16.033	Application for reinstatement	min	£855.47	£855.47	NB
16.034	Application for provisional statement	min	£2,241.73	£2,241.73	NB
16.035	Licence application (provisional statement holders)	min	£855.47	£855.47	NB
16.036	Copy licence	min	£25.00	£25.00	NB

16.037	Notification of change	min	£40.00	£40.00	NB
16.038	Temporary Use Notice	min	£500.00	£500.00	NB
16.039	Temporary Use Notice - copy	min	£25.00	£25.00	NB

GAMBLING ACT 2005 - Family Entertainment Centre

16.040	New application	min	£1,795.31	£1,795.31	NB
16.041	Annual fee	min	£674.98	£674.98	NB
16.042	Application to vary	min	£899.26	£899.26	NB
16.043	Application to transfer	min	£855.47	£855.47	NB
16.044	Application for reinstatement	min	£855.47	£855.47	NB
16.045	Application for provisional statement	min	£1,795.31	£1,795.31	NB
16.046	Licence application (provisional statement holders)	min	£855.47	£855.47	NB
16.047	Copy licence	min	£25.00	£25.00	NB
16.048	Notification of change	min	£40.00	£40.00	NB

GAMBLING ACT 2005 - Adult Gaming Centre

16.049	New application	min	£1,795.31	£1,795.31	NB
16.050	Annual fee	min	£899.26	£899.26	NB
16.051	Application to vary	min	£899.26	£899.26	NB
16.052	Application to transfer	min	£1,076.54	£1,076.54	NB
16.053	Application for reinstatement	min	£1,076.54	£1,076.54	NB
16.054	Application for provisional statement	min	£1,795.31	£1,795.31	NB
16.055	Licence application (provisional statement holders)	min	£1,076.54	£1,076.54	NB
16.056	Copy licence	min	£25.00	£25.00	NB
16.057	Notification of change	min	£40.00	£40.00	NB

GAMBLING ACT 2005 - Large Casino

16.058	New application	min	£8,969.06	£8,969.06	NB
16.059	Annual fee	min	£8,969.06	£8,969.06	NB
16.060	Application to vary	min	£4,485.60	£4,485.60	NB
16.061	Application to transfer	min	£1,928.81	£1,928.81	NB
16.062	Application for reinstatement	min	£1,928.81	£1,928.81	NB
16.063	Application for provisional statement	min	£8,969.06	£8,969.06	NB
16.064	Licence application (provisional statement holders)	min	£4,485.60	£4,485.60	NB
16.065	Copy licence	min	£25.00	£25.00	NB
16.066	Notification of change	min	£40.00	£40.00	NB

GAMBLING ACT 2005 - Small Casino

16.067	New application	min	£3,364.20	£3,364.20	NB
16.068	Annual fee	min	£5,607.00	£5,607.00	NB
16.069	Application to vary	min	£3,924.90	£3,924.90	NB
16.070	Application to transfer	min	£1,121.40	£1,121.40	NB
16.071	Application for reinstatement	min	£1,121.40	£1,121.40	NB
16.072	Application for provisional statement	min	£5,607.00	£5,607.00	NB
16.073	Licence application (provisional statement holders)	min	£3,924.90	£3,924.90	NB
16.074	Copy licence	min	£25.00	£25.00	NB
16.075	Notification of change	min	£40.00	£40.00	NB

GAMBLING ACT 2005 - Permits (fee fixed by statute)

16.076	FEC gaming machine Application fee	£300.00	£300.00	NB
16.077	Renewal fee	£300.00	£300.00	NB
16.078	Transitional application fee	£100.00	£100.00	NB
16.079	Prize Gaming Application fee	£300.00	£300.00	NB
16.080	Renewal fee	£100.00	£100.00	NB
16.081	Transitional application fee	£100.00	£100.00	NB
16.082	FEC permits change of name	£25.00	£25.00	NB
16.083	copy of permit	£15.00	£15.00	NB
16.084	Prize gaming permits change of name	£25.00	£25.00	NB
16.085	copy of permit	£15.00	£15.00	NB
16.086	Notification of intention to make (up to 2) gaming machines available	£50.00	£50.00	NB
Licensed premises gaming machine permits (more than 2 gaming machines)				
16.087	Application existing operator	£100.00	£100.00	NB
16.088	Application new operator	£150.00	£150.00	NB
16.089	Variation of permit	£100.00	£100.00	NB
16.090	Transfer of permit	£25.00	£25.00	NB
16.091	Change of name on permit	£25.00	£25.00	NB
16.092	Copy of permit	£15.00	£15.00	NB
16.093	Annual fee	£50 payable with 30 days of issue then annually on anniversary of	£50 payable with 30 days of issue then annually on anniversary	NB
GAMBLING ACT 2005 - Club gaming and club machine permits (fee fixed by statute)				
16.094	Application existing operator	£100.00	£100.00	NB
16.095	Application holder of club premises cert	£100.00	£100.00	NB
16.096	Application new applicant	£200.00	£200.00	NB
16.097	Renewal (every 10 years)	£200 (£100 for club premises certificate	£200 (£100 for club premises	NB
16.098	Variation of permit	£100.00	£100.00	NB
16.099	Copy of permit	£15.00	£15.00	NB
16.100	Annual fee	£50 payable with 30 days of issue then annually on anniversary of	£50 payable with 30 days of issue then annually on anniversary	NB
Hackney carriage and private hire				
16.101	Vehicle licences initial - Electronic	£250.00	£250.00	NB
16.102	Vehicle licences renewal - Electronic	£250.00	£250.00	NB
16.103	Vehicle transfer or change	£110.00	£110.00	NB
Driver licences				
16.104	Private hire - 3 year Initial Application - Electronic	£261.00	£261.00	NB
16.105	Hackney carriage - 3 year Initial application - Electronic	£261.00	£261.00	NB
16.106	Private hire - Three yearly Renewal - Electronic	£261.00	£261.00	NB

Private hire operators licences (5 year licence)					
16.107	Licence (Micro)	Up to 3 cars	£1,514.96	£1,514.96	NB
16.108	Licence (Small)	4 - 10 cars	£1,824.15	£1,824.15	NB
16.109	Licence (Medium)	11 - 30 cars	£4,885.10	£4,885.10	NB
16.110	Licence (Large)	31 + cars	£6,816.15	£6,816.15	NB
Miscellaneous					
16.111	Plate brackets		£14.52	£14.52	STD
16.112	Replacement drivers badge		£14.52	£14.52	NB
16.113	Replacement window badge		£14.52	£14.52	NB
16.114	Window pouch		£6.05	£6.05	STD
16.115	Replacement licence		£18.15	£18.15	NB
16.116	Replacement licence (change of circumstances) - per licence		£18.15	£18.15	NB
16.117	Loan of temporary top light		£45 per week	£45 per week	NB
16.118	English Proficiency Test		£49.50	£49.50	NB
16.119	Hackney carriage and Private Hire local knowledge test		£42.72	£42.72	NB
16.120	Taxi/PH Safeguarding Training		£42.72	£42.72	NB
16.121	Safeguarding + local knowledge test		£84.37	£84.37	NB
16.122	Independent safeguarding Authority CRB check (from July 2010)		£91.36	£91.36	NB
16.123	Enhanced DBS check (fee not refundable)		£66.00	£66.00	NB
16.124	Plate exemption Application		£60.50	£60.50	NB
16.125	Plate Clips (for 4 clips)		£3.03	£3.03	STD
16.126	Application to Approve External Advertising		£60.50	£60.50	NB
16.127	Advance Booking Only Sticker (each)		£1.82	£1.82	NB
16.128	Change from PHD to HCD - Administration Fee		£48.40	£48.40	NB
16.129	APLH - Attendance – full day's training		£95.00	£95.00	NB
16.130	APLH - Resitting written assessment		£45.00	£45.00	
Replacement vehicle plates					
16.131	- hackney carriage		£24.20	£24.20	NB
16.132	- private hire		£24.20	£24.20	NB
GAMBLING ACT 2005 - Lotteries (fee fixed by statute)					
16.133	Initial registration		£40.00	£40.00	NB
16.134	Renewal		£20.00	£20.00	NB
Distributing free printed and promotional material					
16.135	5 points		£66.23	£69.54	NB
16.136	6 -10 points		£221.57	£232.65	NB
16.137	11-15 points		£315.49	£331.27	NB
16.138	16+ points		£441.93	£464.03	NB
Advertising structures					
16.139	Administration fee not refundable for unsuccessful applicants		£139.40	£146.37	NB
Information structures					
16.140	Administration fee (not refundable for unsuccessful applicants)– charity/not for profit		£66.23	£69.54	NB
16.141	Administration fee (not refundable for unsuccessful applicants)– commercial		£180.63	£189.66	NB
16.142	Charity/not for profit- £/sqm obstructed (in addition to administration fee)		£12.04	£12.64	NB

16.143	Commercial - £/sqm obstructed (in addition to administration fee)		£36.13	£37.93	NB
16.144	Advertising structures (new and renewal)		£126.44	£132.76	NB
Zoos					
16.145	New		£87.46 x hrs	£90.00 x hrs	NB
16.146	Renewal		£87.46 x hrs	£90.00 x hrs	NB
16.147	New s14(2) dispensation		£87.46 x hrs	£90.00 x hrs	NB
16.148	Renewal s14(2) dispensation		£87.46 x hrs	£90.00 x hrs	NB
16.149	Transfer Replacement of Licence (Zoo)		£87.46 x hrs	£90.00 x hrs	NB
16.150	Variation of licence including certificate (Zoo)		£87.46 x hrs	£90.00 x hrs	NB
Animal Activities Licensing Pre-application Advice					
16.151	Advisory visit		£87.46 x hrs	£90.00 x hrs	NB
16.152	Typed report (following advisory visit)		£87.46 x hrs	£90.00 x hrs	NB
16.153	Check & send service (validation checks & submitting your pre-app to consultees for comment etc)		£176.22	£181.00	NB
The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018					
Total fee include application and issue fee - does not include any required veterinary fees, supplementary fees etc under Regulation 13					
16.154	Selling animals as pets	Total application fee	£680.00	£699.00	NB
16.155		Renewal with NO change to documented system	£680.00	£699.00	NB
16.156	Hiring out Horses	Total application fee	£659.00	£678.00	NB
16.157		Renewal with NO change to documented system	£659.00	£678.00	NB
16.158	Exhibition of animals based in Local Authority Area	Total application fee	£585.00	£602.00	NB
16.159		Renewal with NO change to documented system	£585.00	£602.00	NB
The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018 - Other Fees					
16.160	Star Re-Rating		£122.82	£126.00	NB
16.161	Star Re-Rating - Arrangers head office		£93.98	£97.00	NB
16.162	Star Re-Rating - Arranger Host		£117.48	£121.00	NB
16.163	Variation Fee (no visit required)		£87.46 x hrs	90 x hrs spent	NB
16.164	Variation Fee (excluding Animal Boarding and Animal Exhibiting) - visit required		£87.46 x hrs	90 x hrs spent	NB
16.165	Variation Fee for Animal Boarding and Animal Exhibiting (visit required)		£87.46 x hrs	90 x hrs spent	NB
16.166	Hard copy of licence		£22.00	£22.50	NB
Premises licenses					
16.167	New application & variation	Band A	£100.00	£100.00	NB
16.168		Band B	£190.00	£190.00	NB
16.169		Band C	£315.00	£315.00	NB

16.170		Band D	£450.00	£450.00	NB	
16.171		Band E	£635.00	£635.00	NB	
	The Government has used the non-domestic rateable value (NDRV) as the means of allocating premises to fee bands. NDRV is considered the fairest method of allocating fee bands because it:					
16.172	Application for minor variation of licence (fixed by statute)		£89.00	£89.00	NB	
16.173	Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises.		Band D x2	£900.00	£900.00	NB
16.174			Band E x3	£1,905.00	£1,905.00	NB
16.175	Annual charge *		Band A	£70.00	£70.00	NB
16.176			Band B	£180.00	£180.00	NB
16.177			Band C	£295.00	£295.00	NB
16.178			Band D	£320.00	£320.00	NB
16.179			Band E	£350.00	£350.00	NB
16.180	Annual charge multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises.		Band D x2	£640.00	£640.00	NB
16.181			Band E x3	£1,050.00	£1,050.00	NB
	Club premises certificates					
16.182	New application and variation		Band A	£100.00	£100.00	NB
16.183			Band B	£190.00	£190.00	NB
16.184			Band C	£315.00	£315.00	NB
16.185			Band D	£450.00	£450.00	NB
16.186			Band E	£635.00	£635.00	NB
16.187	Annual Charge		Band A	£70.00	£70.00	NB
16.188			Band B	£180.00	£180.00	NB
16.189			Band C	£295.00	£295.00	NB
16.190			Band D	£320.00	£320.00	NB
16.191			Band E	£350.00	£350.00	NB
	*There are additional fees for premises licence applications, and the annual fee for exceptionally large scale events (5,000+), unless certain conditions apply. Please read Regulation 4(4) and 4(5) of The Licensing Act 2003 (Fees) Regulations 2005					
	Additional Premises Licence fee					
16.192	Number in attendance at any one time		5,000 to 9,999	£1,000.00	£1,000.00	NB
16.193			10,000 to 14,999	£2,000.00	£2,000.00	NB
16.194			15,000 to 19,999	£4,000.00	£4,000.00	NB
16.195			20,000 to 29,999	£8,000.00	£8,000.00	NB
16.196			30,000 to 39,999	£16,000.00	£16,000.00	NB
16.197			40,000 to 49,999	£24,000.00	£24,000.00	NB
16.198			50,000 to 59,999	£32,000.00	£32,000.00	NB
16.199			60,000 to 69,999	£40,000.00	£40,000.00	NB
16.200			70,000 to 79,999	£48,000.00	£48,000.00	NB
16.201			80,000 to 89,999	£56,000.00	£56,000.00	NB
16.202			90,000 and over	£64,000.00	£64,000.00	NB
	Additional annual fee payable, if applicable					
16.203	Number in attendance at any one time		5,000 to 9,999	£500.00	£500.00	NB
16.204			10,000 to 14,999	£1,000.00	£1,000.00	NB

16.205		15,000 to 19,999	£2,000.00	£2,000.00	NB
16.206		20,000 to 29,999	£4,000.00	£4,000.00	NB
16.207		30,000 to 39,999	£8,000.00	£8,000.00	NB
16.208		40,000 to 49,999	£12,000.00	£12,000.00	NB
16.209		50,000 to 59,999	£16,000.00	£16,000.00	NB
16.210		60,000 to 69,999	£20,000.00	£20,000.00	NB
16.211		70,000 to 79,999	£24,000.00	£24,000.00	NB
16.212		80,000 to 89,999	£28,000.00	£28,000.00	NB
16.213		90,000 and over	£32,000.00	£32,000.00	NB
	Licensing Pre-application Advice				
16.214	New premises licence	C&S (Check & send)	£48.40	£50.82	STD
26.215		PAC (Pre-application consultation)	£84.70	£88.94	STD
36.216		Full (Full service) - Small	£84.70	£88.94	STD
46.217		Large/medium	£157.30	£165.17	STD
16.218	Full variation of a premises licence	C&S (Check & send)	£48.40	£50.82	STD
16.219		PAC (Pre-application consultation)	£84.70	£88.94	STD
16.220		Full (Full service) - Small	£84.70	£88.94	STD
16.221		Large/medium	£157.30	£165.17	STD
16.222	Minor variation of a premises licence	PAC (Pre-application consultation)	£48.40	£50.82	STD
16.223		Full (Full service) - Small	£84.70	£88.94	STD
16.224		Large/medium	£157.30	£165.17	STD
16.225	Street trading consent	PAC (Pre-application consultation)	£48.40	£50.82	STD
16.226		Full (Full service) - charity/not for profit	£84.70	£88.94	STD
16.227		Full (Full service) - commercial rate	£157.30	£165.17	STD
16.228	Permission to place objects on the highway	PAC (Pre-application consultation)	£48.40	£50.82	STD
16.229		Full (Full service) - charity/not for profit	£84.70	£88.94	STD
16.230		Full (Full service) - commercial rate	£157.30	£165.17	STD
16.231	Application for a club premises certificate	C&S (Check & send)	£48.40	£50.82	STD
16.232		PAC (Pre-application consultation)	£84.70	£88.94	STD
16.233		Full (Full service)	£84.70	£88.94	STD
16.234	Application for the grant or renewal of a personal licence		£37.00	£37.00	NB
16.235	Temporary event notice		£21.00	£21.00	NB
16.236	Theft, loss, etc. of premises licence or summary		£11.00	£11.00	NB

16.237	Application for a provisional statement where premises being built etc.		£315.00	£315.00	NB
16.238	Notification of change of name or address		£11.00	£11.00	NB
16.239	Application to vary licence to specify individual as premises supervisor		£23.00	£23.00	NB
16.240	Application for transfer of premises licence		£23.00	£23.00	NB
16.241	Interim authority notice following death etc. of licence holder		£23.00	£23.00	NB
16.242	Theft, loss etc. of certificate or summary		£10.00	£10.00	NB
16.243	Notification of change of name or alteration of rules of club		£10.50	£10.50	NB
16.244	Change of relevant registered address of club		£10.50	£10.50	NB
16.245	Theft, loss etc. of temporary event notice		£10.50	£10.50	NB
16.246	Theft, loss etc. of personal licence		£10.50	£10.50	NB
16.247	Duty to notify change of name or address		£10.50	£10.50	NB
16.248	Right of freeholder recto be notified of licensing matters		£21.00	£21.00	NB
16.249	Temporary Use Notice (Gambling Act) - Fee (*see note below)		£500.00	£500.00	NB
16.250	Copy of Notice		£25.00	£25.00	NB
Sex establishments					
16.251	Deposit (not refundable) *NEW		£1,236.74	£1,298.58	NB
16.252	Initial Application (remainder)		£1,236.74	£1,298.58	NB
16.253	Subsequent Fee		£633.83	£665.52	NB
16.254	Transfer or variation		£633.83	£665.52	NB
Sexual Entertainment Licence					
16.255	Deposit (not refundable) *NEW		£2,000.00	£2,100.00	NB
16.256	Initial Application (remainder)		£2,468.00	£2,591.40	NB
16.257	Subsequent Fee		£2,468.00	£2,591.40	NB
16.258	Transfer or variation		£898.00	£942.90	NB
Street trading consents - annual					
16.259	Administration fee for unsuccessful applicants		£114.94	£120.69	NB
Ice cream vehicles					
16.260	- annual		£1,384.80	£1,454.04	NB
16.261	- seasonal	Apr - Sep	£920.64	£966.67	NB
Hot food units - Town Centre only (Core Commercial Area)					
16.262	Consent	Full Year	£5,578.59	£5,857.52	NB
16.263		Half Year	£2,809.00	£2,949.45	NB
16.264		Three Months	£1,424.20	£1,495.41	NB
Hot food units - Outside Town Centre					
16.265	Consent	Full Year	£3,662.87	£3,846.01	NB
16.266		Half Year	£1,852.23	£1,944.84	NB
16.267		Three Months	£945.82	£993.11	NB
Mobile and static Units					
16.268	Mobile Unit - Drinks only		£4,871.42	£5,114.99	NB
Flower stalls - prime sites (to include Promenade and High Street between Pittville Street and Bath Road)					
16.269	Consent	Full Year	£4,458.71	£4,681.65	NB

16.270		Half Year	£2,249.61	£2,362.09	NB
16.271		Three Months	£1,145.06	£1,202.31	NB
16.272	Flower stalls - secondary sites				
16.273	Consent	Full Year	£3,575.29	£3,754.05	NB
16.274		Half Year	£1,808.44	£1,898.87	NB
16.275		Three Months	£923.93	£970.12	NB
	Other stalls or units - prime sites				
	(to include Promenade and High Street between Boots Corner and Bath Road, including sites up to 20 metres away from Promenade and High Street)				
16.276	Consent	Full Year	£4,582.41	£4,811.53	NB
16.277		Half Year	£2,312.01	£2,427.61	NB
16.278		Three Months	£1,175.71	£1,234.49	NB
16.279		Monthly	£391.90	£411.50	NB
16.280		Day rate	£27.37	£28.74	NB
	Other stalls or units - secondary sites				
16.281	Consent	Full Year	£3,674.91	£3,858.65	NB
16.282		Half Year	£13,353.15	£14,020.81	NB
16.283		Three Months	£948.01	£995.41	NB
16.284		Monthly	£316.37	£332.19	NB
16.285		Day rate	£16.42	£17.24	NB
	Scrap Metal Dealers Act 2013 (new fees from September 2013)				
	Site Licence				
16.286	Grant, renewal and variation to change of site manager		£454.30	£477.02	NB
16.287	Variation other than a change of site manager		£97.43	£102.30	NB
16.288	Copy of a licence		£13.14	£13.79	NB
16.289	Scrap metal dealers (Late renewal applications only)		£38.31	£40.23	NB
	Collector's Licence				
16.290	Grant and renewal of a collector's scrap metal dealer licence		£413.80	£434.49	NB
16.291	Variation		£97.43	£102.30	NB
16.292	Copy of a licence		£13.14	£13.79	NB
	Pavement Licence				
16.293	Pavement licence - new		n/a	£500.00	NB
16.294	Pavement licence - renewal		n/a	£350.00	NB
	Lifelines				
	<i>*Majority will be exempt due to long term health condition - a few will not be therefore charged at 20%</i>				
16.295	Daily Rental of Lifeline alarm unit		£0.61	£0.61	EX/STD*
16.296	Annual rental of Lifeline Alarm Unit (Analogue)		£222.65	£222.65	EX/STD*
16.297	New account set up Charge (Analogue)		£48.00	£48.00	EX/STD*
16.298	Annual rental of Lifeline Alarm Unit (Digital)		£222.65	£222.65	EX/STD*
16.299	New account set up Charge (Digital)		£48.00	£48.00	EX/STD*
16.300	Annual monitoring charge only		£137.63	£137.63	EX/STD*
16.301	Annual rental of Falls monitor		£42.00	£42.00	EX/STD*

	Miscellaneous Charges			
16.302	Call out charge	£25.00	£25.00	STD
16.303	Collection charge	£22.00	£22.00	STD
16.304	Lost Pendant Charge	£52.00	£52.00	STD
16.305	Extra Cord Charge	£5.00	£5.00	STD
16.306	Charge for lost lifeline equipment	£260.00	£260.00	STD
	Keysafes			
16.307	Installation of a SUPRA C500 Keysafe (To supply and install a Keysafe)	£72.00	£72.00	STD
16.308	Supply only Supra C500 Keysafe	£65.00	£65.00	STD
16.309	Installation of Access point Keysafe (To supply and install)	£58.00	£58.00	STD
16.310	Installation only	£50.00	£50.00	STD
	Miscellaneous Properties			
	Property Rents			
16.311	Granting L/L Consent (assignments and subletting)*	£385.00	£385.00	STD
16.312	Granting L/L Consent (Building Alterations)*	£385.00	£385.00	STD
16.313	Granting residential leasehold extensions	£385.00	£385.00	STD
16.314	Granting wayleaves or easements	£450.00	£450.00	STD
16.315	Development Agreements – To be agreed	TBA	TBA	STD
	HMO Licensing			
	New Application			
16.316	Part 1 application and administration	£334.55	£343.00	NB
16.317	Part 2 Inspection assessment processing	£595.00	£610.00	NB
16.318	additional fee for each bedroom or bed-living room where six or more	£50.00	£51.00	NB
16.319	additional fee for new or renewal applications where works required	£154.14	£158.00	NB
	£100.00 discount is available on the standard Part 2 fee for a fully complete HMO licence application submitted			
	Renewal			
	Mobile Home site licence			
16.320	Band A	£520.00	£533.00	NB
16.321	Band B	£555.00	£569.00	NB
16.322	Band C	£590.00	£605.00	NB
16.323	Band D	£770.00	£790.00	NB
22	Outdoor Recreation (inclusive of VAT)			
22.001	Adult Football with changing rooms	£63.55	£66.75	STD
22.002	Pitch only	£32.90	£34.55	STD
22.003	Junior football with changing rooms	£34.40	£36.15	STD
22.004	Junior football pitch only	£31.00	£32.55	STD
22.005	Rugby with changing rooms	£63.55	£66.75	STD
22.006	Adult Cricket Weekends	£67.30	£70.70	STD
22.007	Playgroups per session	£16.45	£17.30	STD

22.008	Playgroup Swindon Village	£13.35	£14.05	STD
22.009	Tennis per hour per court	£8.50	£8.95	STD
22.010	Tennis half hour “ “	£4.00	£4.20	STD
22.011	Tennis OAP/Jnr. “ “	£5.00	£5.25	STD
22.012	Tennis Annual Membership	£49.00	£52.50	STD
22.013	Fishing Adult all day	£9.00	£9.50	STD
22.014	Fishing OAP/Jnr all day	£5.00	£5.25	STD
22.015	Golf Adult	£7.50	£7.90	STD
22.016	Golf OAP/Jnr	£5.30	£5.60	STD
22.017	Equipment Hire - Irons	£3.00	£3.15	STD
22.018	Golf Balls (each)	£1.30	£1.40	STD
22.019	Fishing Permits	£10.00	£10.50	STD
22.020	Boating - Rowing 1 hr	£12.00	£12.60	STD
22.021	Rowing half an hour	£8.50	£9.00	STD
22.022	Juniors under 10, half an hour	£4.90	£4.20	STD
Event Daily Charges for Parks, Gardens & Playing fields				
Montpellier Gardens:-				
22.023	Commercial	970 - 1290	£1018.50 - £1354.50	EX
22.024	Registered Charity	£330.00	£346.50	EX
22.025	Community	£65.00	£68.25	EX
Sandford Park				
22.026	Commercial	970 - 1290	£1018.50 - £1354.50	EX
22.027	Registered Charity	£330.00	£346.50	EX
22.028	Community	£65.00	£68.25	EX
Pittville park				
22.029	Commercial	970 - 1290	£1018.50 - £1354.50	EX
22.030	Registered Charity	£330.00	£346.50	EX
22.031	Community	£65.00	£68.25	EX
Imperial Gardens - Whole Gardens				
22.032	Commercial	970 - 1290	£1018.50 - £1354.50	EX
22.033	Registered Charity	£330.00	£346.50	EX
22.034	Community	£65.00	£68.25	EX
Fitness Classes				
22.035	4-9 participants	£5.00	£5.25	EX
22.036	10-15 participants	£9.85	£10.35	EX
22.037	16+ participants	£19.65	£20.65	EX
22.038	Tethered hot air balloon	£940.00	£990.00	EX
22.039	Professional Dog Walkers Annual Licence	£380.00	£400.00	EX

23 Pest Control Fees (inclusive of VAT)
Charges may vary depending on how many rooms need to be treated
Standard Prices

23.001	Ants	£90 for first visit Subsequent Visits £35	£110 for first visit + £45 for subsequent	STD
23.002	Bedbugs	£400 Per visit may require more than 1 Visit	£440 for up to 3 visit, additional visits £100	STD
23.003	Beetles	£45 Survey (Quotation will follow survey)	£45 Survey (Quotation will follow	STD
23.004	Booklice	£45 Survey (Quotation will follow survey)	£45 Survey (Quotation will follow	STD
23.005	Carpet beetles and moths	£160 for 1 Visit and £85 for subsequent	£176 for 1 Visit and £95 for	STD
23.006	Cockroaches (includes 2 visits)	£195 for 1 Visit and £85 for subsequent	£215 for 1st visit + £95 for subsequent	STD
23.007	Flies (house and cluster) per treatment	£100 for first visit subsequent £45 per subsequent visits	£150 includes insecticide wipe down and fogging treatment, addition visits	STD
23.008	Fleas	(£100 for first visit and £50 for subsequent visits) 3 bed	£100 for first room and £15 per additional room	STD
23.009	Mice (Up to 3 visits) Non refundable deposit £29	(£175 for 3 visits, subsequent visits £35) for up to 3 bedrooms £190 for 3 visits, for 4-6 bedrooms Quote for over 6 bedrooms	£195 for 3 visits, for 1- 3 bedrooms, subsequent visits £45, £210 for 3 visits, for 4-5 bedrooms, subsequent visits £50, Quote	STD
23.010	Spraying to prevent leptospirosis (Recommended after Rat treatment)	£40 per treatment	£40 first room and £5 per additional	STD

23.011	Rats (Up to 3 visits) Non refundable deposit £25	(£175 for 3 visits, subsequent visits £35) for up to 3 bedrooms £190 for 3 visits, for 4-6 bedrooms Quote for over 6 bedrooms	(£195 for 3 visits, subsequent visits £45 for up to 3 bedrooms £210 for 3 visits, for 4-5 bedrooms, subsequent visits £50, £260 for max 5 visits traps to be checked daily £70 First Nest £25 for subsequent nests Survey and quote	STD
23.012	Squirrels (Maximum of 5 visits) £25 per subsequent visit. Non refundable deposit of £25.	£260 for max 5 visits traps to be checked daily £70 First Nest	£286 for max 5 visits traps to be checked £83 First Nest	STD
23.013	Wasps (per nest) £15 per additional nest	£25 for subsequent nests	£27 for subsequent nests at time	STD
23.014	Woodlice (minimum charge)	Survey and quote	Survey and quote £45	STD
23.015	Survey/Advice Fee - Standard	£45.00	Survey and quote £45	STD
23.016	Prices for people on Income Support	Case by case	Case by case	STD
Commercial or business customer (pest control contract with the council)				
23.017	Regular size business Pests Covered Rats, Mice, Ant, Wasps, Fleas, Flies, other pest such as Cockroaches, Moths and Bed Bugs may require a more intensive treatment method which may incur additional costs.	£ 70 per visit based 12 visits a year. Callouts outside normal contract visits will be charged at: £105 per visit	£ 77 per visit based 12 visits a year. Callouts outside normal contract visits will be	STD
23.018	Large size business Pests Covered Rats, Mice, Ant, Wasps, Fleas, Flies, other pest such as Cockroaches, Moths and Bed Bugs may require a more intensive treatment method which may need additional visits.	£140 per visit based on 12 visits a year. Callouts outside . Normal contract visits will be charged	£154 per visit based on 12 visits a year. Callouts outside . Normal contract visits	STD
Commercial or business customer (no pest control contract with the council)				
23.019	Ants	£65 survey and quote for works	£72 survey and quote for	STD
23.020	Cockroaches	£65 survey and quote for works	£72 survey and quote for	STD
23.021	Bedbugs	£65 survey and quote for works	£72 survey and quote for	STD

23.022	Flies (house and cluster)		£65 survey and quote for works	£72 survey and quote for	STD
23.023	Fleas		£65 survey and quote for works	£72 survey and quote for	STD
23.024	Mice (up to 3 visits)		£270 for 3 visits and £65 for subsequent	£300 for 3 visits and £72 for	STD
23.025	Rats (up to 3 visits)		£270 for 3 visits and £65 for subsequent	£300 for 3 visits and £72 for	STD
23.026	Wasps (per nest) £20 per additional nest		£80 First Nest £35 for subsequent	£88 First Nest £42 for subsequent	STD
23.027	Survey/Advice Fee - Standard		Included above	Included	STD
23.028	Survey/Advice Fee - Income Support		Included above	Included	STD
24	Planning Fees The Town and Country Planning Act 1990				
24.001	The Town and Country Planning (Fees for Applications and Deemed Applications) (Amendment) (England) Regulations 2005 require that fees shall be paid in respect of planning and advertisement applications.		Set nationally		EX
	1. The erection of dwellinghouses				
24.002	Outline	the site area is less than 0.5 hectares	£578 for each 0.1 hectare	£588 for each 0.1 hectare	NB
24.003		the site area is at least 0.5 hectares but does not exceed 2.5 hectares	£624 for each 0.1 hectare (or part thereof) of the site area	£635 for each 0.1 hectare (or part thereof) of the site area	NB
24.004		the site area exceeds 2.5 hectares	£15,433 and an additional £186 for each 0.1 hectare (or part thereof) in excess of 2.5 hectares, subject to a	£15,695 and an additional £189 for each 0.1 hectare (or part thereof) in excess of 2.5 hectares,	NB
24.005					
24.006		permission in principle	£503 for each 0.1 hectare	£512 for each 0.1 hectare	NB
24.007					
24.008		where the number of dwellinghouses to be created by the development is fewer than 10	£578 for each dwelling house	£588 for each dwelling house	NB

24.009		where the number of dwellinghouses to be created by the development is at least 10 but no more than 50	£624 for each dwellinghouse	£635 for each dwellinghouse	NB
24.010		where the number of dwellinghouses to be created by the development is more than 50	£30,860 and an additional £186 for each dwellinghouse in excess of 50, subject to a maximum in total of	£31,385 and an additional £189 for each dwellinghouse in excess of 50, subject to a maximum in total of	NB
2. The erection of buildings (other than buildings in categories 1, 3, 4, 5 or 7)					
24.011	Where the application is for outline planning permission and:	the site area is less than 1 hectare	£578 for each 0.1 hectare	£588 for each 0.1 hectare	NB
24.012		the site area is at least 1 hectare but does not exceed 2.5 hectares	£624 for each 0.1 hectare	£635 for each 0.1 hectare	NB
24.013		the site area exceeds 2.5 hectares	£15,433 and an additional £186 for each 0.1 hectare (or part thereof) in excess of 2.5 hectares, subject to a	£15,695 and an additional £189 for each 0.1 hectare (or part thereof) in excess of 2.5 hectares,	NB
24.014		Where the application is for permission in principle	£503 for each 0.1 hectare	£512 for each 0.1 hectare	NB
24.015		where no floor space is to be created by the development	£293.00	£298.00	NB
24.016		where the area of gross floor space to be created by the development does not exceed 40 square metres	£293.00	£298.00	NB
24.017		where the area of gross floor space created by the development exceeds 40 square metres but is less than 1000 square metres	£578 for each 75 square metres	£635 for each 75 square metres	NB
24.018		where the area of gross floor space created by the development is at least 1000 square metres but does not exceed 3750 square metres	£624 for each 75 square metres	£635 for each 75 square metres	NB

24.019		where the area of gross floor space created by the development exceeds 3750 square metres	£30,680 and an additional £186 for each 75 square metres	£31,385 and an additional £189 for each 75 square	NB
3. The erection, on land used for the purposes of agriculture, or buildings used for agricultural purposes (other than buildings in category 4)					
24.020	Where the application is for outline planning permission and:	the site area is less than 1 hectare	£578 for each 0.1 hectare	£588 for each 0.1 hectare	NB
24.021		the site area is at least 1 hectare but does not exceed 2.5 hectares	£624 for each 0.1 hectare	£635 for each 0.1 hectare	NB
24.022		the site area exceeds 2.5 hectares	£15,433 and an additional £186 for each 0.1 hectare (or part thereof) in excess of 2.5 hectares, subject to a	£15,695 and an additional £189 for each 0.1 hectare (or part thereof) in excess of 2.5 hectares,	NB
24.023	Where the application is for permission in principle		£503 for each 0.1 hectare	£512 for each 0.1 hectare £122.00	NB
24.024	In any other case—	where the area of gross floor space to be created by the development does not exceed 465sqm	£120.00	£1,202.00	NB
24.025		where the area of gross floor space to be created by the development exceeds 465 square metres but does not exceed 540 square metres	£578.00	£588.00	NB
24.026		where the area of gross floor space to be created by the development exceeds 540 square		£588 for first 540m + £588 for each 75sqm in	
24.027		where the area of gross floor space to be created by the development is at least 1000square metres but does not exceed 4215 square metres	£624 and an additional £624 for each75 square metres (or part thereof) in excess of1000 square metres	£5077 plus an additional £635 for each75 square metres (or part thereof)	NB

24.028		where the area of gross floor space to be created by the development exceeds 4215 square metres	£30,860 and an additional £186 for each 75 square metres (or part thereof) in excess of 4215 square metres, subject to a maximum in	£31,385 and an additional £189 for each 75 square metres (or part thereof) in excess of 4215 square metres,	NB
24.029	4. The erection of glasshouses on land used for the purposes of agriculture	Where the area of gross floor space to be created by the development does not exceed 465 square metres	£120.00	£122.00	NB
24.030		Where the area of gross floor space to be created by the development exceeds 465 square metres but is less than 1000 square metres	£3,225.00	£3,280.00	NB
24.031		Where the area of gross floor space to be created by the development is 1000 square metres or more	£3,483.00	£3,542.00	NB
24.032					
24.033	5. The erection, alteration or replacement of plant or machinery	Where the site area is less than 1 hectare	£578.00	£588.00	NB
24.034		Where the site area is at least 1 hectare but does not exceed 5	£642.00	£635.00	NB
24.035		Where the site area exceeds 5 hectares	£30,860 and an additional £186 for each 0.1 hectare (or part	£31,385 and an additional £189 for each 0.1 hectare	NB
24.036	6. The enlargement, improvement or other alteration of existing dwellinghouses	Where the application relates to a single dwellinghouse	£258.00	£528.00	NB
24.037		Where the application relates to two or more dwellinghouses	£509.00	£509.00	NB
24.038		works within/along the boundary of an existing dwellinghouse	.	£262.00	NB

24.039	7. The carrying out of operations (including the erection of a building) within the curtilage of an existing dwellinghouse for purposes ancillary to the enjoyment of the dwellinghouse as such, or the erection or construction of gates, fences, walls or other means of enclosure along a boundary of the curtilage of an existing dwellinghouse		£258.00	£262.00	NB
24.040	8. The construction of car parks, service roads and other means of access on land used for the purposes of a single undertaking where the development is required for a purpose incidental to the existing use of the land		£293.00	£298.00	NB
24.041	9. The carrying out of any operations connected with exploratory drilling for oil or natural gas.	Where the site area does not exceed 7.5 hectares	£686 for each 0.1 hectare	£698 for each 0.1 hectare	NB
24.042		Where the site area exceeds 7.5 hectares	£51,395 and an additional £204 for each 0.1 hectare (or part thereof) of the	£52,269 and an additional £207 for each 0.1 hectare (or part thereof) of the	NB
24.043	10. The carrying out of any operations (other than operations coming within category 9) for the winning and working of oil or natural gas.	Where the site area does not exceed 15 hectares	£347 for each 0.1 hectare	£353 for each 0.1 hectare	NB
24.044		Where the site area exceeds 15 hectares	£52,002 and an additional £204 for each 0.1	£52,886 and an additional £207 for each	NB
	11. The carrying out of any operations not coming within any of the above categories.				
24.045	In the case of operations for the winning and working of minerals—	where the site area does not exceed 15 hectares	£315 for each 0.1ha	£298 for each 0.1ha Maximum fee	NB
24.046		where the site area exceeds 15 hectares	£471.61 and an additional £186 for each 0.1 hectare (or part thereof) in excess of 15 hectares, subject to a	£298 for each 0.1ha Maximum fee of £2,578	NB
24.047		In any other case	In any other case, £293 for each 0.1 hectare (or part thereof)	£298 for each 0.1ha Maximum fee of £2,578	NB
	12. Uses of land				
24.048	Where the change of use is from a previous use as a single dwellinghouse to use as two or more single dwellinghouses:	where the change of use is to use as fewer than 10 dwellinghouses	£578 for each additional dwellinghouse;	£588 for each additional dwellinghouse	NB
24.049		where the change of use is to use as at least 10 but no more than 50 dwellinghouses	£624 for each additional dwellinghouse	£635 for each additional dwellinghouse	NB

24.050		where the change of use is to use as more than 50 dwellinghouses	£30,860 and an additional £186 for each dwellinghouse in excess of 50	£31,385 and an additional £189 for each dwellinghouse in excess of 50	NB
24.051	In all other cases:	where the change of use is to use as fewer than 10 dwellinghouses	£578 for each dwellinghouse;	£588 for each dwellinghouse;	NB
24.052		where the change of use is to use as at least 10 but no more than 50 dwellinghouses	£624 for each dwellinghouse	£635 for each dwellinghouse	NB
24.053		where the change of use is to use as more than 50 dwellinghouses	£30,860 and an additional £186 for each dwellinghouse in excess of 50	£31,385 and an additional £189 for each dwellinghouse in excess of 50	NB
13. The use of land for—					
(a) the disposal of refuse or waste materials					
(b) the deposit of material remaining after minerals have been extracted from land, or					
(c) the storage of minerals in the open.					
24.054		Where the site area does not exceed 15 hectares	£316 for each 0.1 hectare	£321 for each 0.1 hectare	NB
24.055		Where the site area exceeds 15 hectares	£47,161 and an additional £186 for each 0.1 hectare (or part thereof) of the	£52,209 and an additional £189 for each 0.1 hectare (or part thereof) of the	NB
24.056	14. The making of a material change in use of a building or land (other than a material change of use in category 12 or 13)		£578.00	£588.00	NB
24.057	Telephone appointments	Planning or conservation telephone appointment (no written response)	£50.00	£50.00	NB
Householder					
24.058	Formal pre-application submission:				
24.059		Letter only	£75.00	£79.00	NB
24.060		Meeting and letter	£100.00	£105.00	NB
24.061		Site visit and letter	£135.00	£142.00	NB
		Follow-up meeting	£50.00	£53.00	NB
Residential development					
24.062	1-2 dwellings:				
24.063		Letter only	£250.00	£263.00	NB
24.064		Meeting and letter	£350.00	£368.00	NB
24.065		Site visit and letter	£400.00	£420.00	NB
24.066		Follow-up meeting	£100.00	£105.00	NB
		Follow-up letter	£125.00	£131.00	NB

24.067	3-9 dwellings:	Letter only	£600.00	£630.00	NB
24.068		Meeting and letter	£700.00	£735.00	NB
24.069		Site visit and letter	£800.00	£840.00	NB
24.070		Follow-up meeting	£125.00	£131.00	NB
24.071		Follow-up letter	£150.00	£158.00	NB
24.072	10 to 49 dwellings:	Letter only	£1,000.00	£1,050.00	NB
24.073		Meeting and letter	£1,250.00	£1,312.00	NB
24.074		Site visit and letter	£1,500.00	£1,575.00	NB
24.075		Follow-up meeting	£250.00	£262.00	NB
24.076		Follow-up letter	£300.00	£315.00	NB
24.077	50 to 199 dwellings:	Letter only	£3,000.00	£3,150.00	NB
24.078		Meeting and letter	£3,350.00	£3,517.00	NB
24.079		Site visit and letter	£3,500.00	£3,675.00	NB
24.080		Follow-up meeting	£350.00	£367.00	NB
24.081		Follow-up letter	£500.00	£525.00	NB
24.082	200 to 350 dwellings:	Letter only	£4,000.00	£4,200.00	NB
24.083		Meeting and letter	£4,400.00	£4,620.00	NB
24.084		Site visit and letter	£4,750.00	£4,987.00	NB
24.085		Follow-up meeting	£450.00	£472.00	NB
24.086		Follow-up letter	£750.00	£787.00	NB
24.087	General principle advice for 10 to 49 dwellings or up to 5000 sq metres floor space; meeting only (up to 60 minutes) with no written response		£500.00	£525.00	NB
24.088	General principle advice for 50 or more dwellings or over 5000 sq metres floor space; meeting only (up to 90 minutes) with no written response		£1,000.00	£1,050.00	NB
Non-residential or commercial development		Fees for non-residential or commercial development pre-application advice			
24.089	Up to 500 sq metres:	Letter only	£250.00	£262.00	NB
24.090		Meeting and letter	£350.00	£367.00	NB
24.091		Site visit and letter	£400.00	£420.00	NB
24.092		Follow-up meeting	£100.00	£105.00	NB
24.093		Follow-up letter	£125.00	£131.00	NB
24.094	501 to 999 sq metres:	Letter only	£400.00	£420.00	NB
24.095		Meeting and letter	£500.00	£525.00	NB
24.096		Site visit and letter	£600.00	£630.00	NB
24.097		Follow-up meeting	£100.00	£105.00	NB
24.098		Follow-up letter	£125.00	£131.00	NB
24.099	1,000 to 4,999 sq metres:	Letter only	£1,000.00	£1,050.00	NB
24.100		Meeting and letter	£1,250.00	£1,312.00	NB
24.101		Site visit and letter	£1,500.00	£1,575.00	NB
24.102		Follow-up meeting	£250.00	£262.00	NB

24.103		Follow-up letter	£300.00	£315.00	NB
24.104	5,000 to 9,999 sq metres:	Letter only	£2,000.00	£2,100.00	NB
24.105		Meeting and letter	£2,350.00	£2,467.00	NB
24.106		Site visit and letter	£2,500.00	£2,625.00	NB
24.107		Follow-up meeting	£350.00	£367.00	NB
24.108		Follow-up letter	£500.00	£525.00	NB
24.109	10,000 to 19,999 sq metres:	Letter only	£3,000.00	£3,150.00	NB
24.110		Meeting and letter	£3,500.00	£3,675.00	NB
24.111		Site visit and letter	£4,000.00	£4,200.00	NB
24.112		Follow-up meeting	£450.00	£472.00	NB
24.113		Follow-up letter	£750.00	£787.00	NB
	Other fees	Fees for other pre-application advice			
24.114	Listed building (solely LBC) - householder:	Letter only	£75.00	£79.00	NB
24.115		Meeting and letter	£100.00	£105.00	NB
24.116		Site visit and letter	£135.00	£142.00	NB
24.117		Follow-up meeting	£50.00	£53.00	NB
24.118		Follow-up letter	NA		
24.119	Listed building (solely LBC) - non-householder:	Letter only	£150.00	£158.00	NB
24.120		Meeting and letter	£200.00	£210.00	NB
24.121		Site visit and letter	£250.00	£262.00	NB
24.122		Follow-up meeting	£100.00	£105.00	NB
24.123		Follow-up letter	NA		
24.124	Change of use:	Letter only	£200.00	£210.00	NB
24.125		Meeting and letter	£250.00	£262.00	NB
24.126		Site visit and letter	£300.00	£315.00	NB
24.127		Follow-up meeting	£100.00	£105.00	NB
24.128		Follow-up letter	£125.00	£131.00	NB
24.129	Advertisements:	Letter only	£75.00	£79.00	NB
24.130		Meeting and letter	NA	NA	
24.131		Site visit and letter	NA	NA	
24.132		Follow-up meeting	NA	NA	
24.133		Follow-up letter	NA	NA	
	Specialist comments	Where specialist comments are needed, the following fees will be added to the relevant category of development fee:			
24.134	Heritage and conservation	for householder	£50.00	£53.00	NB
24.135		for all other developments	£150.00	£157.00	NB
24.136	Drainage		£50.00	£53.00	NB

Notes

Development of over 350 dwellings, or more than 20,000 sq metres of commercial development will need a Planning Performance Agreement, please contact us to discuss

Exemption from fees**No fees will be payable when:**

the enquiry is made by a local authority or county council and relates to a statutory function

the enquiry is made by a parish council

the proposal relates to development of an existing dwelling where the works are for the benefit of a disabled occupier

Reduction in fees for charities

A 50 per cent reduction in fees will be given for local charities or local community groups

25	Pollution Control Fees			
	Application Fee			
25.001	Standard process (includes solvent emission activities)	£1,650.00	£1,650.00	NB
25.002	Additional fee for operating with a permit	£1,188.00	£1,188.00	NB
25.003	PVRI, SWOBs and Dry Cleaners	£155.00	£155.00	NB
25.004	PVR I & II combined	£257.00	£257.00	NB
25.005	VRs and other Reduced Fee Activities	£362.00	£362.00	NB
25.006	Reduced fee activities: Additional fee for operating without a permit	£71.00	£71.00	NB
25.007	Mobile plant - not using simplified permits	£1,650.00	£1,650.00	NB
25.008	Mobile plant for the third to seventh applications	£985.00	£985.00	NB
25.009	Mobile plant for the eight and subsequent applications	£498.00	£498.00	NB
	Annual Subsistence Charge			
25.010	Standard process Low*	£772.00	£772.00	NB
25.011	Standard process Medium*	£1,161.00	£1,161.00	NB
25.012	Standard process High*	£1,747.00	£1,747.00	NB
25.013	PVRI, SWOBs and Dry Cleaner Low	£79.00	£79.00	NB
25.014	PVRI, SWOBs and Dry Cleaner Medium	£158.00	£158.00	NB
25.015	PVRI, SWOBs and Dry Cleaner High	£237.00	£237.00	NB
25.016	PVR I & II combined Low	£113.00	£113.00	NB
25.017	PVR I & II combined Medium	£226.00	£226.00	NB
25.018	PVR I & II combined High	£341.00	£341.00	NB
25.019	VRs and other Reduced Fees Low	£228.00	£228.00	NB

25.020	VRs and other Reduced Fees Medium	£365.00	£356.00	NB
25.021	VRs and other Reduced Fees High	£548.00	£548.00	NB
25.022	Moile plant, for first and second permits Low - not using simplified permits	£626.00	£626.00	NB
25.023	Moile plant, for first and second permits Medium - not using simplified permits	£1,034.00	£1,034.00	NB
25.024	Moile plant, for first and second permits High - not using simplified permits	£1,551.00	£1,551.00	NB
25.025	for the third to seventh permits Low	£385.00	£385.00	NB
25.026	for the third to seventh permits Medium	£617.00	£617.00	NB
25.027	for the third to seventh permits High	£924.00	£924.00	NB
25.028	eighth and subsequent permits Low	£198.00	£198.00	NB
25.029	eighth and subsequent permits Medium	£314.00	£314.00	NB
25.030	eighth and subsequent permits High	£473.00	£473.00	NB
25.031	Late payment fee	£52.00	£52.00	NB
	<i>* the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation</i>			
	<i>Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the amounts</i>			
	Transfer and Surrender			
25.032	Standard process transfer	£169.00	£169.00	NB
25.033	Standard process partial transfer	£497.00	£497.00	NB
25.034	New operator at low risk reduced fee activity (extra one-off subsistence charge - see Art 15(2) of charging scheme)	£75.00	£75.00	NB
25.035	Surrender: all Part B activities	£0.00	£0.00	NB
25.036	Reduced fee activities: transfer	£0.00	£0.00	NB
25.037	Reduced fee activities: partial transfer	£47.00	£47.00	NB
	Temporary transfer for mobiles			
25.038	First transfer	£53.00	£53.00	NB
25.039	Repeat following enforcement or warning	£53.00	£53.00	NB
	Substantial change			
25.040	Standard process	£1,050.00	£1,050.00	NB
25.041	Standard process where the substantial change results in a new PPC activity	£1,650.00	£1,650.00	NB
25.042	Reduced fee activities	£102.00	£102.00	NB
25.043	Public Health Funerals	£87.46 per hour or part thereof officer time plus undertaker and cemetery costs	£90.00 per hour or part thereof officer time plus	EX
25.044	Environmental protection/pollution control advice and consultancy	£87.46 per hour or part thereof officer time plus undertaker and cemetery costs	£90.00 per hour or part thereof officer time plus	STD

25.045	Antisocial behaviour advice and consultancy	£87.46 per hour or part thereof officer time plus undertaker and cemetery costs	£90.00 per hour or part thereof officer time plus	STD
Private water supplies:				
25.046	Sampling and laboratory analysis	£87.46 per hour or part thereof officer time plus courier fee @ £35 all plus VAT	£90.00 per hour or part thereof officer time plus courier	STD
26	Seat Sponsorship			
26.001	Charge = actual cost of seat and installation	Recharge Actual Costs plus up to £500	Recharge Actual Costs plus up to	STD
27	Street Care (excluding VAT)			
27.001	Fixed penalty notices under the Antisocial Behaviour, Crime & Policing Act 2014. Examples include Public Spaces Protection Orders and Community Protection Notices.	£100 reduced to £80 for early payment	£100 reduced to £80 for early	NB
28	Streetscene Enforcement Abandoned Vehicle			
28.001	Inspection of Abandoned Vehicle and arranging for removal on private land	£69.42	£75.00	STD
Fixed Penalty Notices served in Environmental Protection & Streetscene Enforcement				
28.002	Abandoning a vehicle	£200.00	£200.00	NB
28.003	- if paid within a reduced time	N/a	£120.00	
28.004	Depositing Litter	£500.00	£500.00	NB
28.005	- if paid within a reduced time	£225.00	£225.00	NB
28.006	Depositing Litter from a vehicle (civil penalty)	£500.00	£500.00	NB
28.007	- if paid within a reduced time	£225.00	£225.00	NB
28.008	Graffiti (on property)	£500.00	£500.00	NB
28.009	- if paid within a reduced time	£225.00	£225.00	NB
28.010	Graffiti (highway signs)	£500.00	£500.00	NB
28.011	- if paid within a reduced time	£225.00	£225.00	NB
28.012	Graffiti (on highways)	£500.00	£500.00	NB
28.013	- if paid within a reduced time	£225.00	£225.00	NB

28.014	Failure to comply with household waste provisions		£80.00	£110.00	NB
28.015	- if paid within a reduced time		£50.00	£75.00	NB
28.016	Failure to comply with commercial or industrial waste provisions		£110.00	£300.00	NB
28.017	- if paid within a reduced time		£75.00	n/a	NB
28.018	Failure to keep/provide documents relating to controlled waste		£300.00	£300.00	NB
28.019	- if paid within a reduced time			£120.00	
28.020	Failure to produce waste transfer notes		£300.00	£300.00	NB
28.021	- if paid within a reduced time				
28.022	Parking vehicles exposed for sale on the road		£100.00	£100.00	NB
28.023	- if paid within a reduced time		£75.00	£75.00	NB
28.024	Repairing of vehicles on the road by a business		£100.00	£100.00	NB
28.025	- if paid within a reduced time		£75.00	£75.00	NB
28.026	Unauthorised deposit of controlled waste		£1,000.00	£1,000.00	NB
28.027	if paid within reduced time		£450.00	£450.00	NB
28.035	Distributing of Printed Matter		£80.00	£80.00	NB
	if paid within reduced time		£50.00	£50.00	NB
28.036	Fly Posting - illegal adverts		£80.00	£80.00	NB
	if paid within reduced time		£50.00	£50.00	NB
28.037	Breach of Public Spaces order		£100.00	£100.00	NB
	if paid within reduced time		£80.00	£80.00	NB
28.038	Breach of a Community Protection Order		£100.00	£100.00	NB
	if paid within reduced time		£80.00	£80.00	NB
29	Waste & Recycling (plus VAT unless non-vatable)				
29.001	Waste & Recycling (plus VAT unless non-vatable)				
29.002	Special Collections and Bulky Waste Collections	per unit	£26.00	£26.00	NB
29.003	Fixed Charge for a Bulky Waste Collection - 3 piece suite (calculated at 1.5 units)	each	£39.00	£39.00	NB
29.004	Garden Waste Service - annual subscription	Annual	£55.00	£57.00	NB
29.005	Replacement Garden Waste Bins plus delivery charge	each	£34.50	£20.00	NB
29.006	Replacement 180 Ltr Wheelie Bins plus delivery charge	each	£56.60	£20.00	NB
29.008	Garden Waste sacks - roll of 10 (plus delivery charge)	per roll	£17.50	£25.00	NB
29.009	Replacement 11000ltr Communal Bins	each	£487.00	£331.00	NB
29.010	Refuse Sacks - special refuse collection on collection day - up to 20 bags	per unit	£26.00	£30.00	NB
29.011	Delivery of garden waste sacks	each	£4.00	£4.99	NB
29.012	Delivery of lost or broken bin of any size - domestic replacements	each	n/a	£4.99	NB
29.013	140/180L bin for landlords	each	n/a	£21.00	NB
29.014	240L bin for landlords	each	n/a	£45.50	NB
29.015	1100L bin for landlords	each	n/a	£331.00	NB
29.016	Delivery charge per bin for landlords - new and replacement bins	each	n/a	£4.99	NB

29.017	Delivery charge for up to 3 items - recycling boxes, caddies and bags	up to 3 items	n/a	£4.99	NB
29.018	Delivery charge for up to 6 items - recycling boxes, caddies and bags	up to 6 items	n/a	£9.98	NB
29.019	Delivery charge for Garden Waste sacks - roll of 10	per roll	n/a	£4.99	NB
29.020	New developments - a set of 140L refuse bin, 3 recycling boxes and lids, 1 blue cardboard bag, 23L and 7L food caddy (plus delivery charge)	per set	n/a	£51.50	NB
29.021	Delivery charge per set for new developments:			£25.00	NB
29.022	New developments - a set of 5 communal recycling bins (240L) plus delivery charge	per set	n/a	£226.00	NB
29.023	New developments - communal refuse bins - 1100L bin (plus delivery charge)	each	n/a	£331.00	NB
29.024	New developments - communal refuse bins - 180L bin (plus delivery charge)	each	n/a	£21.00	NB
29.025	Delivery charge - Refuse Sacks - special refuse collection - roll of 15 (limited to 1 roll per resident)	per roll	n/a	£4.99	NB
30	Affordable Housing Products (Excluding VAT)				
30.001	Administration fee on the sale of a first home		n/a	£175.00	STD