

Overview and Scrutiny Committee work plan – 2023-24

Title	Objective	Format & expected date	Author
<b>Monday 15<sup>th</sup> January 2024 (deadline 20<sup>th</sup> December)</b>			
Cheltenham Borough Home-Cheltenham Borough Council Transition (20 mins)	Update on consultation and governance framework	Discussion paper	Claire Hughes (Corporate Director and Monitoring Officer)
LGA Peer Review (20 mins)	What progress is being made on the implementation of the recommendations from the <a href="#">Peer Review</a> ?	Discussion paper	Gareth Edmundson (Chief Executive)
Business continuity (20 mins)	To consider the robustness of CBC business continuity arrangements.	Discussion paper	Claire Hughes ( Corporate Director and Monitoring Officer)
Gloucestershire Airport (GAL) <b>EXEMPT</b> (30 mins)	Looking at GAL’s financial sustainability, both in relation to recent improvements and in the long term.	Discussion Paper	Jason Ivey, (Director GAL) Mike Morton (GAL Chair) Angela Madigan (GAL Head of Finance) Paul Jones (Executive Director Finance, Assets and Regeneration)

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<b>Monday 26<sup>th</sup> February 2024 (deadline 14<sup>th</sup> February)</b>			
Tourism	<p>To consider CBC’s current tourism and town marketing provision, how effective is it, how is success measured and what plans are there are for further development?</p> <p>To include :</p> <ul style="list-style-type: none"> <li>• The inclusivity of the tourism offer</li> <li>• Partnership between CBC and Cheltenham Festivals</li> </ul>	Discussion paper, visitor economy data	<p>Helen Mole (Head of Place Marketing and Inward Investment)</p> <p>Cllr. Max Wilkinson (Cabinet Member Economic Development, Culture, Tourism and Wellbeing)</p>
<b>Monday 25<sup>th</sup> March 2024 (deadline 13<sup>th</sup> March)</b>			
Climate Pathway to 2030	In light of LGA’s recommendations, what progress is being made, how are we communicating our successes ?	Discussion paper	Debbie Baker, Interim Director Climate (and team)
Flooding	Examining the role of CBC in national and local flood risk management plans and strategies. Progress on mitigations since 2007 and CBC role in	Discussion paper	James Mogridge (Flood Risk and Drainage Engineer)

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	flood mitigation (to include biodiversity and nature based solutions) and involvement in the planning process.		Lucy McNabney (Flood Officer) Partner Representatives
Planning Peer Review Update	To consider the progress made on the recommendations	Discussion paper	Tracey Birkinshaw, (Director of Community and Economic Development) Chris Gomm, Head of Development Management, Enforcement and Compliance
<b>Monday 3<sup>rd</sup> June 2024 (deadline 21<sup>st</sup> May)</b>			
Culture Board	Consider its effectiveness, successes and difficulties faced	TBD	Tracey Birkinshaw (Director of Community and Economic Development) Richard Gibson, Head of Communities, Wellbeing and Partnerships Chair of Culture Board

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<p><b>Monday 1<sup>st</sup> July 2024 (deadline 19<sup>th</sup> June)</b></p>			
Tackling Multiple Deprivation	Report back on progress on recommendations of the <a href="#">Scrutiny Task Group report</a> submitted to Cabinet in July 2024	Discussion Paper	Richard Gibson, Head of Communities, Wellbeing and Partnerships

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<b>Items for future meetings</b>			
<b>Title</b>	<b>Objective</b>	<b>Format and Expected Date</b>	<b>Author</b>
Accessibility	<p>How does the council ensure that accessibility is always carefully considered in CBC’s decision-making, and implemented wherever possible ?</p> <p style="text-align: center;">Invite Cllr Tooke to next Chair’s briefing (Dem Services attending designing accessible public meetings)</p>	<p>Discussion Paper</p> <p>TBD</p>	TBD
Building Control	Overview and Performance	TBD	Building Control Manager
Community Infrastructure Levy Neighbourhood Panels	<p>Cabinet Member to respond to questions on allocation decisions</p> <p>Impact of allocations made</p>		<p>Cabinet Member Customer and Regulatory Services</p> <p>Tracey Birkinshaw ( Director of Community and Economic Development)</p>

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Annual Items		
Budget proposals for coming year	January	Chair of the Budget Scrutiny Working Group
End of year performance review	July/September	Ann Wolstencroft ( Head of Performance, Projects and Risk)
Gloucestershire Airport	June/July	GAL representatives
UBICO annual report	September	Karen Watson (Environmental Partnerships Manager), Cllr. Iain Dobie (Cabinet Member Waste, Recycling and Street Services), UBICO representative
Overview & Scrutiny annual report	September /October	Democracy Officer
Annual report of the Police and Crime Commissioner	September	PCC (Chris Nelson)
Publica annual report	October (after Publica AGM)	Jan Britton (Managing Director)
Climate Pathway	July/September	Climate Change Team, Cabinet Member Climate Emergency

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CIL Neighbourhood Panels	End 2023/beginning 2024	Cllr. Martin Horwood (Cabinet Member Customer and Regulatory Services), Tracey Birkinshaw (Director of Community & Economic Development)
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