

Overview and Scrutiny Committee work plan – 2023-24

Title	Objective	Format & expected date	Author
Monday 30th October 2023 (deadline 18th October)			
Publica Annual Report	Consider annual report 2022/23: where is performance good/need improving	Annual Report	Frank Wilson (Publica Group Finance Director), Sally Walker (Chair)
Christmas in Cheltenham 2023	Understand what the plans are, what remains to be done and where the risks are.	Discussion paper	Helen Mole (Head of Place Marketing and Inward Investment) Cllr. Max Wilkinson (Cabinet Member Economic Development, Culture, Tourism and Wellbeing)
End of year performance review	Consider the end of year performance: have we achieved what we set out to, and if not, why?	Discussion paper	Ann Wolstencroft (Head of Performance, Projects & Risk)
Minster Exchange	- What is the strategy and action plan in relation to the letting of the building (EXEMPT)	Discussion paper	Andrew Roughan (Managing Director, Plexal)

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	<ul style="list-style-type: none"> - Members will be invited to attend a short tour of the MX prior to the meeting. 		Paul Jones (Executive Director Finance and Assets), Andy Taylor (Commercial Accountant)
Monday 20 November 2023 (deadline 8 November)			
Police and Crime Commissioner (PCC) / Operational Policing	<ul style="list-style-type: none"> - Current position of levels of criminality in Cheltenham with a particular focus on anti-social behaviour and organised crime. - How is success measured and how are they performing against it in a Cheltenham context? 	Discussion paper	Police and Crime Commissioner Chief Inspector Gav Morgan, Gloucestershire Police
Homelessness	<ul style="list-style-type: none"> - What is the approach in Cheltenham for tackling homelessness and rough sleeping including how we work with partners? - What is the current level of homelessness in Cheltenham? - What support is being provided, how are you performing and how is success being measured? 	Discussion paper	Martin Stacy, Emma Wall CBH, Cabinet Member Housing, Councillor Victoria Atherstone

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Monday 15th January 2024 (deadline 20th December)			
Business continuity	To consider the robustness of CBC business continuity arrangements in the event of a cyber incident, and update the cyber business continuity plan	Discussion paper, FAQ responses	Claire Hughes (Corporate Director and Monitoring Officer)
Monday 26th February 2024 (deadline 14th February)			
Tourism	To consider CBC’s current tourism and town marketing provision, how effective is it, how is success measured and what plans are there are for further development?	Discussion paper, visitor economy data	Helen Mole (Head of Place Marketing and Inward Investment) Cllr. Max Wilkinson (Cabinet Member Economic Development, Culture, Tourism and Wellbeing)
Monday 25th March 2024 (deadline 13th March)			

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Title	Objective	Format & expected date	Author
Monday 3rd June 2024 (deadline 21st May)			
Culture Board	Consider its effectiveness, successes and difficulties faced	TBD	Tracey Birkinshaw (Director of Community and Economic Development) Richard Gibson, Head of Communities, Wellbeing and Partnerships Chair of Culture Board
Gloucestershire Airport	Objective: looking at GAL’s financial sustainability, both in relation to recent improvements and in the long term.		Mike Morton (GAL Chair) Ally McLaughlin (GAL Head of Finance) Paul Jones (Executive Director Finance, Assets and Regeneration)

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Monday 1st July 2024 (deadline 19th June)			
Tackling Multiple Deprivation	Report back on progress on recommendations of the Scrutiny Task Group report submitted to Cabinet in July 2024	Discussion Paper	Richard Gibson, Head of Communities, Wellbeing and Partnerships

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Items for future meetings			
Title	Objective	Format and Expected Date	Author
LGA Peer Review	To assess progress against the action plan once it is available	LGA Peer Review Action Plan	Gareth Edmundson, Chief Executive
Accessibility	How does the council ensure that accessibility is always carefully considered in CBC’s decision-making, and implemented wherever possible ?	Discussion Paper TBD	TBD
Building Control	Overview and Performance	TBD	Building Control Manager
Community Infrastructure Levy Neighbourhood Panels	Cabinet Member to respond to questions on allocation decisions Impact of allocations made		Cabinet Member Customer and Regulatory Services Tracey Birkinshaw (Director of Community and Economic Development)

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Annual Items		
Budget proposals for coming year	January	Chair of the Budget Scrutiny Working Group
End of year performance review	July/September	Ann Wolstencroft (Head of Performance, Projects and Risk)
Gloucestershire Airport	June/July	GAL representatives
UBICO annual report	September	Karen Watson (Environmental Partnerships Manager), Cllr. Iain Dobie (Cabinet Member Waste, Recycling and Street Services), UBICO representative
Overview & Scrutiny annual report	September /October	Democracy Officer
Annual report of the Police and Crime Commissioner	September	PCC (Chris Nelson)
Publica annual report	October (after Publica AGM)	Jan Britton (Managing Director)
Climate Pathway	July/September	Climate Change Team, Cabinet Member Climate Emergency

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CIL Neighbourhood Panels	End 2023/beginning 2024	Cllr. Martin Horwood (Cabinet Member Customer and Regulatory Services), Tracey Birkinshaw (Director of Community & Economic Development)
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