

Overview and Scrutiny Committee work plan – 2022/23

Item	Objective	What is required?	Author/presenter
Monday 28th November 2022 (deadline 16th November)			
SWAP (South West Audit Partnership)	Performance review, data and analysis	Discussion paper	David Hill (Chief Executive, SWAP), Lucy Cater (Assistant Director)
Draft Corporate Plan	To consider the Corporate Plan for 2023-27 before its final approval in February	Discussion paper, draft plan	Darren Knight (Executive Director Place and Communities)
Golden Valley	Detailed look at the possible impact of the site on local residents, and how risks relating to this are being addressed (EXEMPT)	Discussion paper	Paul Minnis (Director of Major Developments & Regeneration), Martin Chastney (Senior Development Manager), Paul Jones (Executive Director of Finance, Assets and Regeneration), Richard King (Construction Manager, Major Developments & Regeneration)
Monday 16th January 2023 (deadline 4th January)			
Cheltenham Trust	How is the Trust performing relative to its business plan? Risks, opportunities and challenges.	Discussion paper	Laurie Bell (Trust CEO), Richard Gibson (Head of Communities, Wellbeing and Partnerships), Louis Eperjesi (Chair of the Board)
Residents' survey	Detailed look at the results of the residents' survey, including benchmarking against the last results in 2019.	Discussion paper	Darren Knight (Executive Director Place and Communities)
Budget proposals for coming year	Update from the Chair of the Budget Scrutiny Working Group on the group's response to the 2023/24 budget proposals.	Update	Cllr. Matt Babbage (Chair of the Budget Scrutiny Working Group), Gemma Bell (Director of Finance and Assets)
Gloucestershire Airport	Following on from 28th March Gloucester City Council meeting : looking at GAL's financial sustainability, both in relation to recent improvements and in the long term (EXEMPT)	Discussion paper	Karen Taylor (Managing Director), Mike Morton (Chair), + Chair of Gloucester City Council O&S?

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Municipal Offices	Update on progress with the Municipal Offices (EXEMPT?)	Discussion paper	Emma Morgan (Project Manager), Paul Jones (ED Finance and Assets)
27th February 2023 (deadline 15th February)			
Tackling Multiple Deprivation STG report	To consider the final report of the Scrutiny Task Group on Tackling Multiple Deprivation, including the proposed workplan and any recommendations to Council	Discussion paper, STG report	Richard Gibson (Head of Communities, Wellbeing and Partnerships), Harry Mayo (Democracy Officer)
Monday 17th April 2023 (deadline 5th April)			
Minster Exchange	Project learning, benefits realisation. Is it generating the occupancy/income we expected, and if not what are we doing about it?	Discussion paper	Jane Stovell (Project Manager), Bruce Gregory (Workshop Group), Mark Sheldon (Director of Corporate Projects), Paul Jones (Executive Director Finance and Assets)
Monday 5th June 2023 (deadline 24th May)			
Monday 3rd July 2023 (deadline 21st June)			

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Items for future meetings (date to be established)			
Public Art Panel	Consider its effectiveness, successes and difficulties faced	To be scheduled once SWOT has been concluded	Tracey Birkinshaw (Director of Planning) and Chair of Public Art Panel
North Place and Portland Street	Update on these sites (EXEMPT)	TBD	Paul Jones (ED Finance & Assets)
Christmas Ice Rink	Possible: evaluating the 2021 ice rink and looking ahead to its return in December	Autumn	Tracey Birkinshaw (Director of Planning), Helen Mole (Head of Place Marketing and Inward Investment)
Business continuity	To consider the robustness of CBC business continuity arrangements in the event of a cyber incident, and update the cyber business continuity plan (EXEMPT)	TBD Discussion paper, FAQ responses	Darren Knight (Executive Director People and Change), Ann Wolstencroft (Program Manager, HR), John Chorlton (Chief Technology Officer, Publica)
Wheelchair access	How does the council ensure that disabled access is always carefully considered in CBC's decision-making, and implemented wherever possible?	TBD Discussion paper	TBD
Building Control	General overview and performance review (EXEMPT)	TBD	Ian Smith (Building Control Manager)

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Annual Items		
Budget proposals for coming year	January	Chair of the Budget Scrutiny Working Group
End of year performance review	June	Richard Gibson (Head of Communities, Wellbeing and Partnerships)
UBICO annual report	July	Ubico, Client Officer and Cabinet Member
Overview & Scrutiny annual report	September	Democracy Officer
Annual report of the Police and Crime Commissioner	September	PCC (Chris Nelson)
Publica annual report	October (after Publica AGM)	Jan Britton (Managing Director), Bill Oddy
Quarter 2 performance review?	November	Richard Gibson (Head of Communities, Wellbeing and Partnerships)