

Overview and Scrutiny Committee work plan – 2022

Item	Objective	What is required?	Author/presenter
Monday 4 July 2022 (deadline: 22 June)			
Solace	To update Members on the performance of this service	Discussion paper	Bernadette Reed (Senior Environmental Health Officer), Solace Police Officer and Case Officer
UBICO annual report	To consider the annual report, where Ubico are performing well, what risks are they facing and how they are mitigating them	Annual report	Karen Watson (Environmental Partnerships Manager), Rob Heath and Marvin Langston (UBICO), Cllr. Iain Dobie (Cabinet Member Waste, Recycling and Street Services)
Monday 1 August 2022 (deadline: 20 July)			
Air Quality Management Plan and general update	Update on the AQMA's progress	Discussion paper	Gareth Jones (Senior Environmental Health Officer), Louis Krog (Head of Public Protection and DEPLO), GCC representative?
Business continuity	To consider the robustness of CBC business continuity arrangements in the event of a cyber incident, and update the cyber business continuity plan (EXEMPT)	Discussion paper/FAQ responses	Darren Knight (Executive Director People and Change), Ann Wolstencroft (Program Manager, HR), John Chorlton (Chief Technology Officer, Publica)
Counter Fraud Unit Partnership	Performance review, data and analysis (EXEMPT)	Discussion paper	Emma Cathcart (Head of Service, Counter Fraud Unit)
SWAP (South West Audit Partnership)	Performance review, data and analysis (EXEMPT)	Discussion paper	David Hill (Chief Executive, SWAP)
Monday 5 September 2022 (deadline: 24 August)			

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Police and Crime Commissioner Annual Report	Consider the PCC's annual report	Report	Chris Nelson (Gloucestershire Police and Crime Commissioner)
Social Housing White Paper	What preparation is being done to ensure compliance with reference risks? Has self-assessment against this been undertaken?	Discussion paper	Martin Stacy (Lead Commissioner – Housing Services)
CBH responsive repairs service	What is working well and not so well, plans to improve and how value for money is demonstrated, with benchmarking with the social housing sector	Discussion paper	Steve Slater, Emma Wall, Stafford Cruse
Annual report	Approval of the 2021/22 O&S Annual Report ahead of October Council	Report	Harry Mayo (Democracy Officer)
Monday 3 October 2022 (deadline 21 September)			
Publica annual report	Consider annual report: where is performance good/need improving and where are they with the CT recommendations?	Annual report and discussion paper	Jan Britton (Managing Director), Sally Walker (Chair)
Golden Valley	Detailed look at the finances and outcomes of a particular aspect of the project (EXEMPT)	Discussion paper	Paul Minnis, Paul Jones
Monday 31 October 2022 (deadline 19 October)			
Building Control	Performance review (EXEMPT)	Discussion paper	Ian Smith (Building Control Manager)
Municipal Offices	Update on progress with the Municipal Offices (EXEMPT)	Discussion paper	Emma Morgan (Project Manager), Paul Jones (ED Finance and Assets)
Monday 16 January 2023 (deadline 4 January)			
Gloucestershire Airport	Following on from 28th March GCC meeting : looking at GAL's financial sustainability, both in relation to recent improvements and in the long term (EXEMPT)	Discussion paper	Karen Taylor (Managing Director), Mike Morton (Chair), + Chair of GCC O&S?
27 February 2023 (deadline 15 February)			
Monday 17 April 2023 (deadline 5 April)			

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Minster Exchange	Project learning, benefits realisation. Is it generating the occupancy/income we expected, and if not what are we doing about it?	Discussion paper	Jane Stovell (Project Manager), Bruce Gregory (Workshop Group), Mark Sheldon (Director of Corporate Projects), Paul Jones (Executive Director Finance and Assets)
Monday 5 June 2023 (deadline 24 May)			
Monday 3 July 2023 (deadline 21 June)			

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Items for future meetings (date to be established)			
Public Art Panel	Consider its effectiveness, successes and difficulties faced	To be scheduled once SWOT has been concluded	Tracey Birkinshaw (Director of Planning) and Chair of Public Art Panel
No Child Left Behind	What have we done well, how can it be improved in the future, and is it correctly resourced?	TBC	Richard Gibson (Strategy and Engagement Manager), Cllr. Flo Clucas (Cabinet Member Safety and Communities)
North Place and Portland Street	Update on these sites (EXEMPT)	TBC	Paul Jones (ED Finance & Assets)
Scrutiny Task Group update	Update from the Scrutiny Task Group on Tackling Multiple Deprivation after six months	Six months after STG begins	STG Chair, Richard Gibson (Strategy and Engagement Manager)
Christmas Ice Rink	Possible: evaluating the 2021 ice rink and looking ahead to its return in December	Autumn	Tracey Birkinshaw (Director of Planning), Helen Mole (Head of Place Marketing and Inward Investment)

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Annual Items		
Budget proposals for coming year	January	Chair of the Budget Scrutiny Working Group
Draft Corporate Plan	February	Richard Gibson, Strategy and Engagement Manager
End of year performance review	June	Richard Gibson, Strategy and Engagement Manager
UBICO annual report	July	Ubico, Client Officer and Cabinet Member
Scrutiny annual report	September	Democracy Officer
Police and Crime Commissioner (circulate their annual report in advance)	September	P&CC
Publica annual report	October	Jan Britton (Managing Director), Bill Oddy
Quarter 2 performance review?	November	Richard Gibson, Strategy and Engagement Manager