

## Overview and Scrutiny Committee work plan – 2022

Item	Objective	What is required?	Author/presenter
<b>Monday 28 March 2022 (deadline: 16 March)</b>			
Review of Council KPIs, Projects and Risks	To review key performance indicators across council services, the risk register and the Clearview system.	Presentation, demonstration <b>(EXEMPT)</b>	Darren Knight (Executive Director People and Change), Ann Wolstencroft (Program Manager, HR), Paul Minnis (Cyber Program Manager)
Cyber security <b>(EXEMPT)</b>	To assess the prevention and monitoring measures in place to mitigate a possible cyber incident.	Discussion paper <b>(EXEMPT)</b>	Darren Knight, John Chorlton
<b>Monday 6 June 2022 (deadline: 23 May)</b>			
Solace	Update on performance of this service	Discussion paper	Louise Boyle (Team Leader, Solace)
Overview and Scrutiny Review (2020) – follow up	Follow-up on the recommendations (actions) that were agreed in June 2021 – is there anything that needs to be revisited?	Discussion paper	Harry Mayo (Democracy Officer)
End of year performance review	Consider the end of year performance – have we achieved what we set out to, and if not, why?	Discussion paper	Richard Gibson (Strategy and Engagement Manager)
Publica annual report	Consider annual report, where is performance good/need improving and where are they with the CT recommendations	Discussion paper	Dave Brooks (Publica)
Climate change	To look at CBC’s climate change initiatives and the relevant Cabinet/Council decisions in the near future, measuring outcomes and addressing risks	Discussion paper	Alexandra Wells (Climate Emergency Project Support Officer), Cllr. Max Wilkinson (Cabinet Member Climate Emergency)
Municipal Offices <b>(EXEMPT)</b>	Update on progress with the Municipal Offices	Options appraisal	Mark Sheldon

## Overview and Scrutiny Committee work plan – 2022

Digital platform implementation/customer access	Update on the implementation of the digital platform	Discussion paper	Darren Knight, Sanjay Mistry
Business continuity	Update on the cyber business continuity plan	Paper and business continuity plans	Darren Knight, Ann Wolstencroft
<b>Monday 4 July 2022 (deadline: 22 June)</b>			
Air Quality Management Plan and general update	Update on the AQMA's progress	Discussion paper	Gareth Jones, GCC?
UBICO annual report	Consider the annual report, where are Ubico performing well and what risks are they facing, how are they mitigating them	Annual report	Ubico, Client Officer and Cabinet Member
Business continuity	Consider the robustness of CBC business continuity arrangements in the event of a cyber incident.	Discussion paper/FAQ responses	Darren Knight, Executive Director People and Change Ann Wolstencroft (Program Manager, HR) John Chorlton (Publica)
Golden Valley update	Detailed look at finances, outcomes etc. <b>(EXEMPT)</b>	Discussion paper	Tim Atkins
<b>Monday 1 August 2022 (deadline: 20 July)</b>			

### Draft meeting dates from 2022/23 diary (not yet confirmed, going to Full Council on 21<sup>st</sup> March 2022):

- 5<sup>th</sup> September 2022
- 3<sup>rd</sup> October 2022
- 31<sup>st</sup> October 2022
- 16<sup>th</sup> January 2023
- 27<sup>th</sup> February 2023
- 17<sup>th</sup> April 2023
- 5<sup>th</sup> June 2023
- 3<sup>rd</sup> July 2023

## Overview and Scrutiny Committee work plan – 2022

## Overview and Scrutiny Committee work plan – 2022

Items for future meetings (date to be established)			
Public Art Panel	Consider what is it, is it effective, what has it done, what difficulties does it face?	To be scheduled once SWOT has been concluded	Tracey Birkinshaw and Chair of Public Art Panel
Risk and Performance	Look at risk and performance scorecard on Clearview	Real time data shown on Clearview (pdf in advance)	Darren Knight, Executive Director People & Change / Ann Wolstencroft
No Child Left Behind	What have we done well, and how can it be improved in the future/is it correctly resourced?	TBC	Richard Gibson, Cllr. Clucas
Municipal Offices options appraisal	further update from Mark Sheldon on Muni situation	June 2022	Mark Sheldon
Minster Exchange	Has the development achieved the benefits expected in the business case, after a year of operation?	May 2023	Bruce Gregory (Workshop Group), Mark Sheldon
Golden Valley update	Detailed look at finances, outcomes etc. <b>(EXEMPT)</b>	Summer 2022	Tim Atkins
Minster Exchange	Project learning, benefits realisation. Is it generating the occupancy/income we expected, and if not what are we doing about it?	January 2023	Jane Stovell, Paul Jones, workshop group
North Place and Portland Street	Update on these sites <b>(EXEMPT)</b>	When it proves timely	Paul Jones (Executive Director Finance & Assets)
Climate change	To look at CBC's climate change initiatives and the relevant Cabinet/Council decisions in the near future, measuring outcomes and addressing risks	Dependent on officer/Cabinet Member requirements	Alexandra Wells (Climate Emergency Project Support Officer), Cllr. Max Wilkinson (Cabinet Member Climate Emergency)
Scrutiny Task Group update	Update from the STG on Tackling Multiple Deprivation after six months	Six months after STG begins	STG Chair, Richard Gibson (Strategy and Engagement Manager)

## Overview and Scrutiny Committee work plan – 2022

Christmas Ice Rink	<b>Possible:</b> evaluating the 2021 ice rink and looking ahead to its return in December	Discussion paper	David Jackson
--------------------	---	------------------	---------------

## Overview and Scrutiny Committee work plan – 2022

Annual Items		
Budget proposals (for coming year)	January	Chair, Budget Scrutiny Working Group
Draft Corporate Plan	February	Richard Gibson, Strategy and Engagement Manager
Publica annual report	June	Dave Brooks (Chair) and MD
End of year performance review	June	Richard Gibson, Strategy and Engagement Manager
UBICO annual report	July	Ubico, Client Officer and Cabinet Member
Scrutiny annual report	September	Democracy Officer
Police and Crime Commissioner (circulate his annual report in advance)?	September	P&CC
Quarter 2 performance review?	November	Richard Gibson, Strategy and Engagement Manager