

Overview and Scrutiny Committee work plan – 2022

Item	Outcome	What is required?	Author/presenter
Monday 28 February 2022 (deadline: 16 February)			
Publica Business Plan	To review the Publica Group (Support) Ltd Business Plan for 2022-25	Discussion paper and 2022/23 business plan	Gareth Edmundson (Chief Executive), Jan Britton, Sally Walker (Publica)
Encouraging participation	To consider how the council seeks to improve participation in local elections, and what else can it do in the future. (following July 2021 Council motion)	Discussion paper	Kim Smith (Electoral Services Manager)
Multiple deprivation	To update the committee on proposals to set up a Scrutiny Task Group on multiple deprivation, and consider the next steps.	Presentation	Richard Gibson (Strategy and Engagement Manager)
Monday 28 March 2022 (deadline: 16 March)			
Climate change	To look at CBC's climate change initiatives and the relevant Cabinet/Council decisions in the near future, measuring outcomes and addressing risks	Discussion paper	Alexandra Wells (Climate Emergency Project Support Officer)
Review of Council KPIs, Projects and Risks	To review key performance indicators across council services, the risk register and the Clearview system. Paul Minnis to discuss the cyber risk register.	Presentation, demonstration (EXEMPT)	Darren Knight (Executive Director People and Change), Ann Wolstencroft (Program Manager, HR), Paul Minnis (Cyber Program Manager)
North Place and Portland Street	Possible update on these sites if this proves timely	Discussion paper (EXEMPT)	Paul Jones (Executive Director Finance & Assets)
Monday 6 June 2022 (deadline: 23 May)			
Solace	Update on performance of this service	Discussion paper	Louise Boyle (Team Leader, Solace)
Overview and Scrutiny Review (2020) – follow up	Follow-up on the recommendations (actions) that were agreed in June 2021 – is there anything that needs to be revisited?	Discussion paper	Harry Mayo (Democracy Officer)

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End of year performance review	Consider the end of year performance, have we achieved what we set out to and if not, why	Discussion paper	Richard Gibson (Strategy and Engagement Manager)
Publica annual report	Consider annual report, where is performance good/need improving and where are they with the CT recommendations	Discussion paper	Dave Brooks (Publica)
Monday 4 July 2022 (deadline: 22 June)			
Air Quality Management Plan and general update		Discussion paper	Gareth Jones, GCC?
UBICO annual report	Consider the annual report, where are Ubico performing well and what risks are they facing, how are they mitigating them	Annual report	Ubico, Client Officer and Cabinet Member
Business continuity	Consider the robustness of CBC business continuity arrangements in the event of a cyber incident.	Discussion paper/FAQ responses	Darren Knight, Executive Director People and Change Ann Wolstencroft (Program Manager, HR) John Chorlton (Publica)
Monday 1 August 2022 (deadline: 20 July)			

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Items for future meetings (a date to be established)			
Public Art Panel	Consider what is it, is it effective, what has it done, what difficulties does it face?	To be scheduled once SWOT has been concluded	Tracey Birkinshaw and Chair of Public Art Panel
Risk and Performance	Look at risk and performance scorecard on Clearview	Real time data shown on Clearview (pdf in advance)	Darren Knight, Executive Director People & Change / Ann Wolstencroft
No Child Left Behind	What have we done well, and how can it be improved in the future/is it correctly resourced?	TBC	Richard Gibson, Cllr. Clucas
Municipal Offices options appraisal	further update from Mark Sheldon on Muni situation (6 months after October meeting)	March/June?	Mark Sheldon
Minster Exchange	Has the development achieved the benefits expected in the business case, after a year of operation?	May 2023	Bruce Gregory (Workshop Group), Mark Sheldon
Golden Valley update	Detailed look at finances, outcomes etc. (EXEMPT)	Summer 2022	Tim Atkins

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Annual Items		
Budget proposals (for coming year)	January	Chair, Budget Scrutiny Working Group
Draft Corporate Plan	February	Richard Gibson, Strategy and Engagement Manager
Publica annual report	June	Dave Brooks (Chair) and MD
End of year performance review	June	Richard Gibson, Strategy and Engagement Manager
UBICO annual report	July	Ubico, Client Officer and Cabinet Member
Scrutiny annual report	September	Democracy Officer
Police and Crime Commissioner (circulate his annual report in advance)?	September	P&CC
Quarter 2 performance review?	November	Richard Gibson, Strategy and Engagement Manager