

Overview and Scrutiny Committee work plan – 2021/22

Item	Outcome	What is required?	Author/presenter
Tuesday 23rd November 2021 (deadline: 15 November)			
Gloucestershire NHS Trust	To enable Members to gain a clear understanding of the pressures facing the NHS Trust and its partners, how these are being addressed, to inform Members of the winter plan and how Members may be able to support the Trust going forward.	Presentation and responses to member questions	Representatives of the Trust and partner organisations
Monday 17 January 2022 (deadline: 05 January)			
Budget proposals (for coming year)	To consider feedback from the Budget Scrutiny Working Group on the budget proposals for 2022-23	Discussion paper	Matt Babbage (BSWG Chair)
Asset Management Strategy 2021- 2023	To review the draft strategy and provide constructive feedback	Discussion paper and draft strategy	Peter Jeffries (AMWG Chair) Gemma Bell, David Oakhill
Review of Council KPIs	To review key performance indicators across council services	TBC	Darren Knight, Ann Wolstencroft
The Council's response to the Covid crisis	To consider the outcomes and lessons learned from the council's Covid response – what went well and what could have been done better?	Discussion paper	Darren Knight, Ann Wolstencroft
Community Infrastructure Levy register	Review register (monies collected/held/spent and details of how the decisions were made)	Discussion paper	Andy Robbins, Head of Planning
BID	Chair and CEO of BID to present the business plan, Director of Planning to reassure members of unified approach between BID and public realm.	Business plan	Alex Rose (BID Chair), Heath Gunter (BID CEO), Tracey Crews (Director of Planning)
Carbon footprinting	Officers to brief on carbon footprinting work, especially the risks and what is being done to address them.	Discussion paper and background data	Alexandra Wells, Climate Emergency Project Support Officer
One page strategy (Deprivation STG)	Agreement of the One Page Strategy for the upcoming Scrutiny Task Group on Deprivation	One Page Strategy draft/template	Richard Gibson
North Place and Portland Street	Possible update on these sites if this proves timely	EXEMPT	Paul Jones, Executive Director Finance & Assets

Overview and Scrutiny Committee work plan – 2021/22

Monday 28 February 2022 (deadline: 16 February)			
Review of Publica KPIs	Update on KPIs	Discussion paper	Gareth Edmundson, Jan Britton, Sally Walker (Publica)
Monday 28 March 2022 (deadline: 16 March)			
Monday 6 June 2022 (deadline: 25 May)			
Solace	Update on performance of this service	Discussion paper	Louise Boyle, Team Leader (Solace)
Overview and Scrutiny Review (2020) – follow up	Follow-up on the recommendations (actions) that were agreed in June 2021 – is there anything that needs to be revisited?	Discussion paper	Saira Malin, Democracy Officer
End of year performance review	Consider the end of year performance, have we achieved what we set out to and if not, why	Discussion paper	Richard Gibson, Strategy and Engagement Manager
Publica annual report	Consider annual report, where is performance good/need improving and where are they with the CT recommendations	Discussion paper	Dave Brooks (Chair) and MD
Monday 4 July 2022 (deadline: 22 June)			
Air Quality Management Plan and general update		Discussion paper	Gareth Jones, GCC?
UBICO annual report	Consider the annual report, where are Ubico performing well and what risks are they facing, how are they mitigating them	Annual report	Ubico, Client Officer and Cabinet Member
Monday 1 August 2022 (deadline: 20 July)			

Overview and Scrutiny Committee work plan – 2021/22

Items for future meetings (a date to be established)			
Public Art Panel	Consider what is it, is it effective, what has it done, what difficulties does it face?	To be scheduled once SWOT has been concluded (chased TC for date 25/02/20)	Tracey Crews and Chair of Public Art Panel
Risk and Performance	Look at risk and performance scorecard on Clearview	Real time data shown on Clearview (pdf in advance)	Darren Knight, Executive Director People & Change / Ann Wolstencroft
Cybersecurity	Possible topic for O&S to consider		Darren Knight
July 2021 Council Motion	Motion: 'Work with scrutiny to investigate ways the Borough Council can encourage more people to participate in future elections in Cheltenham – with a particular focus on the next Borough Council elections in 2022 and 2024.' Consider strategies to improve participation	before May 2022	Kim Smith (Elections), ELT, Communications

Overview and Scrutiny Committee work plan – 2021/22

Annual Items		
Budget proposals (for coming year)	January	Chair, Budget Scrutiny Working Group
Draft Corporate Plan	February	Richard Gibson, Strategy and Engagement Manager
Publica annual report	June	Dave Brooks (Chair) and MD
End of year performance review	June	Richard Gibson, Strategy and Engagement Manager
UBICO annual report	July	Ubico, Client Officer and Cabinet Member
Scrutiny annual report	September	Democracy Officer
Police and Crime Commissioner (circulate his annual report in advance)?	September	P&CC
Quarter 2 performance review?	November	Richard Gibson, Strategy and Engagement Manager

Overview and Scrutiny Committee work plan – 2021/22