

## Overview and Scrutiny Committee work plan – 2021/22

Item	Outcome	What is required?	Author/presenter
<b>Monday 6 September 2021 (deadline: 25 August)</b>			
Housing and Regeneration Strategy	Consider the draft strategy and comment as necessary	Discussion paper	David Oakhill, Head of Planning (Place & Growth)
Scrutiny topic registration form	Consider topic request along with officer implications and decide if/how the committee will look at the issue	Form and implications	Councillor Willingham / Richard Gibson
Scrutiny Annual Report	Consider the summary of highlights from O&S 2020-21 and approve for noting by Council (October)	Report	Darren Knight, Executive Director People & Change
Property Department Resources	Reassurance that given the recent staff changes there are no immediate capacity issues/risks and how they are being managed or mitigated (are alternative delivery models being considered?)	Discussion paper (exempt)	Paul Jones, Executive Director Finance & Assets
<b>Monday 4 October 2021 (deadline: 22 September)</b>			
BID	Chair of BID to present the business plan, Director of Planning to reassure members of unified approach between BID and following public realm item.	Business plan	Alex Rose (Chair, BID)
High Street public realm – next phase	A full list of all High Street related schemes or initiatives, details of how benefits or success will be monitored and details of any consultants involved, their objective, costs and how success will be measured. The committee want to be able to see if there is any overlap or gaps and understand how each scheme fits into the wider objectives for the High Street.	Discussion paper	Tracey Crews, Director of Planning
Community Infrastructure Levy register	Review register (monies collected/held/spent and details of how the decisions were made)	Discussion Paper	Mike Holmes, Head of Planning
Asset Management Strategy 2021- 2023	Review draft strategy and provide constructive feedback ahead of Cabinet decision on 9 <sup>th</sup> November	Draft strategy	Peter Jeffries (AMWG Chair) Gemma Bell, David Oakhill

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The future of the Municipal Offices	Has the project concluded and what are the next steps?	Discussion paper <b>(partly/fully exempt?)</b>	Mark Sheldon, Director of Corporate Resources
<b>Monday 17 January 2022 (deadline: 05 January)</b>			
Budget proposals (for coming year)	Consider feedback from the Budget Scrutiny Working Group on the budget proposals for 2022-23	Discussion paper	Chair of Budget Scrutiny Working Group
North Place and Portland Street	Possible update on these sites – if this proves timely	EXEMPT	Paul Jones, Executive Director Finance & Assets
Review of Council KPIs	To review key performance indicators across council services		Darren Knight, Ann Wolstencroft
<b>Monday 28 February 2022 (deadline: 16 February)</b>			
Review of Publica KPIs	Update on KPIs	Discussion paper	Gareth Edmundson, Jan Britton, Sally Walker (Publica)
<b>Monday 28 March 2022 (deadline: 16 March)</b>			
<b>Monday 6 June 2022 (deadline: 25 May)</b>			
Solace	Update on performance of this service	Discussion paper	Louise Boyle, Team Leader (Solace)
Overview and Scrutiny Review (2020) – follow up	Follow-up on the recommendations (actions) that were agreed in June 2021 – is there anything that needs to be revisited?	Discussion paper	Saira Malin, Democracy Officer
End of year performance review	Consider the end of year performance, have we achieved what we set out to and if not, why	Discussion paper	Richard Gibson, Strategy and Engagement Manager
Publica annual report	Consider annual report, where is performance good/need improving and where are they with the CT recommendations	Discussion paper	Dave Brooks (Chair) and MD
<b>Monday 4 July 2022 (deadline: 22 June)</b>			
Air Quality Management Plan and general update		Discussion paper	Gareth Jones and GCC?
UBICO annual report	Consider the annual report, where are Ubico performing well and what risks are they facing, how are they mitigating them	Annual report	Ubico, Client Officer and Cabinet Member

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Monday 1 August 2022 (deadline: 20 July)			

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Items for future meetings (a date to be established)			
Public Art Panel	Consider what is it, is it effective, what has it done, what difficulties does it face	To be scheduled once SWOT has been concluded	Tracey Crews and Chair of Panel
Waiver(s)	Consider recent instances where the O&S Chair has been asked to waive his right to call-in and the reasons behind these requests	Discussion paper	Consider if this is still necessary?
Risk and Performance	Look at risk and performance scorecard on Clearview	Real time data shown on Clearview (pdf in advance)	Darren Knight, Executive Director People & Change / Ann Wolstencroft
Cyber Security	Is this something that O&S want to look at		Darren Knight

Annual Items		
Budget proposals (for coming year)	January	Chair, Budget Scrutiny Working Group
Draft Corporate Plan	February	Richard Gibson, Strategy and Engagement Manager
Publica annual report	June	Dave Brooks (Chair) and MD
End of year performance review	June	Richard Gibson, Strategy and Engagement Manager
UBICO annual report	July	Ubico, Client Officer and Cabinet Member
Scrutiny annual report	September	Democracy Officer

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Police and Crime Commissioner (annual report circulated in advance)	September	PCC
Quarter 2 performance review	November	Richard Gibson, Strategy and Engagement Manager