

Audit Committee 2012-2013 work plan

Item	Officer
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21 March 2012	
Chairs briefing: 15 February 2012	Compete reports by: 09 March 2012
Annual audit letter 2010-11	KPMG
Audit Plan 2011-12	KPMG
Grant certification	KPMG
Corporate Risk Register Policy – annual update	Bryan Parsons
Code of Corporate Governance – annual review and approve	Bryan Parsons
Internal Audit monitoring report – standing item	Rob Milford
Annual Internal Audit Plan	Rob Milford
Corporate advertising and sponsorship (briefing note to be circulated with papers)	Nina Philippidis
Audit Committee self assessment (briefing to be circulated by email only)	Rob Milford
Corporate Governance Group – update (briefing to be circulated by email only)	Bryan Parsons
20 June 2012	
Chairs briefing: 17 May 2012	Compete reports by: 08 June 2012
New member training session	
Internal Audit monitoring report – standing item	Rob Milford
Annual Internal Audit Opinion for 2011/12	Rob Milford
Annual Governance Statement – approve	Bryan Parsons
Future external audit proposals – government response to consultation	Rob Milford
Interim report	KPMG
GO Shared Services – post implementation update	Tbc
Corporate Governance Group – update (briefing for information only)	Bryan Parsons
19 September 2012 (tbc)	

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Chairs briefing:	Complete reports by:
Year end Audit Committee reporting	KPMG
9 January 2013 (tbc)	
Chairs briefing:	Complete reports by:
Annual Audit Letter 2011-12	KPMG
Financial Statements Audit Plan 2012-13	KPMG
20 March 2013 (tbc)	
Chairs briefing:	Complete reports by:
Certification of grants 2011-12	KPMG
19 June 2013 (tbc)	
Chairs briefing:	Complete reports by:
Annual Internal Audit report	Rob Milford
Interim Audit report 2012-13	KPMG
Audit fee letter 2012-13	KPMG
Items to be added at a future date	
Corporate Strategy 2012/13 – consideration of governance issue	Rob Milford
Joint training session with Cotswold and West Oxford councillors?	Rob Milford / Mark Sheldon