

Overview and Scrutiny Committee work plan – 2021/22

Item	Outcome	What is required?	Author/presenter
Monday 5 July 2021 (deadline: 23 June)			
UBICO annual report	Consider annual report and understand what are their top 3/5 risks and opportunities, also consider how Gloucester City have been integrated and meet the new MD (Beth Boughton)	Discussion paper	Ubico, Client Officer and Cabinet Member
Air Quality Plan / Schools project	Consider the new AQMA action plan and data from the GCC 'Streets for Schools' project – where does data lead, what are the next steps?	Discussion paper	Gareth Jones and GCC officer(s)
The Cheltenham Trust specification and management fee framework	An update from the Chief Executive on the Trust's performance over the past year, including a summary of its financial position and performance; An update on the council's plans for the management agreement review.	EXEMPT	Richard Gibson (CBC) and Laurie Bell (Trust)
Monday 2 August 2021			
Effective scrutiny training			Hilary Gardener, Campbell Tickell
Monday 6 September 2021 (deadline: 25 August)			
The future of the Municipal Offices	Has the project concluded and what are the next steps?		Mark Sheldon, Director of Corporate Resources
BID??	Assuming BID are successful in the ballot, invite the Chair along to present the business plan	Poss October?	Alex Rose (tbc)

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High Street public realm – next phase	A full list of all High Street related schemes or initiatives, details of how benefits or success will be monitored and details of any consultants involved, their objective, costs and how success will be measured. The committee want to be able to see if there is any overlap or gaps and understand how each scheme fits into the wider objectives for the High Street.	Poss October?	Tracey Crews, Director of Planning
Housing and Regeneration strategy	Consider the draft strategy?	Discussion paper?	David Oakhill
Scrutiny Annual Report	Consider the summary of highlights from O&S 2019-20	Report	Saira Malin, Democracy Officer
Monday 4 October 2021 (deadline: 22 September)			
BID??	Assuming BID are successful in the ballot, invite the Chair along to present the business plan	Poss September?	Alex Rose (tbc)
High Street public realm – next phase	A full list of all High Street related schemes or initiatives, details of how benefits or success will be monitored and details of any consultants involved, their objective, costs and how success will be measured. The committee want to be able to see if there is any overlap or gaps and understand how each scheme fits into the wider objectives for the High Street.	Poss September?	Tracey Crews, Director of Planning
Community Infrastructure Levy register	Review register (monies collected/held/spent and details of how the decisions were made)	Discussion Paper	Mike Holmes, Head of Planning
Monday 17 January 2022 (deadline: 05 January)			
Budget proposals (for coming year)	Consider feedback from the Budget Scrutiny Working Group on the budget proposals for 2022-23	Discussion paper	Chair of Budget Scrutiny Working Group
North Place and Portland Street	Possible update on these sites – if this proves timely	EXEMPT	Paul Jones, Executive Director Finance & Assets
Monday 28 February 2022 (deadline: 16 February)			

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Monday 28 March 2022 (deadline: 16 March)			
Monday 6 June 2022 (deadline: 25 May)			
Solace	Update on performance of this service	Discussion paper	Louise Boyle, Team Leader (Solace)
Overview and Scrutiny Review (2020) – follow up	Follow-up on the recommendations (actions) that were agreed in June 2021 – is there anything that needs to be revisited?	Discussion paper	Saira Malin, Democracy Officer
Monday 4 July 2022 (deadline: 22 June)			
Monday 1 August 2022 (deadline: 20 July)			

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Items for future meetings (a date to be established)			
Public Art Panel	Consider what is it, is it effective, what has it done, what difficulties does it face	To be scheduled once SWOT has been concluded (chased TC for date 25/02/20)	Tracey Crews and Chair of Panel
Waiver(s)	Consider recent instances where the O&S Chair has been asked to waive his right to call-in and the reasons behind these requests	Discussion paper	Consider if this is still necessary?
New Homes and Regeneration Strategy	Consider the proposed strategy (when ready)	Discussion paper	David Oakhill, Head of Planning
Risk and Performance	Look at risk and performance scorecard on Clearview	Real time data shown on Clearview (pdf in advance)	Darren Knight, Executive Director People & Change / Ann Wolstencroft

Annual Items		
Budget proposals (for coming year)	January	Chair, Budget Scrutiny Working Group
Draft Corporate Plan	February	Richard Gibson, Strategy and Engagement Manager
Publica annual report	tbc	Dave Brooks (Chair) and MD
End of year performance review	June	Richard Gibson, Strategy and Engagement Manager
UBICO annual report	July	Ubico, Client Officer and Cabinet Member

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Scrutiny annual report	September	Democracy Officer
Police and Crime Commissioner (circulate his annual report in advance)?	September	P&CC
Quarter 2 performance review	November	Richard Gibson, Strategy and Engagement Manager