





Example of format for for new Risk Register

	Risk Ref	Risk name:	Gross Impact	Gross Likelihood	Gross Score	Control:	Net Impact	Net Likelihood	Net Score	Risk Owner	Risk Manager	Timescale	Objectives
	C.01 - Failure to keep Business Continuity Plans (BCP) current and 'fit for purpose'	Failure to keep Business Continuity Plans (BCP) current and 'fit for purpose'	5	3	15	Introduction of consistent Business Continuity Plans throughout the organisation.	2	2	4 Comment = This field can hold some comments..... ...	Director of Finance and Resources	Financial Systems Manager	Thu-30-Sep-10	Maintain and develop continuous improvement in all aspects of the business
	C.02 - Pay and Workforce Strategy	Pay and Workforce Strategy	2	2	4	Training plan to be devised to ensure appropriate staff levels in specialist areas.	4	2	8		Head of HR	Wed-30-Apr-08	Continuous Improvement
	C.03 - ICT Risk	ICT Risk	2	2	4	Use of environmental scanning. Liaison path set up at national level.	3	2	6	Head of ICT	Information and Systems Technology Manager	Wed-30-Apr-08	Continuous Improvement
	C.04 - Health and Safety	Health and Safety	2	2	4	Development and implementation of a Health & Safety Policy.				Manager	Corporate Health &	(not specified)	Health & Safety

						<u>effective training, established safe systems of work and procedures, a robust risk assessment process, effective auditing and review process to evaluate health and safety performance.</u>					<u>Safety Manager</u>		
A	<u>C.05 - Project Management</u>	<u>Project Management</u>	<u>2</u>	<u>4</u>	<u>8</u>	<u>Ensure effective use of project methodologies (eg Prince 2).</u>	<u>2</u>	<u>2</u>	<u>4</u>	<u>Manager</u>	<u>Head of Special Projects Finance</u>	<u>(not specified)</u>	<u>Continuous Improvement</u>
R	<u>C.06 - Climate Change Implications</u>	<u>Climate Change Implications</u>	<u>4</u>	<u>5</u>	<u>20</u>	<u>Tackle climate change in partnership with the local community. Set out a strategy and action plan for tackling climate change.</u>	<u>3</u>	<u>3</u>	<u>9</u>	<u>Director of City Services</u>	<u>Sustainable City Coordinator</u>	<u>Wed-30-Apr-08</u>	<u>Regeneration & Development</u>

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Risk Profile

Strategic Risks Current Risks Outstanding History Risk Profile

Home Strategic Risks Operational Risks Objectives People Reports Administration Performance

5				C.06	
4	C.09	C.05	C.10 C.16	C.07 C.08	C.11
3			C.13	C.14 C.15	C.01
2		C.03 C.04		C.12	
1					
	1	2	3	4	5

Impact

- 1 Very Low
- 2 Low
- 3 Medium
- 4 High
- 5 Very High

Likelihood

- 1 Remote
- 2 Unlikely
- 3 Possibly
- 4 Likely
- 5 Highly Likely

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Strategic Risks - Analysis

- Home
- Strategic Risks
- Operational Risks
- Objectives
- People
- Reports
- Administration
- Performance

Current Corporate Risks

5 Below Target

7 On Target

4 Above Target

Quarter	Corporate Inherent Risk Over Time (Value)
Q1/09/10	25
Q2/09/10	23
Q3/09/10	19
Q4/09/10	18
Q1/10/11	17
Q2/10/11	16