

OFFICER DECISION REPORT FORM

(NB. all decisions should comply with Article 13.2 of the constitution)

1. Decision made

To engage PICT Consulting Limited (Paul Carten) on a short-term contract to support the Cyber Central Programme Golden Valley Project on the following:

- Be the lead financial adviser for the Authority on behalf of the Section 151 Officer in respect of the following projects
 - Cyber Central (also known as West Cheltenham / Golden Valley)
 - Workshop Cheltenham
- The role will include
 - Assisting with reviewing and establishment of potential financial structures and commercial returns expected from the projects (including but not limited to matters such as consideration, lease arrangements, profit share, investments in housing, NNDR, Council Tax)
 - Assisting with public procurements including drafting and evaluating the financial submission of each tender and assisting with the financial content of the legal documentation where appropriate.
 - Lead the financial sessions of dialogue meetings (should the Authority utilise any procurement route which permits such meetings)
 - Conducting appropriate due diligence

2. Identity of the Decision Maker

Paul Jones – Executive Director Finance and Assets

3. Date of Decision

20th November 2020

4. Reasons for Decision

The full value of the contract is capped at £70k (already approved). The work undertaken is of a specialist nature and is to be funded from the Golden Valley Project budget (PLP105) approved by Council on 16th November 2020.

5. Alternative options considered and rejected

Paul Carten has a track record of assisting with schemes of this value in London and Birmingham and given the urgency required there are no alternative options to this course of action in successfully delivering this work stream on time.

6. Background documents

Waiver document attached.

7. Any Consultation undertaken

This decision was taken in consultation with Cabinet Member for Finance, the Chief Executive and the MD Place and Growth.

8. Results of consultation (where undertaken)

N/A

9. Any Conflict of Interest declared by an Executive Member who is consulted on the decision

No

10. Dispensation

Was a dispensation given by the Head of Paid Service (Chief Executive) to Cabinet Members to participate in consultation on officer (or Cabinet Member) executive decisions where they have a conflict of interest in respect of any declaration of interest listed at 9 ?

Date of dispensation Yes N/A

11. Supporting Report

Covid-19 recovery budget 2020/21
Full Council 16th November 2020

Yes No

12. Confidential or Exempt Information

Confidential or Exempt information? Yes No

Name of document(s) which are confidential or exempt.
Attached waiver document.



Signature

Date 20th November 2020