

Information/Discussion Paper

Audit Committee – 11 January 2012

Effectiveness Review of the Audit Committee

This note contains the information to keep Members informed of matters relating to the work of the Committee, but where no decisions from Members are needed

1. Why has this come to Audit Committee?

- 1.1 To update the Committee on the work relating to the effectiveness review and enable Committee Members to feed into the process.

2. Summary of the Issue

- 2.1 In the attached Appendix 1 is a table of best practice questions from CIPFA relating to Audit Committees and the aspects to consider when assessing the effectiveness of the committee.
- 2.2 To ensure that all Members of the Audit Committee have the opportunity to comment on the questions this report has been presented to the January Committee for consideration. The responses to date have been generated through the Corporate Governance Group and assessment of documented evidence. However, there may be elements that require opinion from each Member of the committee, for example, has the committee Members received appropriate training (including substitutes)?

3. Summary of evidence/information

- 3.1 **Appendix 1** Draft Assessment of Audit Committee.

4. Next Steps

- 4.1 Therefore the request from the Audit Partnership Manager is that Members of the Audit Committee provide feedback to the questions in Appendix 1. This can be through discussion after the January Committee or through email responses to Robert.milford@cheltenham.gov.uk.

Background Papers

Contact Officer	Robert Milford, Audit Partnership Manager, 01242 264115, Robert.milford@cheltenham.gov.uk
Accountability	Cllr Colin Hay
Scrutiny Function	Overview & Scrutiny – EB&I