

Contract for Additional CCTV Equipment

Waiver Report Author: Trevor J Gladding 8 November 2011
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Reason for report

<p>To comply with the Cheltenham Borough Council standing orders rule 10.1 III and 10.2 iv requesting a waiver of contract rule 3.6 (Tender Procedure) in order to extend contract arrangements with the incumbent supplier to ensure continuity of the town centre CCTV coverage and the integrity of the complete system.</p>

Summary of works –

<p>The supply and installation of 7 new cctv cameras together with all necessary supporting infrastructure along the Honeybourne Line between Cheltenham Railway Station and the Jubilee Bridge, to allow monitoring of the cameras to be carried out as part of the town centre cctv system from the cctv control room located within Cheltenham Police Station.</p>

Price Quotes

<p>The name address and company registration number of the company are: Delaware Communications PLC, Open View House, Chesham Close, Romford, Essex, RM7 7PJ. Company registration No: 1969097</p>

<p>The price quoted is: £62,408.00 – the supply and Installation of an additional 7 cctv cameras together with supporting infrastructure.</p>

<p>The reason(s) a waiver is required is/are:</p>

<p>Constitution Part 4i – Contract Rules 9.2 (b) “works to be executed or goods, services or materials to be supplied consist of repairs to the supply of parts of existing proprietary machinery, equipment, hardware or plant, and the repairs or supply of parts cannot be carried out practicably by alternative contractors”</p>

<p>9.2 ei “goods & services to be purchased or works executed are required as a matter of urgency”</p>
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<p>As Delaware are our current contractor holding a contractor until 2014, it would not be appropriate to introduce a further supplier as access to control rooms and equipment is limited to only one supplier.</p>
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With a waiver of this value contract rule 9.1 (i) states that "Cabinet for Contracts over £50,000 must sign off the waiver report"

In 2009 following tender processes, Delaware were awarded a further 3 year CCTV Maintenance Contract from 1 July 2009 until 30 June 2012, with the option for Cheltenham Borough Council to extend this contract for a further 24 months until 30 June 2014. Because of the experience and knowledge gained of the whole cctv network/system Delaware are now able to complete the installation of additional cctv equipment as well as further replacement work at minimal cost whilst carrying out normal maintenance work with minimum disruption to the system.

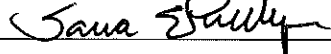
Delaware staff have been vetted by Police re their suitability to be admitted to police buildings unsupervised or otherwise to carry out cctv upgrades or repairs at any time. This process usually takes around 3 months to complete and would cause unacceptable delays should other contractors become involved together with access agreements to equipment which is subject to the current maintenance contract with Delaware Communications LTD.

Recommendation

To accept the quote as detailed above totalling £62,408.00
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Recommendation approved by

*Assistant Director

Signed: 

Recommendation approved by

*Strategic Director

Signed: 

Recommendation approved by

*Cabinet

signed:

* Delete if not applicable