

## Overview and Scrutiny Committee work plan – 2019/20

Item	Outcome	What is required?	Author/presenter
<b>Meeting date: 13 January 2020 ( Report deadline: 27 December 2019*)</b>			
Scrutiny review	Consider the findings of Campbell Tickell (final report to February meeting)	Presentation (to be circulated in advance)	Campbell Tickell
Urban Gulls	Consider update on urban gulls issue	Discussion paper	Mark Nelson, Enforcement Manager and Cabinet Member Development and Safety
Social Value Policy	Consider the draft social value policy and comment as necessary	Discussion paper	Richard Gibson, Strategy and Engagement Manager
Revision to Air Quality Management Area	Short presentation to committee ahead of the report to Cabinet	Presentation	Gareth Jones, Senior Environmental Health Officer
Budget proposals – for coming year	Consider views of the Budget Scrutiny Working Group on the budget proposals for the coming year	Discussion paper	Chair, Budget Scrutiny Working Group (Cllr Babbage) and Andrew Knott/Phil Allway
<b>Meeting date: 24 February 2020 ( Report deadline: 12 February 2020)</b>			
Marketing Cheltenham	Explain the purpose, current areas of focus and how they will measure success	Discussion paper	David Jackson, Manager (Marketing Cheltenham)
The Retail environment in Cheltenham	Jeremy to agree objectives with Chris Mason	Presentation	Jeremy Williamson, Kevan Blackadder and David Oakhill
Clearview	Look at performance on the new management system (Clearview)	Live demonstration	Ann Wolstencroft
Scrutiny review	Consider the final report and recommendations of Campbell Tickell	Report	Campbell Tickell
LGA peer review	Consider progress against the action plan from the LGA peer review 2018	Discussion paper	Richard Gibson, Strategy and Engagement Manager
<b>Meeting date: 30 March 2020 (Report deadline: 18 March 2020)</b>			

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The Cheltenham Trust (TCT)	Presentation from Laurie Bell on performance over her first year (summary of financial position / progress against income generation / delivery of community benefits / Town hall improvements update)	Discussion paper	Laurie Bell, Chief Executive (TCT)
Public Art Panel	Consider what is it, is it effective, what has it done, what difficulties does it face	Tbc	Tracey Crews and Chair of Panel
Residents satisfaction survey	Consider any issues raised in the residents satisfaction survey	Tbc	Darren Knight?
Publica	Consider where Publica are in terms of performance, what are they doing well, where are the priorities for improvement and how do they measure the quality of service to their clients?	Discussion paper	Jan Britten and Dave Brooks
<b>Meeting date: (Tuesday) 26 May 2020 (Report deadline: 14 May 2020)</b>			
<b>Meeting date: 22 June 2020 ( Report deadline: 10 June 2020)</b>			
End of year performance review	Consider performance and comment as necessary	Discussion paper	Richard Gibson, Strategy and Engagement Manager
<b>Meeting date: 27 July 2020 ( Report deadline: 15 July 2020)</b>			

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Items for future meetings (a date to be established)			
Gloucestershire 2050	Update on Gloucestershire 2050	Update	The Leader will provide ongoing updates as part of the Cabinet briefing
Network Rail & GWR	Awaiting response from reps from both orgs about whether they are willing / able to attend a seminar (emailed 4/11 . chased 4/12)	Member Seminar?	Network Rail and GWR
Safer Gloucestershire	Officers queried whether the committee would like a presentation from Safer Gloucestershire, the county community safety partnership dealing with crime and disorder	Member seminar	Asked Richard if he'd like me to look at dates for this
Stagecoach	Chairs group agreed seminar outline, checking with Paul Baker (who raised it) that he is happy and will then contact Rupert Cox	Member seminar	Awaiting response from Paul Baker before contacting Rupert

Annual Items		
Budget proposals (for coming year)	January	Chair, Budget Scrutiny Working Group
Draft Corporate Plan	February	Richard Gibson, Strategy and Engagement Manager
End of year performance review	June	Richard Gibson, Strategy and Engagement Manager
UBICO annual report	July	Ubico and Cabinet Member
Scrutiny annual report	September	Democracy Officer
Update on motions	September	Relevant Officer

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Police and Crime Commissioner (circulate his annual report in advance)	September	P&CC
Quarter 2 performance review	November	Richard Gibson, Strategy and Engagement Manager
Publica annual report	tbc	Dave Brooks (Chair) and MD

### Briefing sessions/seminars

Briefing sessions/seminars			
CBH Masterplan	A member seminar arranged at the request of the O&S Committee	30 January 2020	Paul Stephenson and Peter Hatch (CBH)