

Overview and Scrutiny Committee work plan – 2019/20

Item	Outcome	What is required?	Author/presenter
Meeting date: 18 November 2019 (Report deadline: 6 November 2019)			
Quarter 2 performance review	Consider Q2 performance and comment as necessary	Discussion paper	Richard Gibson, Strategy and Engagement Manager
Cheltenham Town Hall – Masterplan scoping study	Consider the masterplan scoping study recommendations prior to decision by Cabinet and comment as necessary	Discussion paper	Mark Sheldon, Director of Corporate Projects
Third Sector rent support grant STG	Agree outcomes for the review to be undertaken by a task group	DRAFT One Page Strategy	Democracy Officer
Future strategic waste site relocation project	Comment as necessary	EXEMPT Discussion paper	Karen Watson, Client Manager
Meeting date: 13 January 2020 (Report deadline: 27 December 2019*)			
Scrutiny review	Consider the findings of Campbell Tickell and discuss the next steps	Presentation (to be circulated in advance)	Campbell Tickell / Darren Knight, Executive Director – People and Change
Budget proposals (for coming year)	Consider views of the Budget Scrutiny Working Group on the budget proposals for the coming year	Discussion paper	Chair, Budget Scrutiny Working Group (Cllr Babbage)
Urban Gulls	Update on the work carried out in 2019, how this compares to the previous year and the strategy to be adopted going forward	Discussion paper	Mark Nelson, Enforcement Manager (and Cabinet Member?)
Social Value Policy	Consider the draft social value policy and comment as necessary	Discussion paper	Richard Gibson, Strategy and Engagement Manager
Meeting date: 24 February 2020 (Report deadline: 12 February 2020)			
LGA peer review	Consider progress against the action plan from the LGA peer review 2018	Discussion paper	Richard Gibson, Strategy and Engagement Manager
Meeting date: 30 March 2020 (Report deadline: 18 March 2020)			

Overview and Scrutiny Committee work plan – 2019/20

The Cheltenham Trust (TCT)	Presentation from Laurie Bell on performance over her first year CONFIRMED	Presentation and discussion	Laurie Bell, Chief Executive (TCT)
Meeting date: (Tuesday) 26 May 2020 (Report deadline: 14 May 2020)			
Meeting date: 22 June 2020 (Report deadline: 10 June 2020)			
End of year performance review	Consider performance and comment as necessary	Discussion paper	Richard Gibson, Strategy and Engagement Manager
Meeting date: 27 July 2020 (Report deadline: 15 July 2020)			

Overview and Scrutiny Committee work plan – 2019/20

Items for future meetings (a date to be established)			
Gloucestershire 2050	Update on Gloucestershire 2050	Update	The Leader will provide ongoing updates as part of the Cabinet briefing
Network Rail & GWR	Representatives to be invited to attend a seminar – awaiting contact details from Jeremy Williamson	Member Seminar	Network Rail and GWR
Safer Gloucestershire	Officers queried whether the committee would like a presentation from Safer Gloucestershire, the county community safety partnership dealing with crime and disorder		Suggestion that this should be a member seminar / Richard to discuss at next chairs briefing
Marketing Cheltenham	Perhaps the committee would like to hear from Marketing Cheltenham at some point about what they have done and what they have planned?		

Annual Items		
Budget proposals (for coming year)	January	Chair, Budget Scrutiny Working Group
Draft Corporate Plan	February	Richard Gibson, Strategy and Engagement Manager
End of year performance review	June	Richard Gibson, Strategy and Engagement Manager
UBICO annual report	July	Ubico and Cabinet Member
Scrutiny annual report	September	Democracy Officer
Update on motions	September	Relevant Officer
Police and Crime Commissioner (circulate his annual report in advance)	September	P&CC

Overview and Scrutiny Committee work plan – 2019/20

Quarter 2 performance review	November	Richard Gibson, Strategy and Engagement Manager
Publica annual report	tbc	Dave Brooks (Chair) and MD

Briefing sessions/seminars

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CBH Masterplan	A member seminar arranged at the request of the O&S Committee	2020	Paul Stephenson and Peter Hatch (CBH)