

Overview and Scrutiny Committee work plan – 2019/20

Item	Outcome	What is required?	Author/presenter
Meeting date: 21 October 2019 (Report deadline: Report deadline: 9 October 2019)			
Public conveniences	Consider the outcome of the public consultation prior to Cabinet (05/11)	Draft cabinet report	Mark Sheldon, Director of Corporate Projects
Gloucestershire Joint Health and Wellbeing Strategy	Consider the draft strategy	Discussion paper/presentation	Richard Gibson, Strategy and Engagement Manager
Indices of deprivation	Deprivation and inequality in Cheltenham – top 3 areas of deprivation and what the council and partners are doing to address the issue (also note any small pockets in non-deprived areas)	Discussion paper	Richard Gibson, Strategy and Engagement Manager
Crematorium project	Consider post implementation of crematorium project – lessons learned/customer feedback/income and performance	Discussion paper (EXEMPT)	Mike Redman, Director of Environment
North Place	Update on North Place – brief timeline of events to be included (how did we get to where we are)	Discussion paper (EXEMPT)	Paul Jones, Executive Director - Finance and Assets
Meeting date: 18 November 2019 (Report deadline: 6 November 2019)			
Quarter 2 performance review	Consider Q2 performance and comment as necessary	Discussion paper	Richard Gibson, Strategy and Engagement Manager
Cheltenham Town Hall – Masterplan scoping study	Consider the masterplan scoping study recommendations prior to decision by Cabinet	Discussion paper	Mark Sheldon, Director of Corporate Projects
Depot Review	Consider the draft Cabinet report	Discussion paper	Paul Jones, Director of Finance & Assets
Scrutiny review	Consider the findings of Campbell Tickell	Discussion paper/presentation	Campbell Tickell / Darren Knight, Executive Director – People and Change
Meeting date: 13 January 2020 (Report deadline: 27 December 2019*)			

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Budget proposals (for coming year)	Consider views of the Budget Scrutiny Working Group on the budget proposals for the coming year	Discussion paper	Chair, Budget Scrutiny Working Group
Urban Gulls	Update on the work carried out in 2019, how this compares to the previous year and the strategy to be adopted going forward	Discussion paper	Mark Nelson, Enforcement Manager (and Cabinet Member?)
Meeting date: 24 February 2020 (Report deadline: 12 February 2020)			
Meeting date: 30 March 2020 (Report deadline: 18 March 2020)			
The Cheltenham Trust (TCT)	Presentation from Laurie Bell (CEX since May 2019) on performance over her first year	Presentation and discussion	Laurie Bell, Chief Executive (TCT)
Meeting date: (Tuesday) 26 May 2020 (Report deadline: 14 May 2020)			
Meeting date: 22 June 2020 (Report deadline: 10 June 2020)			
End of year performance review	Consider performance and comment as necessary	Discussion paper	Richard Gibson, Strategy and Engagement Manager
Meeting date: 27 July 2020 (Report deadline: 15 July 2020)			

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Items for future meetings (a date to be established)			
Gloucestershire 2050	Update on Gloucestershire 2050	Verbal update	The Leader
Network Rail, GWR & British Transport Police	Representatives of relevant organisations to attend O&S	Discussion	Network Rail, GWR and BTP
NHS – integrated locality board	Update on integrated locality board	Presentation and questions	tbc
Safer Gloucestershire	Officers queried whether the committee would like a presentation from Safer Gloucestershire, the county community safety partnership dealing with crime and disorder		
Marketing Cheltenham	Perhaps the committee would like to hear from Marketing Cheltenham at some point about what they have done and what they have planned?	Autumn?	
Third Sector policy	Ensure that the third sector policy fits with the new corporate plan, commercial strategy and place documents		TBC

Annual Items		
Budget proposals (for coming year)	January	Chair, Budget Scrutiny Working Group
Draft Corporate Plan	February	Richard Gibson, Strategy and Engagement Manager
End of year performance review	June	Richard Gibson, Strategy and Engagement Manager
UBICO annual report	July	Ubico and Cabinet Member

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Scrutiny annual report	September	Democracy Officer
Update on motions	September	Relevant Officer
Police and Crime Commissioner	September	P&CC
Quarter 2 performance review	November	Richard Gibson, Strategy and Engagement Manager
Publica annual report	tbc	Dave Brooks (Chair) and David Neudegg (MD)

Briefing sessions/seminars

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CBH Masterplan	A member seminar arranged at the request of the O&S Committee	2020	Paul Stephenson and Peter Hatch (CBH)