

Overview and Scrutiny Committee work plan – 2019/20

Item	Outcome	What is required?	Author/presenter
<b>Meeting date: 19 August 2019</b>			
NHS Gloucestershire Clinical Commissioning Group, Gloucestershire Hospitals NHS Foundation Trust/ICS (6:05)	General Surgery Changes	Discussion	TBC
Systra document (6:35)	Consider the document produced by Systra in relation to Connecting Cheltenham (with covering discussion paper which summarises the key points)	Discussion paper / Systra Document	Ken Dale, Interim Townscape Manager
Urban Gulls (7:05)	Update on implemented measures and plans for the coming year including a 'you said, we've done' progress chart and timescales for anything not yet completed	Discussion paper	Mark Nelson, Enforcement Manager
Events Scrutiny Task Group (7:35)	Consider draft one page strategy for the task group	Draft OPS	Saira Malin, Democracy Officer
<b>Meeting date: 9 September 2019</b>			
<b>Report deadline: 28 August 2019</b>		<b>Members Questions deadline: 14 August 2019</b>	
North Place	Update on North Place	Discussion paper (EXEMPT)	Paul Jones, Executive Director - Finance and Assets

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Cheltenham Town Hall – Masterplan scoping study	Consider the masterplan scoping study recommendations prior to decision by Cabinet (10/09)	Discussion paper	Mark Sheldon, Director of Corporate Projects
Depot Review	Consider the draft Cabinet report (8/10)	Discussion paper	Paul Jones, Head of Finance
Climate Change motion	Update on climate change motion / what has been done since the motion was passed (18 Feb 2019)	Discussion paper	Darren Knight and Lead Member(s)
Police and Crime Commissioner	Overview of performance and highlight any current issues	Presentation and discussion	Martin Surl, Police and Crime Commissioner
Scrutiny annual report	Consider the annual report prior to Council in October	Report	Saira Malin, Democracy Officer
<b>Meeting date: 21 October 2019</b>			
<b>Report deadline: 9 October 2019</b>		<b>Members Questions deadline: 25 September 2019</b>	
Post implementation of crematorium	Consider	Discussion paper	Mike Redman, Director of Environment
Indices of deprivation	Deprivation and inequality in Cheltenham	To be confirmed	Richard Gibson, Strategy and Engagement Manager
Public conveniences	Consider the outcome of the public consultation prior to Cabinet (05/11)	Draft cabinet report?	Mark Sheldon, Director of Corporate Projects
<b>Meeting date: 18 November 2019</b>			
<b>Report deadline: 6 November 2019</b>		<b>Members Questions deadline: 23 October 2019</b>	
Quarter 2 performance review	Consider Q2 performance and comment as necessary	Discussion paper	Richard Gibson, Strategy and Engagement Manager
<b>Meeting date: 13 January 2020</b>			
<b>Report deadline: 27 December 2019*</b>		<b>Members Questions deadline: 13 December 2019</b>	
Budget proposals (for coming year)	Consider views of the Budget Scrutiny Working Group on the budget proposals for the coming year	Discussion paper	Chair, Budget Scrutiny Working Group
<b>Meeting date: 24 February 2020</b>			
<b>Report deadline: 12 February 2020</b>		<b>Deadline for Members Questions: 29 January 2020</b>	

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<b>Meeting date: 30 March 2020</b>			
<b>Report deadline:</b>		<b>Deadline for Members Questions:</b>	
The Cheltenham Trust (TCT)	Presentation from Laurie Bell (CEX since May 2019) on performance over her first year	Presentation and discussion	Laurie Bell, Chief Executive (TCT)
<b>Meeting date: (Tuesday) 26 May 2020</b>			
<b>Report deadline:</b>		<b>Members Questions deadline:</b>	
<b>Meeting date: 22 June 2020</b>			
<b>Report deadline: 10 June 2020</b>		<b>Members Questions deadline: 27 May 2020</b>	
End of year performance review	Consider performance and comment as necessary	Discussion paper	Richard Gibson, Strategy and Engagement Manager
<b>Meeting date: 27 July 2020</b>			
<b>Report deadline:</b>		<b>Members Questions deadline:</b>	

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Items for future meetings (a date to be established)			
Gloucestershire 2050	Update on Gloucestershire 2050	Verbal update	The Leader
Network Rail, GWR & British Transport Police	Representatives of relevant organisations to attend O&S	Discussion	Network Rail, GWR and BTP
NHS – integrated locality board	Update on integrated locality board	Presentation and questions	tbc
Gloucestershire Joint Health and Wellbeing Strategy	Consider the draft strategy		
Safer Gloucestershire	Officers queried whether the committee would like a presentation from Safer Gloucestershire, the county community safety partnership dealing with crime and disorder		
Marketing Cheltenham	Perhaps the committee would like to hear from Marketing Cheltenham at some point about what they have done and what they have planned?	Autumn?	

Annual Items		
Budget proposals (for coming year)	January	Chair, Budget Scrutiny Working Group
Draft Corporate Plan	February	Richard Gibson, Strategy and Engagement Manager
End of year performance review	June	Richard Gibson, Strategy and Engagement Manager

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UBICO annual report	July	Ubico and Cabinet Member
Scrutiny annual report	September	Democracy Officer
Update on motions	September	Relevant Officer
Quarter 2 performance review	November	Richard Gibson, Strategy and Engagement Manager
Publica annual report	tbc	Dave Brooks (Chair) and David Neudegg (MD)

### Briefing sessions/seminars

Briefing sessions/seminars			
Car Parking Strategy	A joint seminar with GCC arranged at the request of Overview and Scrutiny	3 September 2019	Mike Redman, Director of Environment
CBH Masterplan	A member seminar arranged at the request of the O&S Committee (DSU to make necessary arrangements and to communicate to members nearer the time)	11 October 2019	Paul Stephenson and Peter Hatch (CBH)