

Overview and Scrutiny Committee work plan – 2019/20

Item	Outcome	What is required?	Author/presenter
Meeting date: 3 June 2019			
Report deadline: 22 May 2019		Members Questions deadline: 8 May 2019	
Jazz Festival 2019	Outline of issues regarding the 2019 Jazz Festival	Discussion paper	Adam Reynolds / Ian George (Cheltenham Festivals)
High Street Improvement works next phase (Strand and Cambray Place)	Project Initiation Document – consider the PID and decide how and when scrutiny want future involvement	PID	Ken Dale Townscape Manager
Connecting Cheltenham	Update on Connecting Cheltenham proposals	Discussion paper	Ken Dale Townscape Manager
Leisure and Cultural Services	Update on Leisure and Cultural Services (this item will be exempt)	Presentation and discussion paper	Richard Gibson
Meeting date: 1 July 2019			
Report deadline: 19 June 2019		Members Questions deadline: 5 June 2019	
Police powers illegal travellers	Briefing on how the Police apply their current powers to deal with unauthorised traveller encampments and how they intend to apply them in the future in the light of the proposals, currently out for consultation, to amend the Criminal Justice and Public Order Act 1994.	Briefing and discussion	Inspector John Turner
End of year performance	Consider performance and comment as necessary	Discussion paper	Richard Gibson Strategy and Engagement Manager

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UBICO annual report and performance	Annual report and performance	Presentation and discussion paper	Gareth Edmundson, Ubico MD Karen Watson Client Manager, Environmental Services
North Place	Update on North Place	Briefing note (not for discussion)	Paul Jones Executive Director, Finance and Assets
Health and Wellbeing strategy – the role of O&S	The new health and wellbeing strategy will focus on a more joined-up approach to promoting health and wellbeing	Presentation and discussion	Richard Gibson Strategy and Engagement Manager
Meeting date: 9 September 2019			
Report deadline: 28 August 2019		Members Questions deadline: 14 August 2019	
Update on motions	Climate Change motion	To be confirmed	Darren Knight
Indices of deprivation	Deprivation and inequality in Cheltenham	To be confirmed	Richard Gibson Strategy and Engagement Manager
Police and Crime Commissioner	Overview of performance and highlight any current issues	Presentation and discussion	Martin Surl Police and Crime Commissioner
Urban Gulls	Briefing on success of implemented measures and plans for the following year	Briefing Note	Mark Nelson Enforcement Manager
Meeting date: 21 October 2019			
Report deadline: 9 October 2019		Members Questions deadline: 25 September 2019	
CBC car parking strategy			Mike Redman, Director of Environment
Post implementation of crematorium			Mike Redman, Director of Environment
Meeting date: 18 November 2019			
Report deadline: 6 November 2019		Members Questions deadline: 23 October 2019	
Quarter 2 performance review	Consider Q2 performance and comment as necessary	Discussion paper	Richard Gibson, Strategy and Engagement Manager

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Cheltenham Trust	Discussion about operational performance	tbc	The Cheltenham Trust
Meeting date: 13 January 2020			
Report deadline: 27 December 2019*		Members Questions deadline: 13 December 2019	
Budget proposals (for coming year)	Consider views of the Budget Scrutiny Working Group on the budget proposals for the coming year	Discussion paper	Chair, Budget Scrutiny Working Group
Meeting date: 24 February 2020			
Report deadline: 12 February 2020		Deadline for Members Questions: 29 January 2020	
Meeting date: 20 April 2020			
Report deadline: 8 April 2020		Members Questions deadline: 25 March 2020	
Meeting date: 22 June 2020			
Report deadline: 10 June 2020		Members Questions deadline: 27 May 2020	
End of year performance review	Consider performance and comment as necessary	Discussion paper	Richard Gibson, Strategy and Engagement Manager

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Items for future meetings (a date to be established)			
Gloucestershire 2050	Update on Gloucestershire 2050	Verbal update	The Leader
Network Rail, GWR & British Transport Police	Representatives of relevant organisations to attend O&S	Discussion	Network Rail, GWR and BTP
NHS – integrated locality board	Update on integrated locality board	Presentation and questions	tbc

Annual Items		
Budget proposals (for coming year)	January	Chair, Budget Scrutiny Working Group
Draft Corporate Plan	February	Richard Gibson, Strategy and Engagement Manager
End of year performance review	June	Richard Gibson, Strategy and Engagement Manager
UBICO annual report	July	Ubico and Cabinet Member
Scrutiny annual report	September	Democracy Officer
Update on motions	September	Relevant Officer
Quarter 2 performance review	November	Richard Gibson, Strategy and Engagement Manager
Publica annual report	tbc	Dave Brooks (Chair) and David Neudegg (MD)

Briefing sessions/seminars

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Briefing sessions/seminars			
Car Parking Strategy	A joint seminar with GCC arranged at the request of Overview and Scrutiny	3 September 2019	Mike Redman, Director of Environment
CBH Masterplan	A member seminar arranged at the request of the O&S Committee (DSU to make necessary arrangements and to communicate to members nearer the time)	11 October 2019	Paul Stephenson and Peter Hatch (CBH)