

Overview and Scrutiny Committee 2018/2019 workplan

Item	Outcome	What is required?	Author/presenter
Meeting date: 1 April 2019 (report deadline: 20 March 2019)			
Review of overview and scrutiny	Scoping of the review the role of O&S	Presentation and discussion	Pat Pratley, Chief Executive Darren Knight, Executive Director and O&S lead officer Richard Gibson, Strategy and Engagement Manager
Meeting date: 3 June 2019 (report deadline: 22 May 2019)			
Connecting Cheltenham	Update on Connecting Cheltenham proposals	Briefing note	Ken Dale Townscape Manager
Gloucestershire Airport Ltd	Update on the governance review and opportunity to meet the board	Presentation and discussion	Peter Hibberd Non Executive Director and Chair Mark Ryan Managing Director
The Cheltenham Trust	Update from The Cheltenham Trust	Presentation and discussion	The Cheltenham Trust
End of year performance	Consider performance and comment as necessary	Discussion	Richard Gibson Strategy and Engagement Manager
Meeting date: 1 July 2019 (report deadline: 19 June 2019)			
UBICO annual report and performance	Annual report and performance	Presentation and discussion	Gareth Edmundson, Ubico MD Karen Watson Client Manager, Environmental Services
High Street and Boots Corner public realm design concept	Update on the project	Briefing note	Ken Dale Townscape Manager
Severn Trent Water	Briefing on emergency planning arrangements and repair statistics	Briefing and discussion	Sam Harris, Resilience Specialist Severn Trent Water

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			Bryan Parsons, CBC District Emergency Planning Liaison Officer
North Place	Update on North Place	Briefing note	Paul Jones Executive Director, Finance and Assets
Health and Wellbeing strategy – the role of O&S	The new health and wellbeing strategy will focus on a more joined-up approach to promoting health and wellbeing	Presentation and discussion	Richard Gibson Strategy and Engagement Manager
Meeting date: 9 September 2019* (report deadline: 28 August 2019) *date subject to Council approval on 25 th March			
Indices of deprivation	Deprivation and inequality in Cheltenham	To be confirmed	To be confirmed
Urban Gulls	Briefing on success of implemented measures and plans for the following year	Briefing Note	Mark Nelson Enforcement Manager

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Items for future meetings (a date to be established)			
Police and Crime Commissioner	Invite the P&CC along to give an overview of performance and highlight any issues		Martin Surl <i>(to be confirmed)</i>
Events	Update on events policy and process	Briefing note	To be confirmed
Gloucestershire 2050	Update on Gloucestershire 2050	Briefing	Councillor Jordan
Network Rail, GWR & British Transport Police	Representatives of relevant organisations to attend O&S	Discussion	Network Rail, GWR and BTP
NHS – integrated locality board	Update on integrated locality board	Presentation and questions	tbc

Annual Items		
Budget proposals (for coming year)	January	Chair, Budget Scrutiny Working Group
Draft Corporate Plan	February	Richard Gibson, Strategy and Engagement Manager
End of year performance review	June	Richard Gibson, Strategy and Engagement Manager
Scrutiny annual report	September	Democracy Officer
Publica annual report	tbc	Dave Brooks (Chair) and David Neudegg (MD)
UBICO annual report	July	

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Quarter 2 performance review	November	Richard Gibson, Strategy and Engagement Manager
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Briefing sessions/seminars

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Travellers and other unlawful occupants of council land	Members' briefing session (DSU to make necessary arrangements and to communicate to members nearer the time)	27 March 2019	Mark Nelson, Built Environment Enforcement Manager John Rowley, Senior Planning Policy Officer
CBH Masterplan	A member seminar arranged at the request of the O&S Committee (DSU to make necessary arrangements and to communicate to members nearer the time)	11 October 2019	Paul Stephenson and Peter Hatch (CBH)