

O&S Committee 2017/18 work plan

Item	Outcome	What is required?	Report Author/Presenter
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Meeting Date: 25 June 2018 (report deadline: 13 June 2018)

End of year performance review	Consider the end of year performance and comment as necessary	Discussion	Richard Gibson
Arle Nursery Strategic Review	Consider draft Cabinet recommendations and comment as necessary	Discussion	Mark Sheldon / Emma Morgan
North Place update	Update on progress relating to this site (this will be exempt)	Discussion	Tim Atkins

Meeting date: 10 September 2018 (report deadline: 29 August)

Parking strategy in Cheltenham	Invite GCC and CBC Cabinet Members and lead officers	Q&A	To be confirmed
Scrutiny annual report	Endorse draft scrutiny annual report and forward to Council for comment	Decision	Democratic Services

Meeting date: 29 October 2018 (report deadline: 17 October)

Taxi policy	Update on the consultation	Report	Louis Krog (to be confirmed)
Publica Annual Report	Review the annual report (and performance) of Publica	Discussion	Dave Brooks (Chair) and David Neudegg (MD)

Meeting date: 26 November 2018 (report deadline: 14 November)

Quarter 2 performance	Consider performance and comment as necessary	Discussion	Richard Gibson
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Meeting date: 14 January 2019 (report deadline: 02 January 2019)

Budget proposals (2019-2020)	Consider views of the BSWG on the budget proposals for the coming year	Discussion	Chair of BSWG
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Meeting date: 11 February 2019 (report deadline: 30 January 2019)

Draft Corporate Strategy	Consider the draft Corporate Strategy and comment as necessary	Discussion	Richard Gibson
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Meeting date: 1 April 2019 (report deadline: 20 March 2019)

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Meeting date: 3 June 2019 (report deadline: 22 May 2019)

End of year performance	Consider performance and comment as necessary	Discussion	Richard Gibson
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Meeting date: 1 July 2019 (report deadline: 19 June 2019)

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Items for future meetings (a date to be established)

North Place	Further update as necessary	Ongoing	Tim Atkins
Cheltenham Spa Railway Station STG	Review progress against recommendations 12 months on	12 months on from Cabinet response (not yet scheduled on forward plan)	
Cycling and Walking STG recommendations	Review progress (further update will be delayed until further progress has been achieved in this area)	2018	TBC

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Gloucestershire Airport Ltd	An update on the governance review and chance to meet the Board – a site visit may be arranged	2018	Tbc
Indices of Deprivation (work ongoing)	Raised as a possible STG. The committee have heard from CBH on the Masterplan and the Communities Partnership on their work and now need to decide if and how they want to scrutinise this issue	Tbc	CBH / Communities Partnership
Private schools in Cheltenham	To be invited along to give details of what they do to maintain their charitable status and an overview of what they are doing for Cheltenham as a whole (Lead Members to consider if this is a priority for the committee??)	Tbc	Tbc
Police and Crime Commissioner	Invite the P&CC along to give an overview of performance and highlight any issues	Tbc	Martin Surl, P&CC
Car Parking in Cheltenham (on and off street)	Relevant officer(s) and Cabinet Member from CBC and GCC to be invited to attend a meeting to discuss on and off street parking in Cheltenham (GCC will be formally invited and provided with options regarding meeting dates)	Tbc	GCC and CBC Officer(s) and Cabinet Member for car parking (on and off street)
CBH Masterplan	A member seminar arranged at the request of the O&S Committee (DSU to make necessary arrangements and to communicate to members nearer the time)	11 October 2019	Paul Stephenson and Peter Hatch (CBH)

Annual Items

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Budget proposals (for coming year)	January	Chair, Budget Scrutiny Working Group
Draft Corporate Strategy	February	Richard Gibson, Strategy and Engagement Manager
End of year performance review	June	Richard Gibson, Strategy and Engagement Manager
Scrutiny annual report	September	Democracy Officer
Publica Annual Report	October	Dave Brooks (Chair) and David Neudegg (MD)
Quarter 2 performance review	November	Richard Gibson, Strategy and Engagement Manager