

CHELTENHAM BOROUGH COUNCIL		
DATA CONTROLLER	DATA PROTECTION OFFICER	INFORMATION COMMISSIONER
<p>In Summary:</p> <ul style="list-style-type: none"> • Duty to comply with Data Protection legislation <p>Key Obligations:</p> <ul style="list-style-type: none"> • Implement appropriate technical and organisational measures to ensure and demonstrate compliance e.g. data protection policies, safeguarding measures, retention and destruction policies and security measures • Have contractual arrangements with data processors • Maintain records of all categories of processing activities • Co-operate with the ICO • Carry out Impact Assessments • Notify the ICO of breaches • Notify the data subject if the breach is high risk to the rights and freedoms of the individual 	<p>In Summary:</p> <ul style="list-style-type: none"> • To monitor compliance by the Data Controller of Data Protection legislation <p>Key Obligations:</p> <ul style="list-style-type: none"> • Inform and advise the Data Controller, specifically monitor compliance with the data protection policies (assign responsibilities, raise awareness, train and audit) and monitor compliance with the Data Protection legislation generally • Draft contractual arrangements with data processors • Co-operate with the ICO • Advise on the carrying out Impact Assessments • Contact point for the ICO on issues relating to processing • Data subject may contact the DPO on issues relating to processing of their data or their rights 	<p>In Summary:</p> <ul style="list-style-type: none"> • To enforce compliance by the Data Controller of Data Protection legislation <p>Key Obligations:</p> <ul style="list-style-type: none"> • Require the Data Controller to provide information to ensure compliance • May carry out audits • Has the right to access Data Controller premises • May issue corrective measures (e.g. warnings, reprimands, compliance orders), enforcement notices, fines
Accountable Officer is Mark Sheldon as SIRO	DPO is Sara Freckleton	Information Commissioner
<p>Supported by:</p> <ul style="list-style-type: none"> • Single Point of Contact [] • Information Asset Owners (Service Managers): • GDPR Champions 	<p>Supported by One Legal, mainly:</p> <ul style="list-style-type: none"> • Shirin Wotherspoon • Sarah Halliwell 	

Shirin Wotherspoon
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