

## O&amp;S Committee 2017/18 work plan

Item	Outcome	What is required?	Report Author/Presenter
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**Meeting date: 23 April 2018 (report deadline: 11 April 2018)**

Support for areas of deprivation – update	Consider what the newly formed partnership is doing/planning to help improve areas of deprivation	Discussion	Richard Gibson
Cremator Problems Update	Get update on progress relating to the recent issues with the existing cremators (details of the issue, how long it took to be resolved, how it was resolved, how many people it affected and how many complaints were received and what lessons have been learnt)	Discussion	Mike Redman
Topic registration form (re: residents parking)	Consider the request for scrutiny of residents parking across the town (and officer implications if any are received)	Decision	Councillor David Willingham

**Meeting Date: 25 June 2018 (report deadline: 13 June 2018)**

End of year performance review	Consider the end of year performance and comment as necessary	Discussion	Richard Gibson
Arle Nursery Strategic Review	Consider draft Cabinet recommendations and comment as necessary	Discussion	Mark Sheldon / Emma Morgan
North Place update	Update on progress relating to this site (this will be exempt)	Discussion	Tim Atkins

**Meeting date: 10 September 2018 (tbc)**

Scrutiny annual report	Endorse draft scrutiny annual report and forward to Council for comment	Decision	Democratic Services
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**Meeting date: 29 October 2018 (tbc)**

CBH Masterplan update	Update on the messages coming from the consultation and details of any options to be	Discussion	Paul Stephenson and Peter Hatch
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	considered (date tbc)		
<b>Meeting date: 26 November 2018 (tbc)</b>			
Quarter 2 performance	Consider performance and comment as necessary	Discussion	Richard Gibson
<b>Meeting date: 14 January 2019 (tbc)</b>			
Budget proposals (2019-2020)	Consider views of the BSWG on the budget proposals for the coming year	Discussion	Chair of BSWG
<b>Meeting date: 11 February 2019 (tbc)</b>			
Draft Corporate Strategy	Consider the draft Corporate Strategy and comment as necessary	Discussion	Richard Gibson
<b>Meeting date: 1 April 2019 (tbc)</b>			
<b>Meeting date: 3 June 2019 (tbc)</b>			
End of year performance	Consider performance and comment as necessary	Discussion	Richard Gibson
<b>Meeting date: 1 July 2019 (tbc)</b>			

**Items for future meetings (a date to be established)**

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North Place	Further update as necessary	Ongoing	Tim Atkins
Cheltenham Spa Railway Station STG	Review progress against recommendations 12 months on	12 months on from Cabinet response (not yet scheduled on forward plan)	
Cycling and Walking STG recommendations	Review progress (further update will be delayed until further progress has been achieved in this area)	2018	TBC
Gloucestershire Airport Ltd	An update on the governance review and chance to meet the Board – a site visit may be arranged	2018	Tbc
Indices of Deprivation (work ongoing)	Raised as a possible STG. The lead members wish to consider the CBH Masterplan and meet with reps from the Communities Partnership before deciding if and how to proceed	Feb and April 2018 - tbc	CBH / Communities Partnership
Private schools in Cheltenham	To be invited along to give details of what they do to maintain their charitable status and an overview of what they are doing for Cheltenham as a whole (Lead Members to consider if this is a priority for the committee??)	Tbc	Tbc
Scrutiny review	To be undertaken after the elections and to seek the views of all members (including cabinet members)	Tbc	Tbc
Police and Crime Commissioner	Invite the P&CC along to give an overview of performance and highlight any issues	Tbc	Martin Surl, P&CC

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CBH Masterplan	A member seminar arranged at the request of the O&S Committee (DSU to make necessary arrangements and to communicate to members nearer the time)	11 October 2019	Paul Stephenson and Peter Hatch (CBH)
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Annual Items		
Budget proposals (for coming year)	January	Chair, Budget Scrutiny Working Group
Draft Corporate Strategy	February	Richard Gibson, Strategy and Engagement Manager
End of year performance review	June	Richard Gibson, Strategy and Engagement Manager
Scrutiny annual report	Sept	Saira Malin, Democracy Officer
Quarter 2 performance review	November	Richard Gibson, Strategy and Engagement Manager