

The risk				Original risk score (impact x likelihood)			Managing risk				
Risk ref.	Risk description	Risk Owner	Date raised	I	L	Score	Control	Action	Deadline	Responsible officer	Transferred to risk register
1	If the proposals arising from the review are unpopular there may be significant reputational damage to the council	Pat Pratley	15/09/2010	2	4	8	Reduce	Cabinet report recommends engagement and communications approach with external stakeholders which acknowledges their role in shaping the review. Identify stakeholders and execute plan if approved.	July 2011 From July 2011 onwards	Ken Dale	Yes
2	If the review is unable to engage fully or successfully with stakeholders outside the council, opportunities may be missed, e.g. for gaining community support for outcomes and for a holistic understanding of provision across the town.	Pat Pratley	15/09/2010	4	3	12	Accept / Reduce	Risk needs to be balanced against the risks of premature engagement. Risk accepted in stage 1. Engagement of external stakeholders is a recommendation of the final cabinet paper.	To July 2011 October 2011	Pat Pratley	Yes
3	If the objectives of members are not aligned with those of the officer team, then the potential benefits of the review may not be realised.	Pat Pratley	15/09/2010	4	2	8	Reduce	Regular contact established with the Cabinet Member at Project Board meetings. Cabinet Member Working Group now in place and will be used	Complete Complete	Pat Pratley / Sonia Phillips	Yes

								to test members views on desired outcomes	July 2011		
								Review will report to informal cabinet and Soc & Comm O&S before presenting a final report for agreement by Cabinet.			
4	If the needs analysis fails to accurately capture the needs of the whole community, this could result in the wrong outcomes being established, leading to the inappropriate commissioning of provision.	Richard Gibson	15/09/2010	4	2	8	Reduce	Needs analysis will be tested with members and, subsequently, more widely.	October 2011	Richard Gibson	Yes
5	If the options appraisal for alternative service delivery models fails to accurately capture all costs, benefits and risks associated with each option, this could lead to the wrong model being selected and/or unexpected post-implementation costs.	Pat Pratley	15/09/2010	4	3	12	Reduce	July 2011 cabinet report does not definitively recommend solutions. Ensure no final decisions are taken before options appraisal is adequate. Assess whether external support is required for options appraisal	Ongoing	Ken Dale	Yes
6	If there is insufficient internal capacity then	Pat Pratley	21/06/2011	3	4	12	Reduce	Preliminary assessment has	Ongoing	Ken Dale	Yes

	<p>target timescales set by the review may not be met.</p>							<p>identified potential resource shortfalls in Finance, HR, Procurement and in the Leisure and Culture teams themselves. These will be addressed through the council's corporate resource management process.</p> <p>Consideration will be given to using external resource, funded by money already set aside by council.</p>	<p>September 2011</p>		
--	--	--	--	--	--	--	--	--	-----------------------	--	--