

Occupational Safety Service Proactive and Reactive Workplan 2017 – 18

PROACTIVE

| # H SE list | Hazards | Intelligence: National or Local | High Risk Sectors | High Risk Activities | Dates | Roles | Measures |
|---|--|--|--|--|---|--------------|---|
| LEGIONELLA: PLANNED PROJECT/PRIORITY FOR PROACTIVE INTERVENTION – NATIONAL PRIORITY | | | | | | | |
| 1 | Legionella infection Spa facilities in gyms etc Hotels | National priority for proactive inspection County priority Recent local issues with a theatre and care home | National: High risk premises with cooling towers/evaporative condensers Local examples: hotels and leisure facilities) with complex hot and cold water systems; spa pools or water features Care homes project was undertaken in 2016-17 | Lack of suitable legionella control measures | 1st July 2017 – 31st March 2018 | To be agreed | Outcomes: systems under appropriate management & reduced levels of legionella sp (if sampled) |
| HIGH VOLUME PREMISES: PROACTIVE INTERVENTION DEPENDENT UPON RESOURCE & OPPORTUNITY – NATIONAL PRIORITIES | | | | | | | |
| 7 | Falls from height | Local intelligence Recent prosecution of a theatre National priority for proactive inspection | Local: many town centre workplaces are in converted Period buildings with cellars eg hospitality and catering, retail National: high volume eg warehousing/distribution/industrial | Work at height Deliveries | 1st July 2017 – 31st March 2017 when opportunities arise eg through RIDDOR or complaints | Duty officer | Outcomes: Risk assessment & controls in place to prevent hazards |

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| 8 | Manual handling | National intelligence | High volume eg warehousing/distribution | Lack of effective management of manual handling risks | 1st July 2017 – 31st March 2017 when opportunities arise eg through RIDDOR or complaint investigations | Duty officer | Outcomes: Risk assessment & controls in place to prevent hazards |
| 5 | Fatalities/injuries resulting from falls from height/amputation and crushing injuries | National intelligence | Industrial retail/wholesale premises eg steel stockholders, builders/timber merchants | Workplace transport/work at height/cutting machinery/lifting equipment | 1st July 2017 – 31st March 2017 when opportunities arise eg through RIDDOR or complaint investigations | Duty officer | Outcomes: Risk assessment & controls in place to prevent hazards |
| 6 | Unstable loads | National intelligence | High volume warehousing/distribution/industrial/retail/whole sale/builders/timber merchants | Vehicle loading and unloading | 1st July 2017 – 31st March 2017 when opportunities arise eg through RIDDOR or complaints | Duty officer | Outcomes: Risk assessment & controls in place to prevent hazards |

EVENT SAFETY – PROACTIVE INTERVENTION DEPENDENT UPON RESOURCE & OPPORTUNITY – NATIONAL PRIORITY

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| 10 | Crowd management & injuries/fatalities to the public | National intelligence | Large scale public gatherings eg cultural events, sports, festivals and live music | Lack of suitable planning, management and monitoring of the risks arising from crowd movement and behaviour as they arrive, leave and move around a venue | 1st July 2017 – 31st March 2017 when opportunities arise eg LA event advisory work. Large scale events in district inc Tour of Britain, Half Marathon, Wychwood , Science, Literature and Jazz Festivals, Gold Cup racing festival, which might be suitable for proactive intervention if LA enforced | Duty officer | Outcomes: Advice given on event plans Risk assessment & controls in place to prevent hazards Safe and successful event/repeat bookings |
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| VIOLENCE AT WORK – PROACTIVE INTERVENTION DEPENDENT UPON RESOURCE & OPPORTUNITY – NATIONAL PRIORITY | | | | | | | |
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| 12 | Violence at work | a)Local: referrals from BID/police etc b) National intelligence | Premises with vulnerable working conditions (lone/night working/cash handling eg betting shops/off-licences/hospitality) and where intelligence indicates that risks are not being managed effectively | Lack of suitable security measures/procedures . Operating where police/licensing authorities advise there are local factors increasing the risk of VAW eg high crime area, or similar local establishments have recently been targeted as part of a criminal campaign. | 1st July 2017 – 31st March 2017 when opportunities arise | Duty officer | Outcomes: Improved risk assessment and implementation of controls Reduction in violence at work incidents |
| CARBON MONOXIDE POISONING: PROACTIVE INTERVENTION DEPENDENT UPON RESOURCE & OPPORTUNITY –NATIONAL PRIORITY | | | | | | | |
| 11 | Carbon monoxide poisoning | National intelligence | Commercial catering premises using solid fuel cooking equipment | Lack of suitable ventilation and/or unsafe appliances | 1st July 2017 – 31st March 2017 when opportunities arise eg through RIDDOR notifications, complaints, or referrals | Duty officer | Outcomes: Improved compliance Reduction in local and national ill health |

REACTIVE

| Workstream | Intelligence | Risk sector/activity | Measures |
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| Improving risk management in new businesses | Local intel (other visits/face to face contacts): Jobs and growth is a key priority for Glos. | All LA enforced premises. Egs of risk activities: gas safety; asbestos; silica dust; slips and trips; event safety; radon and evaporative condensers. | Number of contacts with businesses eg through the planning and licensing consultation process |
| Beauty sector registration and Tattoo Hygiene Rating Scheme | Growth industry locally. Predominantly micro business and self employed. Reactive response to applications and enquiries including compliance visits. | Local: Skin piercing, electrolysis, tattooing, and beauty therapy businesses such as laser skin treatment and micro-dermabrasion require regulation in order to prevent accident or disease to public and employees | 100% of registration and THRS applications processed Reduction in 'end to end' times from receipt to registration |
| Animal licensing | New conditions/standards being implemented locally Reactive response to applications and enquiries including compliance visits | Local: dog breeders, home boarders, pet shops, zoos, riding establishments, dangerous wild animals – all pose a risk to occupational and public health and safety if not appropriately regulated. | 100% of licence applications processed Reduction in 'end to end' times from receipt to registration Administration process to be moved to licensing |

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| <p>Service requests</p> <p>Including:</p> <p>Gas safety</p> | <p>Complaints, accident notifications and requests for service</p> <p>Local – referrals from food safety team.</p> | <p>Local: lift reports, whistle-blowing, Matters of Evident Concern from food team/fire service/QCC and other partners require investigation in order to manage risks</p> | <p>Duty officer system</p> <p>100% of all concerns assessed within 3 working days</p> <p>Food safety officers are requesting gas safety certificates (or equivalent evidence of maintenance) during their routine inspections. A request for service is referred to the H&S duty officer to assess the certificate and to take any follow up action required.</p> |
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Review:

Team meetings and 121s will be used to review CBC’s workplan against other possible proactive inspections from the current HSE list for LAs. Where work is ahead of schedule or local evidence suggests a need for intervention, more high risk activities and sectors will be added to CBC’s workplan informed by HSE proactive inspection list, county workplan or analysis of local stats eg RIDDOR

Guidance:

[LAC 67/2 \(5\) and operating guidance \(includes links to sector guidance and action plans\)](#)

[HSE list of activities/sectors for proactive inspection by LAs \(January 2017\)](#)

Regulators Code: <http://www.hse.gov.uk/lau/national-la-code.pdf>