

Audit Committee 2011-2012 work plan

Item	Officer
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22 June 2011			
Date of meeting: 22 June 2011	Agree agenda by: w/c 16 May 2011	Complete reports by: 10 June 2011	Chairs briefing: 15 June 2011
Commissioning – update on current commissioning exercises			Jane Griffiths
Annual governance report – conclusion and analysis of work collated in arriving at the annual governance statement supporting the Statement of Accounts			Mark Sheldon
Annual Internal Audit report – conclusion from annual work of internal audit division			Rob Milford
KPMG Interim Audit report 2011/12 – summarises the results of KPMG's interim audit testing, including testing of financial and other controls, to include feedback on the Public Interest Report			KPMG
Audit fee letter 2011/12 – sets out high level audit strategy and fee for 2011/12 audit			KPMG
DCLG consultation on the future of audit – consider response			Rob Milford
GO Programme – update and governance issues (presentation)			
The Bribery Act 2010 – consider new legislation and its effect on the administration of the council's business			Bryan Parsons
Corporate Risk Register – update (briefing for information only)			Bryan Parsons
Corporate Governance Group – update (briefing for information only)			Bryan Parsons
21 September 2011			
Date of meeting: 21 September 2011	Agree agenda by: w/c 08 August 2011	Complete reports by: 09 September 2011	Chairs briefing: tbc
Year end – Audit Committee reporting			KPMG
Review of Annual Statement of Accounts			Mark Sheldon
Report on progress in delivering KPMG action plan			Sara Freckleton
Corporate Risk Register – update (briefing for information only)			Bryan Parsons
Corporate Governance Group – update (briefing for information only)			Bryan Parsons

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11 January 2012			
Date of meeting: 11 January 2012	Agree agenda by: w/c 28 November 2011	Compete reports by: 30 December 2011	Chairs briefing: tbc
Future external audit proposals – government response to consultation			Rob Milford
Joint training session with Cotswold and West Oxford councillors?			Rob Milford / Mark Sheldon
Corporate Risk Register – update (briefing for information only)			Bryan Parsons
Corporate Governance Group – update (briefing for information only)			Bryan Parsons
21 March 2012			
Date of meeting: 21 March 2012	Agree agenda by: w/c 06 February 2012	Compete reports by: 09 March 2012	Chairs briefing: tbc
Corporate Risk Register – update (briefing for information only)			Bryan Parsons
Corporate Governance Group – update (briefing for information only)			Bryan Parsons
20 June 2012			
Date of meeting: 20 June 2012	Agree agenda by: w/c 7 May 2012	Compete reports by: 08 June 2012	Chairs briefing: tbc
Corporate Risk Register – update (briefing for information only)			Bryan Parsons
Corporate Governance Group – update (briefing for information only)			Bryan Parsons
Items to be added at a future date			
Changes to the appointment process for external auditors (abolition of the Audit Commission)			KPMG
Corporate Strategy 2011/12 – consideration of governance issues			