

Cheltenham Borough Council
Cabinet – 21 June 2011
Food Service Delivery Plan

Accountable member	Cabinet Member Housing & Safety, Councillor Klara Sudbury,
Accountable officer	Rob Bell, Director of Operations
Accountable scrutiny committee	Social & Community
Ward(s) affected	All
Key Decision	No
Executive summary	<p>The Food Standards Act 1999 requires the Council to produce a Food Service Plan</p> <p>The Food Service Delivery Plan is the Council's expression of commitment to the delivery of an improving cost effective and efficient regulatory food service.</p>
Recommendations	I therefore recommend that Cabinet approve the attached service plan for 2011/2012

Financial implications	<p>There are no financial implications arising from this report. The food safety plan will be delivered within existing budgeted resources.</p> <p>E-mail: sarah.didcote@cheltenham.gov.uk Tel no: 01242 264124</p>
Legal implications	<p>It is a statutory requirement to produce this plan on an annual basis.</p> <p>Contact officer: Sarah Farooqi E-mail: sarah.farooqi@tewkesbury.gov.uk Tel no: 01684 272693</p>
Key risks	<p>Reactive services will always contain the potential for an element of risk. An unplanned event (e.g. a food poisoning outbreak) will require the diversion of resources away from scheduled plans. However, this is and will remain the essence of the service we deliver and will be tolerated and monitored throughout the plan with priority given to the appropriate control of high risk public health issues.</p>
Corporate and community plan Implications	Included in plan
Environmental and climate change implications	<p>Delivery of public health services will always be affected by environmental matters. Delivery of the food safety service adapts to these changes in an emergency in a dynamic way.</p>

1. Background

- 1.1 The White Paper “The Food Standards Agency – A Force for Change” identified the Food Standards Agency as having a key role overseeing local authority enforcement activities. This plan is required by the Food Standards Agency (FSA) as part of their monitoring and auditing systems.
- 1.2 Service plans are seen to be an important part of the process to ensure national priorities and standards are addressed and delivered locally. Service plans also:
- ⑥ focus debate on key delivery issues;
 - ⑥ provide an essential link with financial planning;
 - ⑥ set objectives for the future, and identify major issues that cross service boundaries; and
 - ⑥ provide a means of managing performance and making performance comparisons.

2. Reasons for recommendations

- 3.1 The plan follows a standard format provided by the FSA and is required to be submitted to Members for approval

3. Alternative options considered

- 3.1 Not applicable

4. Consultation and feedback

- 4.1 The plan is made available on the Council website

5. Performance management –monitoring and review

- 5.1 Monthly on going review and monitoring of plan to accommodate all eventualities in particular reactive workload that cannot be predetermined.

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Appendices	1. Service plan 2. Structure 3. Alternative Enforcement Strategy For Low-Risk Food Businesses