

O&S Committee 2016/17 work plan

| Item | Outcome | What is required? | Lead Officer |
|------|---------|-------------------|--------------|
|------|---------|-------------------|--------------|

| <b>Meeting date: 28 November (report deadline: 16 November)</b>     |   |                                    |  |
|---|---|------------------------------------|--|
| Stagecoach  | Discussion about the bus service in Cheltenham and how it could be better delivered   | Presentation / Q&A                 | Rupert Cox, Stagecoach (West)                          |
| Urban Gulls Focus Group   | Update from the Group   | Discussion paper                   | Helen Down, Team Leader – Participation and Engagement |
| Private Rented Houses of Multiple Occupation (HMO) Survey           | A progress update on the survey and results so far/next actions and timescales  | Discussion paper                   | Mark Nelson, Built Environment Enforcement Manager     |
| Quarter 2 performance review  | Consider performance for the year so far and comment as necessary (will cover progress in relation to collaborative working to tackle drug dealing) | Report                             | Richard Gibson, Strategy and Engagement Manager        |
| Place Strategy  | Consider summary of progress in the scoping / production of the Place Strategy and timescales for its completion                                    | Briefing note (not for discussion) | Richard Gibson, Strategy and Engagement Manager        |
| <b>Meeting date: 16 January 2017 (report deadline: 4 January)</b>   |   |                                    |  |
| DRAFT budget  | Consider the recommendations of the budget scrutiny working group   | Discussion                         | Chair of BSWG  |
| Cycling & Walking STG   | Review progress against recommendations 12 months on  | Discussion                         | Wilf Tomaney   |
| Everyman Theatre  | Presentation (is this something members want on the agenda)   | Presentation (tbc)                 | Geoffrey Rowe  |
| Place Strategy  | Further conversations to help define the vision (is this something members want on the agenda)  | Discussion (tbc)                   | Richard Gibson   |
| <b>Meeting date: 20 February 2017 (report deadline: 8 February)</b> |   |                                    |  |
| DRAFT Corporate Strategy  | Consider draft Corporate Strategy before it goes to council and comment as necessary  | Discussion                         | Richard Gibson, Strategy and Engagement Manager        |

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**Meeting date: 24 April (2017) (report deadline: 12 April)**

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**Meeting date: 26 June 2017 (report deadline: 14 June)**

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|-------------------------|---|------------|---|
| End of year performance | Consider end of year performance and comment as necessary | Discussion | Richard Gibson, Strategy and Engagement Manager |
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**Items for future meetings (a date to be established)**

|  |   |  |                   |
|--|---|--|-------------------|
| North Place                            | Watching brief and further in-depth scrutiny as necessary   | Presentation   | Jeremy Williamson |
| Cheltenham integrated transport issues | Look at issues (if any) that are identified by various scrutiny task groups once they have completed their work and consider how to take them forward?? | Tbc  | Tbc               |
| Cheltenham Spa Railway Station STG     | Review progress against recommendations 12 months on  | 12 months on from Cabinet response (not yet scheduled on forward plan) | Jeremy Williamson |
| BID update                             | Progress update from BID  | When there is more to update the committee on                          | Kevan Blackadder  |

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| <b>Annual Items</b>            |          |   |  |
|--------------------------------|----------|---|--|
| Budget recommendations         | January  | Chair, Budget Scrutiny Working Group            |  |
| Draft Corporate Strategy       | February | Richard Gibson, Strategy and Engagement Manager |  |
| End of year performance review | June     | Richard Gibson, Strategy and Engagement Manager |  |
| Scrutiny annual report         | Sept     | Saira Malin, Democracy Officer                  |  |
| Quarter 2 performance review   | November | Richard Gibson, Strategy and Engagement Manager |  |