

O&S Committee 2014/15 work plan

Item	Outcome	What is required?	Lead Officer
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Meeting date: 31 October (report deadline: 19 October)			
Updates from other scrutiny meetings	CBC reps will give a summary of key items discussed at recent meetings	Discussion	Cllr H McCloskey (P&CP) Cllr Harvey (HOSC)
Cabinet briefing (6.05)	An update on any issues that the O&S Committee may be interested in	Discussion	Cllr Jordan
Cheltenham Festivals (6.15)	Consider future plans for the Festivals in Cheltenham	Presentation / Q&A	Louise Emmerson, Chief Executive of Cheltenham Festivals
Place & Economic Development (7.00)	Consider progress on the Tourism, Car Parking and Economic Development strategies. Also cover project management issues that have arisen in the past (e.g. Pittville play area)	Discussion paper	Tim Atkins, Managing Director of Place and Economic Development
Meeting date: 28 November (report deadline: 16 November)			
Quarter 2 performance review	Consider performance for the year so far and comment as necessary (can RG specifically cover any progress relating to the milestone on a more collaborative approach to tackle drug dealing as this was raised as an issue in 2015)	Discussion	Richard Gibson, Strategy and Engagement Manager
Urban Gulls Focus Group	Update from the Group	Discussion	Helen Down, Team Leader – Participation and Engagement
Place Strategy - tbc	Consider initial thoughts on the Place Strategy – do the committee want to look at this?	Discussion	Richard Gibson, Strategy and Engagement Manager
HMO survey	Consider progress on the surveys that are being undertaken and the results so far	Discussion paper	Mark Nelson, Built Environment Enforcement Officer
Meeting date: 16 January 2017 (report deadline: 4 January)			

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DRAFT budget	Consider the recommendations of the budget scrutiny working group	Tbc	Chair of BSWG
Cycling & Walking STG	Review progress against recommendations 12 months on	Jan 2017	Wilf Tomaney
Meeting date: 20 February 2017 (report deadline: 8 February)			
DRAFT Corporate Strategy	Consider draft Corporate Strategy before it goes to council and comment as necessary	Discussion	Richard Gibson, Strategy and Engagement Manager
Meeting date: 24 April (2017 (report deadline: 12 April)			
Meeting date: 26 June 2017 (report deadline: 14 June)			
End of year performance	Consider end of year performance and comment as necessary	Discussion	Richard Gibson, Strategy and Engagement Manager

Items for future meetings (a date to be established)			
North Place	Watching brief and further in-depth scrutiny as necessary	Presentation	Jeremy Williamson
Cheltenham integrated transport issues	Look at issues (if any) that are identified by various scrutiny task groups once they have completed their work and consider how to take them forward??	Tbc	Tbc
Cheltenham Spa Railway Station STG	Review progress against recommendations 12 months on	12 months on from Cabinet response (not yet scheduled on forward plan)	Jeremy Williamson

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BID update	Progress update from BID	When there is more to update the committee on	Kevan Blackadder
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Annual Items		
Budget recommendations	January	Chair, Budget Scrutiny Working Group
Draft Corporate Strategy	February	Richard Gibson, Strategy and Engagement Manager
End of year performance review	June	Richard Gibson, Strategy and Engagement Manager
Scrutiny annual report	Sept	Saira Malin, Democracy Officer
Quarter 2 performance review	November	Richard Gibson, Strategy and Engagement Manager