

O&S Committee 2014/15 work plan

Item	Outcome	What is required?	Lead Officer
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Meeting date: 27 June (report deadline: 15 June)			
Procurement and Contract Management strategy	12 month review of whether 'culture' has changed since adoption of the revised strategy (members were keen that the strategy should not discourage local contractors from applying)	Discussion	David Baker / Mark Sheldon
Deprivation STG	Progress against recommendations (since last update to committee in April 2015) / committee need to decide if any further scrutiny or follow-up is required	Decision	Various officers
Car Parking strategy	Progress update	Discussion	Tim Atkins / Mike Redman
Cheltenham Trust	Successes and lessons learned following the first 12-18 months in operation. Set parameters for future scrutiny	Discussion	Julie Finch, CEO (Cheltenham Trust)
Q4 performance	Consider end of year performance (2015-16) and comment as necessary	Discussion	Richard Gibson, Strategy and Engagement Officer
Meeting date: 12 September (report deadline: 31 August)			
Scrutiny annual report 2015-16	Consider the draft annual report before it is noted at council	Discussion	Chairman of O&S
2020 Local Authority Company	Consider the business case for the 2020 Local Authority Company	Tbc	Tbc
Business Improvement District	Consider next steps for the BID	Discussion	Kevin Blackadder (check back with him mid-July)
Meeting date: 31 October (report deadline: 19 October)			
Place & Economic Development	Consider progress on development of Tourism, Car Parking and Economic Development strategies and how these strategies will work together (can we cover	Discussion	Tim Atkins, Managing Director of Place and Economic Development

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	project management issues inc. Pittville play area)		
Cheltenham Festivals	Consider future plans for the Festivals in Cheltenham	Presentation / Q&A	Louise Emmerson (confirmed)
Meeting date: 28 November (report deadline: 16 November)			
Quarter 2 performance review	Consider performance for the year so far and comment as necessary	Discussion	Richard Gibson, Strategy and Engagement Manager
Meeting date: 16 January 2017 (report deadline: 4 January)			
DRAFT budget	Consider the recommendations of the budget scrutiny working group	Tbc	Chair of BSWG
Cycling & Walking STG	Review progress against recommendations 12 months on	Jan 2017	Wilf Tomaney
Meeting date: 20 February 2017 (report deadline: 8 February)			
DRAFT Corporate Strategy	Consider draft Corporate Strategy before it goes to council and comment as necessary	Discussion	Richard Gibson, Strategy and Engagement Manager
Meeting date: 24 April (2017 (report deadline: 12 April)			
Meeting date: 26 June 2017 (report deadline: 14 June)			
End of year performance	Consider end of year performance and comment as necessary	Discussion	Richard Gibson, Strategy and Engagement Manager

Items for future meetings (a date to be established)

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North Place	Watching brief and further in-depth scrutiny as necessary	Presentation	Jeremy Williamson
Cheltenham integrated transport issues	Look at issues (if any) that are identified by various scrutiny task groups once they have completed their work and consider how to take them forward??	Tbc	Tbc
Review of milestone relating to developing a more collaborative approach to tackle drug dealing	This was 'amber' in July 2015 when the committee considered the end of year performance and asked to review progress	Tbc	Tbc
Cheltenham Spa Railway Station STG	Review progress against recommendations 12 months on	12 months on from Cabinet response (may go to July 2016 Cabinet)	Jeremy Williamson
Disabled access in and around Cheltenham	Presentation on the challenges faced by people in wheelchairs in and around Cheltenham (to be arranged before council one afternoon and an STG will take forward any issues that arise from the presentation)	Presentation	Tbc

Annual Items		
Budget recommendations	January	Chair, Budget Scrutiny Working Group
Draft Corporate Strategy	February	Richard Gibson, Strategy and Engagement Manager
End of year performance review	June	Richard Gibson, Strategy and Engagement Manager
Scrutiny annual report	Sept	Saira Malin, Democracy Officer

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Quarter 2 performance review	November	Richard Gibson, Strategy and Engagement Manager
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