

Item	Purpose	Outcome	What is required?	Lead Officer
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Meeting Date: 9 May 2011				
Chairs Briefing: 31 March 2011			Deadline for Papers: 27 April 2011	
Committee 2011-2012 work plan	Scrutiny	Approve the draft 2011-12 work plan	Discussion Paper	Grahame Lewis, Strategic Director
Commissioning update	Standing item	Update from Cabinet Member if necessary	Verbal update	Cabinet Member Corporate Services
Art Gallery and Museum	Update	Update on development scheme inc. funding and other work	Discussion paper	Jane Lillystone, Museum, Arts and Tourism Manager
Leisure & Culture Commissioning Review	Update	Update on review of services and next stage	Discussion Paper	Cabinet Member Sport and Culture
Cheltenham Borough Homes	Update	Strategic direction following changes to legislation	Presentation	Paul Davies, Chief Executive - CBH
Leisure@	Scrutiny	Annual outturn report and future plans	Discussion paper	Stephen Petherick, Commercial Manager
Meeting Date: 11 July 2011				
Chairs Briefing: 9 June 2011			Deadline: 29 June 2011	
Commissioning update	Standing item	Update from Cabinet Member	Verbal update	Cabinet Member Corporate Services
Leisure & Culture Commissioning Review	Scrutiny	Consider results of the preliminary needs analysis and recommendations for next steps prior to Cabinet (26 July)	Report	Cabinet Member Sport & Culture
Sports Development (inc. Olympics)	Scrutiny	Discuss plans for 2012 Olympics, proposed Glos. Youth Olympics	Discussion paper	Craig Mortiboys, Healthy Communities Partnership Manager

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		and other projects		
Public Art Review	Update	Review progress of working group	Discussion paper	Wilf Tomaney, Urban Design Manager
Town Hall and Pittville Pump Room	Scrutiny	Annual performance review	Discussion paper	Gary Nejrup, Entertainment and Business Manager
County Health, Community and Care Overview and Scrutiny Community	Update	Update on recent work and future plans of the committee	Verbal update	Cllr Penny Hall, CBC representative on committee
Car Park Strategy	Scrutiny	Consider proposals prior to Cabinet	Discussion paper	Mike Redman or Owen Parry
Youth work – allocation working group	Update	Update on progress of working group	Discussion paper	Cllr Sudbury – Cabinet Member Housing and Safety
Meeting Date: 05 September 2011				
Chairs Briefing: 28 July 2011 (to be changed)			Deadline: 24 August 2011	
Commissioning update	Standing item	Update from Cabinet Member	Verbal update	Cabinet Member Corporate Services
Healthy Communities	Update	Review of work plan and future plans following changes to NHS/PCT	Discussion paper	Craig Mortiboys, Healthy Communities Partnership Manager
Art Gallery and Museum	Update	Update on the AG&M Development Trusts fundraising strategy in respect of the Development Scheme	Discussion paper or presentation	Graham Lockwood, Chairman AG&M Development Trust
County Safer Communities Overview and Scrutiny Committee	Update	Update on recent work and future plans of the committee	Verbal update	Cllr McCloskey, CBC representative on committee
Neighbourhood Management	Update	Review Neighbourhood Management Process	Discussion paper	Richard Gibson, Policy and Partnerships Manager

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Community Partnerships	Update	Review structures of community partnerships	Discussion paper	Richard Gibson, Policy and Partnerships Manager
CBH Tenancy/Leaseholder Group	Update	Tbc	Discussion paper	Paul Stephenson, Assistant Chief Executive – CBH (tbc)
Meeting Date: 07 November 2011				
Chairs Briefing: 29 September 2011			Deadline: 26 October 2011	
Commissioning update	Standing item	Update from Cabinet Member	Verbal update	Cabinet Member Corporate Services
Tourism and Marketing Strategy	Scrutiny	Review progress against action plan	Discussion paper	Sonia Phillips / Jane Lillystone
Homelessness Prevention Initiatives	Scrutiny	Review progress over last 12 months and future plans	Discussion paper	Martin Stacey, Housing and Communities Manager
Youth Café	Update	Progress over last 12 months	Discussion paper	Councillor Barbara Driver
Proscenium Building / Gardens Gallery	Scrutiny	Tri-annual review	Presentation	Bob Freeman, Chairman Gardens Gallery
Cheltenham Festivals	Scrutiny	Annual review	Presentation	Donna Renney, Chief Executive Cheltenham Festivals
General Housing Strategy	Scrutiny	Assess revised strategy as a result of changes to benefits prior to Cabinet	Report?	Kath Rees, Head of Service – Stronger Communities
St. Pauls	Update	Tbc	Discussion paper	Kath Rees, Head of Service – Stronger Communities
Meeting Date: 09 January 2012				
Chairs Briefing: 01 December 2011			Deadline: 28 December 2011	

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Final budget proposals 2012-13	Scrutiny	Review budget proposals inc. HRA for financial year, taking into account responses to consultation on interim budget proposals		Mark Sheldon, Chief Finance Officer
Art Gallery and Museum	Update	Quarterly review of development scheme and service provision during closure	Discussion paper	Jane Lillystone, Museum, Arts and Tourism Manager
Everyman Theatre	Update	Post re-opening	Presentation	Geoffrey Rowe, Chief Executive – Everyman Theatre
Sports Development (inc. Olympics)	Update	tbc	Discussion paper	Craig Mortiboys, Healthy Communities Partnership Manager
Meeting Date: 27 February 2012				
Chairs Briefing: tbc			Deadline: 15 February 2012	
DRAFT Corporate Strategy 2012-13	Scrutiny	Review the DRAFT strategy for the financial year ahead prior to Cabinet (xx March)	Discussion paper	Richard Gibson, Policy and Partnerships Manager
Meeting Date: 21 May 2012				
Chairs Briefing: tbc			Deadline: 09 May 2012	
Art Gallery and Museum	Update	Quarterly review of development scheme and service provision during closure	Discussion paper	Jane Lillystone, Museum, Arts & Tourism Manager
Leisure@	Scrutiny	Annual performance review	Discussion paper	Stephen Petherick, Commercial Manager
Meeting Date: 09 July 2012				
Chairs Briefing: tbc			Deadline: 27 June 2012	

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Town Hall and Pittville Pump Rooms	Scrutiny	Annual performance review	Discussion paper	Gary Nejrup, Entertainment and Business Manager
Items to be added at a future date				
Care Homes	Scrutiny	Establish a working group	Report	Grahame Lewis, Strategic Director
Licensing Act (when imposed in 2011-12)	Scrutiny	Assess the impact of the changes to the Act	Discussion paper	Louis Krog, Senior Licensing Officer