

Audit Committee – Work Programme 2011-12

23 March 2011			
Date of meeting: 23 March 2011	Agree agenda by: w/c 14 Feb 2011	Complete reports: 11 March 2011	Despatch: 15 March 2011
Review of Corporate Risk process and a revised Risk Management Policy			Bryan Parsons
Internal audit plan – outline plan for internal audit activity for year ahead			Rob Milford
Public Interest Report action plan monitoring report – update on progress on action plan.			Sara Freckleton
Consider any governance issues arising from commissioning			Jane Griffiths
Value for Money – audit plan			KPMG
22 June 2011			
Date of Meeting: 22 June 2011	Agree agenda by: w/c 16 May 2011	Complete reports: 10 June 2011	Despatch: 14 June 2011
Review of Annual Statement of Accounts			Mark Sheldon
Annual governance report – conclusion and analysis of work collated in arriving at the annual governance statement supporting the Statement of Accounts.			Jane Griffiths
Annual internal audit report – conclusion from annual work of internal audit division.			Rob Milford
KPMG Interim audit report 2011/12 – summarises the results of KPMG’s interim audit testing, including testing of financial and other controls.			KPMG
KPMG feedback on Public Interest Report – follow up			KPMG
Audit fee letter 2011/12 – sets out high level audit strategy and fee for 2011/12 audit (NB: depending on timing this may go to June)			KPMG
21 September 2011			
Date of meeting: 21 September 2011	Agree agenda by: w/c 08 August 2011	Complete reports: 09 September 2011	Despatch: 13 September 2011
Year end – Audit Committee reporting			KPMG
11 January 2012			
Date of meeting: 11 January 2012	Agree agenda by: w/c 28 November 2011	Complete reports: 30 December 2011	Despatch: 03 January 2012

21 March 2012			
Date of meeting: 21 March 2012	Agree agenda by: w/c 06 February 2012	Complete reports: 9 March 2012	Despatch: 13 March 2012
20 June 2012			
Date of meeting: 20 June 2012	Agree agenda by: w/c 7 May 2012	Complete reports: 8 June 2012	Despatch: 12 June 2012
Future items			
Changes to the appointment process for an external auditor (abolition of the Audit Commission)			
Corporate Strategy 2011/12 – consideration of governance issues			