

O&S Committee 2014/15 work plan

Item	Outcome	What is required?	Lead Officer
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Meeting date: 26 October (report deadline: 14 October)			
Cheltenham Spa Railway Station STG	Approve the draft report and recommendations and forward to Cabinet	Decision	STG Chair (Cllr Whyborn)
Cycling & Walking STG	Approve the draft report and recommendations and forward to Cabinet	Decision	STG Chair (Cllr Wilkinson)
Growing Places - Allotment Strategy	Review and comment on the draft strategy ahead of Cabinet	Discussion	Fiona Warin, Allotments Officer
Meeting date: 30 November (report deadline: 18 November)			
Q2 performance	Review Q2 performance	Discussion	Richard Gibson
Joint Waste Committee Business Plan 2016-18	Consider what is included prior to the budget setting process	Discussion	Steve Read, Head of Service – Joint Waste Committee
ICT	Review progress on the implementation of the ICT strategy	Discussion	Tbc
Cheltenham Tourism Project	Consider draft consultant report	Presentation	Gill Morris and consultant (?)
Cemetery and Crematorium	Consider the programme definition document (might be January)	Discussion	Ken Dale
Meeting date: 25 January (report deadline: 13 January)			
Budget recommendations	STG recommendations to the Cabinet on the budget proposals for 2016/17		Mark Sheldon
Cemetery and Crematorium	Consider the programme definition document (might be November)	Discussion	Ken Dale
Meeting date: 22 February (report deadline: 10 February)			
Public Art Panel STG	Review progress on the STG recommendations which went to Cabinet (Feb 2015) and agreed in March 2015	Discussion	Rowena Hay/Wilf Tomaney

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Members' ICT STG	Review progress on the STG recommendations which went to Cabinet (Feb 2015) and agreed in April 2015	Discussion	Jon Walklett/tbc
DRAFT Corporate strategy	Consider final draft of corporate strategy	Discussion	Richard Gibson
Meeting date: 11 April (report deadline: 30 March)			
Deprivation STG	Progress against recommendations (18 months since Cabinet and 12 since last at O&S)	Discussion	Various
Cheltenham Trust	Successes and lessons learned following the first 12-18 months in operation. Set parameters for future scrutiny	Discussion	Tbc
NHS Trust	Overview of plans for Gloucestershire Hospitals (date yet to be accepted)	Presentation	Clair Chilvers and Dr Sally Pearson
Meeting date: 27 June (report deadline: 15 June)			
Procurement and Contract management strategy	12 month review of whether 'culture' has changed since adoption of the revised strategy	Discussion	Cabinet Member Corporate Services

Items for future meetings (a date to be established)			
North Place	Watching brief and further in-depth scrutiny as necessary	Tbc	Tbc
Economic Development	Consider draft cabinet proposals on options for future support of economic development	Tbc	Mike Redman
Cheltenham integrated transport issues??	Look at issues (if any) that are identified by various scrutiny task groups once they have completed their work and consider how to take them forward??	Tbc	Tbc

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Review of milestone relating to developing a more collaborative approach to tackle drug dealing	This was 'amber' in July 2015 when the committee considered the end of year performance and asked to review progress	Tbc	Tbc
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Annual Items			
Budget recommendations	January	Chair, Budget Scrutiny Working Group	
Draft Corporate Strategy	March	Richard Gibson, Strategy and Engagement Manager	
Quarter 3 performance review	March	Richard Gibson, Strategy and Engagement Manager	
End of year performance review	June/July	Richard Gibson, Strategy and Engagement Manager	
Scrutiny annual report	July/Sept	Saira Malin, Democracy Officer	
Quarter 2 performance review	November	Richard Gibson, Strategy and Engagement Manager	