

**Cheltenham Borough Council**  
**Council 25 February 2011**  
**Council Diary September 2011 to August 2012**

<b>Accountable member</b>	<b>Cabinet Member Corporate Services, Councillor Colin Hay</b>
<b>Accountable officer</b>	<b>Chief Executive, Andrew North</b>
<b>Accountable scrutiny committee</b>	<b>Not applicable</b>
<b>Ward(s) affected</b>	
<b>Significant Decision</b>	<b>No</b>
<b>Executive summary</b>	<p>The proposed diary of Council meetings for September 2011 to August 2012 is attached as an Appendix 1.</p> <p>A provisional diary for September 2011 to August 2012 has not been produced at this stage but the meeting dates will follow the same pattern once this has been agreed.</p> <p>The start time for planning view meetings is again omitted to give greater flexibility in arranging an appropriate start time dependent on the time of the year and number of sites to be visited. The dates and times for the Cabinet are shown in bold are for information only as it is for the Leader of the Council to determine the Cabinet meeting dates.</p> <p>If it is necessary to make any subsequent amendments to the draft diary, these will be reflected in the published diary.</p>
<b>Recommendations</b>	<b>I therefore recommend that the draft Council Diary of meetings for September 2011 – August 2012 be approved.</b>

<b>Financial implications</b>	<p>No Financial Implications  <b>Contact Officer: Mark Sheldon</b>  <b>E-mail <a href="mailto:mark.sheldon@cheltenham.gov.uk">mark.sheldon@cheltenham.gov.uk</a></b>  <b>Tel 01242 264 123</b></p>
<b>Legal implications</b>	<p>None</p> <p><b>Contact officer: Peter Lewis@tewkesbury.gov.uk, 01242</b></p> <p><b>Email peter.lewis@tewkesbury.gov.uk</b></p>

<b>HR implications (including learning and organisational development)</b>	No Human Resources implications.  <b>Contact Officer: Amanda Attfield</b> <b>email: <a href="mailto:amanda.attfield@cheltenham.gov.uk">amanda.attfield@cheltenham.gov.uk</a></b> <b>Tel 01242 264186</b>
<b>Key risks</b>	None
<b>Corporate and community plan Implications</b>	The diary of council meetings supports the democratic process.
<b>Environmental and climate change implications</b>	None

## **1. Consultation and feedback**

- 1.1** The draft diary was circulated to all councillors and relevant officers in January as part of the consultation. This resulted in a rescheduling of some Planning Committee meetings to avoid school holiday dates. Other minor changes were made as a result of the feedback received.

## **2. Performance management –monitoring and review**

- 2.1** Not applicable

<b>Report author</b>	<b>Rosalind Reeves, Democratic Services Manager, 01242 774937, Rosalind.reeves@cheltenham.gov.uk</b>
<b>Appendices</b>	1. Draft Council Diary September 2011 – August 2012
<b>Background information</b>	