

O&S Committee 2014/15 work plan

Item	Outcome	What is required?	Lead Officer
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<b>Meeting date: 2 March (report deadline: 18 February)</b>			
Development of the corporate strategy 2015-16	Consider the draft Corporate Strategy 2015-16 and comment as necessary	Comments	Richard Gibson, Strategy and Engagement Manager
Project Initiation Document (cemetery and crematorium)	Review the PID and decide how and when you would like to scrutinise the project	Decision	Ken Dale, Business Development Manager
Information Security Policy	Review the draft report before it goes to Cabinet on 17 March	Comments	Bryan Parsons, Corporate Governance Risk and Compliance Officer
Race week arrangements briefing note	What is being done to mitigate the impact on the town, contact details of relevant people during this period and what are the restrictions/standards on TENS	Information only	Louis Krog, Business Support and Licensing Team Leader (co-ordinating)
<b>Meeting date: 27 April (report deadline: 15 April)</b>			
2020 vision	The role of members and their relationships with commissioned services	Presentation	Andrew North, Chief Executive
Dog Fouling STG	12 month follow up on recommendations (April 2014)	Comments	Sarah Clark, Public and Environmental Health Team Leader
Deprivation STG	6 month follow up on recommendations (October 2014)	Comments	Cllr Rowena Hay, Cabinet Member Healthy Lifestyles
Project Initiation Document (recycling materials bulking and sales)	Review the PID and decide how and when you would like to scrutinise the project	Decision	Richard Coole and Scott Williams
Pro forma	Will be attached to the agenda for members to set out topics or specific questions for the Police Commissioner and Lido Trust	Deadline: 19 June 2015	Saira Malin, Democracy Officer
<b>Meeting date: 29 June (report deadline: 19 June)</b>			
End of year performance review	Consider the end of year performance and comment as necessary	Tbc	Richard Gibson, Strategy and Engagement Manager

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Police Commissioner visit	Answer questions on Police and Crime Plan related issues (POSS details of restructure in advance?)	Q&A	Martin Surl, Police and Crime Commissioner for Gloucestershire
Lido Trust	An opportunity for members to better understand the arrangements at the Lido and performance	Q&A	Julie Sergant, Chief Executive (Lido)
Cycling & Walking STG?	Consider the draft report and recommendations prior to Cabinet	Decision	The group hope to have it ready by this time

Items for future meetings (a date to be established)			
POSS Cheltenham integrated transport	Look at issues (if any) that are identified by various scrutiny task groups once they have completed their work and consider how to take them forward??	Tbc	Tbc
Severn Trent	Consider lessons learnt once works in Cheltenham is complete	After May 2015 - tbc	Paul Evans, Severn Trent
Economic Strategy??	Review the draft strategy before it is considered by Cabinet??	Tbc	Tbc
LGA Peer Review	Review progress against the action plan and decide if there is any value in the Review Team returning to carry out a follow up	September 2015	Rosalind Reeves, Democratic Services Manager
North Place	Watching brief and further in-depth scrutiny as necessary	Tbc	Tbc
Joint Waste Committee Business Plan 2015 -16	Consider what is included prior to the budget setting process	November 2015	Steve Read (email officers once date is set – see email for names)
ICT	review progress on the implementation of the ICT strategy	November 2015	Tbc

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Tourism Strategy	Review the strategy	Tbc	Tbc
Art Panel STG	Review progress on the STG recommendations which went to Cabinet (Feb 2015)	Feb 2016	Rowena Hay/Wilf Tomaney
Members' ICT STG	Review progress on the STG recommendations which went to Cabinet (Feb 2015)	Feb 2016	Jon Walklett/tbc

Annual Items		
Budget recommendations	January	Chair, Budget Scrutiny Working Group
Draft Corporate Strategy	March	Richard Gibson, Strategy and Engagement Manager
Quarter 3 performance review	March	Richard Gibson, Strategy and Engagement Manager
End of year performance review	June/July	Richard Gibson, Strategy and Engagement Manager
Non scrutiny member working groups update	September	Democratic Services Manager
Quarter 2 performance review	November	Richard Gibson, Strategy and Engagement Manager