

O&S Task group	Purpose	Update	Status summary	Agreed nominations/membership Chairs in bold	Facilitating Officer	Sponsoring Officer	Cabinet Member	Proposed by	Terms of Ref agreed by O&S	Recs to O&S	Report to Council	Report to Cabinet	Cabinet follow up	O&S Follow up scheduled
KEY TO COLOURS	Not started STG	Standing STGs	Active STGs	Completed										
Review of Public Art Governance	To review the current structure of the Public Arts Panel and its accountability	No members had come forward for this review so O&S decided in their January meeting that they would request volunteers for the task group following the May elections. Since that date the Cabinet Member has initiated a review so there is no further action required from O&S although they may wish to request to see the final report on any recommendations for change.	No further action required	3-4 Nominations needed	Wliff Tomaney		Healthy Lifestyles Cllr Rowena Hay	Cab Member	Nov-13					
Rewiring of Public Services	To review the proposals from the LGA for changing the relationship between local and national government.	This review was suggested by the Leader and not progressed due to the priority of other task groups and was to be reassessed following the elections. The LGA is still active in its campaign and is encouraging Councils to have a debate on the issue (see Appendix 1). Would the O&S like to set up a STG to consider the issue and report back or would it be preferable to run a member seminar and get someone from the LGA to attend?	not started	Cllrs Colin Hay, Harman and 1-2 additional nominations needed			Leader Cllr Jordan	Cab Member	Nov-13					
Pub Closures	Council on 26/3/2012 debated a motion proposed by Councillor Colin Hay regarding his concern about the number of pub closures across Gloucestershire and in Cheltenham in particular. Council passed a resolution to "Investigate the adoption of the Public House viability test and develop policies to protect public houses and community assets" and referred it to O&S.	O&S at its April meeting agreed to review the terms of ref for this review alongside section 106 STG and the JCS and Planning and Liaison Group. The Democratic Services Manager has arranged an initial meeting with the Head of Planning, Tracey Crews, on 3 July to better understand the overlap between the scope of these 3 groups and can report back at the meeting.	Terms of Ref under review	Cllr Colin Hay + 2/3 nominations needed			Development and Safety Cllr McKinlay	Cllr Hay						
Cycling and Walking		A topic suggested by Cllr Max Wilkinson which can be discussed at the July meeting.	Registration form circulated	Cllrs Murch, Wilkinson + 1/2 nominations needed			Development and Safety Cllr McKinlay	Cllr Wilkinson						
Budget scrutiny working group	The working group's role is to develop the budget process, support the development of Members' scrutiny role and to consider ideas from Members for reducing the budget gap.	The working group has a schedule of meetings arranged throughout the year. It is due to meet on 10 July when the Chief Executive will be attending to outline his vision and for the group to understand the financial implications of Vision 20/20.	ongoing	Cllrs Babbage, Nelson, Payne, Thornton, Whyborn, Wilkinson Cabinet Member Finance to attend by invitation.	Rosalind Reeves, Democratic Services Manager	Mark Sheldon	Finance Cllr Rawson	Council	May-12	Jan-14	Feb-14	Jan-14		
JCS and Planning Liaison Group (STG)	To provide a vehicle with which to engage with elected members on strategic development management issues in light of the changes to the planning framework.	This STG has been used to create the framework within which the Cheltenham Plan will be progressed. Due to focussing of resources of the planning policy team on the JCS, the STG activities around the Cheltenham Plan will be limited in the first quarter of 2014, however it is expected that this will pick up in the second quarter. O&S at its April meeting agreed to review the terms of ref for this review alongside section 106 STG and the JCS and Planning and Liaison Group.	ongoing	Cllrs Harman, Wall, McCloskey, Simon Wheeler and Cllr Whyborn has requested to join the group and ideally need a PAB member to make it cross party	Judith Baker	Tracey Crews	Leader Cllr Jordan	Council	Oct-12	Feb-13				
Review of Section 106 monies and enforcement	To review consultation on how and where 106 monies are spent; and review of enforcement procedures	O&S at its April meeting agreed to review the terms of ref for this review alongside section 106 STG and the JCS and Planning and Liaison Group.	Terms of Ref under review	Cllrs Britter, Fletcher + 1/2 nominations		Tracey Crews	Development and Safety Cllr McKinlay	Cllr Driver	Nov-13					
Deprivation	Councillor Driver suggested a review should be carried out of small pockets in the town which may suffer from deprivation but may not get the consideration that the more obvious deprived areas get.	At the April meeting of O&S the committee received a further update and it was agreed that the STG should reconvene to consider its terms of ref and scope and agree an approach to the rest to the review and then report back. Now that the task group has lost its membership, Cllr Coleman as the former chair is keen for the group to send its report to Cabinet but O&S didn't think it was ready for this last time they met. As the task group covered a lot of scope in its review one option would be to ask the Cabinet which areas it would be interested in O&S pursuing and set up one of more STGs to look at those specific areas. A copy of the report which went to O&S in April can be viewed on the website and the minutes of that meeting are attached to this agenda. https://democracy.cheltenham.gov.uk/eListDocuments.aspx?CId=267&Mid=2117&Ver=4	Terms of Ref under review	Former members were Councillors Driver, Coleman, McLain and Bernice Thompson as a co-optee and Caroline Walker from CBH. Councillor Walklett as an observer (as a relevant ward member). Needs a O&S member to take it forward	tba	Richard Gibson	Healthy Lifestyles (covered several Cabinet portfolios so Cllr R Hay selected as the Lead Cab Member)	Cllr Driver	Feb-13	Apr-14				
Performance measures at Cemetery & Crematorium - Now & in the future	To consider performance and efficiency of new cremators and policy in case of shut down of cremators. Increase car parking, consider policy on planting of large bushes / trees and 'duty of care' policy to staff.	Recs endorsed by O&S in April and due to go to Cabinet on 24 June so Cllr Ryder will be able to provide an update at the meeting. The STG met on 17 June and have invited the new Cabinet Member to meet them in early August to discuss latest developments at the Crematorium. As work is continuing on this STG, the O&S may want to appoint another member.	Recs endorsed by O&S	Cllrs Ryder, McCloskey, Reid + 1 to replace B.Driver	Rosalind Reeves	Rob Bell	Clean and Green Environment Cllr Coleman	Cllr Ryder	Nov-13	Apr-14		Jun-14		

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ICT review (STG) - ICT Network issue - Recording of council meetings	A potential to review ICT services and resilience. Is the infrastructure sufficiently robust, is a shared ICT the right approach and do we have the right delivery model in place.	Following the debate by Council of the exempt report on the ICT network issues in October, Council resolved to refer the matter to the ICT Scrutiny task group for further consideration and to make any recommendations to Cabinet on compliance issues. The task group met on 18 December and the chair updated O&S at their January meeting. There were no recommendations that the task group wished to make there was no requirement for them to meet again.	Complete	Cllrs Andrew Chard, Simon Wheeler and Colin Hay .	Rosalind Reeves	Mark Sheldon	Corporate Services Cllr Walklett	Council	Nov-13	Jan-14	n/a	na/	n/a	
Sex trade in Cheltenham (STG)	Council at its meeting on 25 June referred this matter to O&S with a view to bringing back a report to Council in December.	Cabinet received a report on 17 September which outlined the Partnership work which was taking place in response to the recommendations set out in the report of the Scrutiny Task Group on the sex trade in Cheltenham. Both the Positive Lives Partnership and Cheltenham Safeguarding Forum have taken responsibility for moving forward those recommendations which required a partnership approach. Cabinet welcomed the partnership approach and noted that this was a good demonstration of how scrutiny worked in practice in terms of raising issues which could be worked on together.	Recs referred and in progress	Cllrs Chard, Driver , Regan, Seacombe and Massey	Rosalind Reeves	Andrew North	Housing Cllr Jeffries	Cllr Driver	Jul-12	Feb-13	Feb-13	Apr-13	Sep-13	
Event Submissions task group (STG)	Review and make recommendations for the process for organisers of events to submit proposals.	The Cabinet received the final report on 5 February 2013 and received a further report from officers on the implementation of the recommendations in July 2013. It is a real achievement for the scrutiny task group that its recommendations for Events Consultative Groups and a Safety Advisory Group have now been implemented. The chair of the STG updated O&S on the implementation of the recommendations in April 2014. Good progress had been made.	Recs implemented	Cllrs Regan, Hall , Britter, Hibbert and Seacombe and Councillor Sudbury	Democratic Services - Saira Malin/Rosalind Reeves	Grahame Lewis	Housing and Safety Cllr Jeffries	Cllr Hall	Feb-12	Jan-13	Feb-13	Dec-12	Jul-13	Apr-14
Allotments (STG)	Review allotment strategy Identify lessons learnt from Weaver's Field.	Recs approved by Cabinet	Recs approved and in progress	Cllrs Regan , Smith, McCloskey, Britter, Stewart and Hay	Bev Thomas	Sonia Phillips or Grahame Lewis	Sustainability Cllr Whyborn	Cllr	Jul-12	Jan-13	Feb-13	Mar-13	n/a	
Grass verge cutting (STG)	Review grass cutting policy and operational issues.	Recs approved by Cabinet	Recs approved and implemented	Cllrs Hall , Fletcher and Britter,	Jane Griffiths	Jane Griffiths	Sustainability Cllr Whyborn	Cllr Hall	Jul-12	Nov-12	n/a	Dec-12	n/a	Sep-13
UBICO (STG)	To review the service post implementation of UBICO and benefits realisation.	Recs approved by Cabinet subject to provisos	Recs approved	Cllrs Jacky Fletcher, Suzanne Williams, Tim Harman, Andrew Chard , Charlie Stewart and Pat Thornton	Saira Malin	Jane Griffiths	Sustainability Cllr Whyborn	Member	Oct-14	Mar-13	Apr-13	n/a	n/a	Jan-14
Dog fouling	To gain an understanding of the problem of dog fouling in order to help combat the problem. To educate the public and to encourage good dog ownership.	Recommendations approved by Cabinet subject to the service planning and delivery requirements of the commissioning review on the new Environmental and Regulatory Services Division	Recs approved by Cabinet	Cllrs Britter, Driver, Fletcher, Penny Hall , McCloskey and Williams	Bev Thomas	Jane Griffiths	Sustainability Cllr Whyborn	Cllr Hall	Jun-13	Mar-13	n/a	Apr-14		Mar-15