

Audit Committee – Work Programme 2010 - 11

12 January 2011				
	Internal audit partnership quarterly performance and revision to audit charter			Rob Milford
	Interim budget proposals 2011/12 – to review the governance, audit and control issues of the budget proposals			Jane Griffiths
	Annual Audit Letter 2009/10 – annual summary of KPMG audit work over the previous year, produced as a public facing document			KPMG
	Public Interest Report action plan monitoring report - update on progress on action plan			Sara Freckleton
	Project and Programme Management guidance note – review the guidance note that has been developed			John Hyde
	Grants certification summary report 2009/10 – summarises the results of KPMG certification of grant claims and returns			KPMG
	Financial statements audit plan 2010/11 – detailed audit plan setting out KPMG’s approach to auditing the Council’s financial statements in the coming year			KPMG
<i>Date of Meeting:</i> 12 January 2011	<i>Agree agenda by:</i> w/c 22 November		<i>Complete reports:</i> 21 December 2010	<i>Despatch:</i> 23 December 2010
23 March 2011	Review of Corporate Risk process			Bryan Parsons
	Internal audit plan – outline plan for internal audit activity for year ahead			Rob Milford
	Public Interest Report action plan monitoring report – update on progress on action plan.			Sara Freckleton
	Audit fee letter 2011/12 – sets out high level audit strategy and fee for 2011/12 audit (NB: depending on timing this may go to June)			KPMG
<i>Date of meeting:</i> 23 March 2011	<i>Agree agenda by:</i> w/c 14 Feb 2011		<i>Complete reports:</i> 11 March 2011	<i>Despatch:</i> 15 March 2011
22 June 2011	Review of Annual Statement of Accounts			Mark Sheldon

	Annual governance report – conclusion and analysis of work collated in arriving at the annual governance statement supporting the Statement of Accounts.	Jane Griffiths
	Annual internal audit report – conclusion from annual work of internal audit division.	Rob Milford
	KPMG Interim audit report 2011/12 – summarises the results of KPMG’s interim audit testing, including testing of financial and other controls.	KPMG
<i>Date of Meeting:</i> <i>22 June 2011</i>	<i>Agree agenda by:</i> <i>w/c 16 May 2011</i>	<i>Complete reports:</i> <i>10 June 2011</i>
		<i>Despatch:</i> <i>14 June 2011</i>
FUTURE ITEMS	Environmental Audit Report - Update on environmental audit work being undertaken by the audit partnership.	
	Consider any governance issues arising from commissioning (subject to approval by Council to the S4 report)	
	Changes to the appointment process for an external auditor (abolition of the Audit Commission)	