

KEY	STG in progress	New topics not yet started		Review completed but awaiting further input outside O&S before recommendations are considered for approval or review progressed
O&S Task group	Purpose	Agreed nominations/member ship Chairs in bold	Cabinet Member	Update
Review of Public Art Governance	To review the current structure of the Public Arts Panel and its accountability (a request from Cabinet)	None	Leisure & Culture Cllr Rowena Hay	No members have come forward for this review so O&S decided in their January meeting that they would request volunteers for the task group again later in the year.
Rewiring of Public Services	To review the proposals from the LGA for changing the relationship between local and national government.	Cllrs Colin Hay, Harman	Leader Cllr Jordan	This review has not been progressed due to the priority of other task groups and an additional member would be welcome.
Performance measures at Cemetery & Crematorium - Now & in the future	To consider performance and efficiency of new cremators and policy in case of shut down of cremators. Increase car parking, consider policy on planting of large bushes / trees and 'duty of care' policy to staff.	Cllrs Ryder , McCloskey, Driver, Reid	Sustainability Cllr Whyborn	The task group met with the Funeral Directors on 15 January and held a further meeting on 31 January where the task group questioned officers and the Cabinet Member Sustainability. A further meeting is planned for 20 February when the group will be reviewing the project documentation. O&S requested an update from the chair at their March meeting.
Review of Section 106 monies and enforcement	To review consultation on how and where 106 monies are spent; and review of enforcement procedures	Cllrs Driver, Britter , Fletcher	Built Environment Cllr McKinlay	The first meeting was held on 21 January 2014 and Tracey Crews and Mark Nelson were in attendance to discuss members' requirements for this review. In view of the current resource situation it was agreed that the focus would be on the enforcement aspects. As the JCS Planning and Liaison STG were due to look at this it was suggested that members of this task group could be co-opted to the JCS Task Group when these matters are considered.
Dog fouling	To gain an understanding of the problem of dog fouling in order to help combat the problem. To educate the public and to encourage good dog ownership.	Cllrs Britter, Driver, Fletcher, Penny Hall , McCloskey and Williams	Sustainability Cllr Whyborn	The group last met on 10 October. The final report has been drafted and scheduled to come to the March meeting of O&S.
Budget scrutiny working group	The working group's role is to develop the budget process, support the development of Members' scrutiny role and to consider ideas from Members for reducing the budget gap.	Cllrs Coleman, Garnham , Harman, Hibbert, Massey and Sudbury Cllr Prince (sub). Cabinet Member Finance to attend by invitation.	Finance Cllr Rawson	The recommendations of the BSWG were endorsed by O&S in January and have been forwarded to Cabinet. The Director of Resources has commented that the group is now working very effectively and the Cabinet Member Finance has welcomed their input to the budget 2014/15.
JCS and Planning Liaison Group (STG)	To provide a vehicle with which to engage with elected members on strategic development management issues in light of the changes to the planning framework.	Cllrs Bickerton, Harman , Wall, Godwin and McCloskey, Simon Wheeler	Leader Cllr Jordan	This STG has been used to create the framework within which the Cheltenham Plan will be progressed. At the November meeting the vision and objectives of the Cheltenham Plan were agreed following a scoping consultation during October 2013. The vision and objectives to be published on the website. Due to focussing of resources of the planning policy team on the JCS, the STG activities around the Cheltenham Plan will be limited in the first quarter of 2014, however it is expected that this will pick up in the second quarter.
Deprivation	Councillor Driver suggested a review should be carried out of small pockets in the town which may suffer from deprivation but may not get the consideration that the more obvious deprived areas get.	Councillors Driver, Coleman, McLain and Bernice Thompson as a co-optee and Caroline Walker from CBH. Councillor Walklett as an observer (as a relevant ward member)	Leisure and Culture Cllr Hay	The group continue to meet on a regular basis and the chair will give a full update at the March meeting.
ICT review (STG) - ICT Network issue - Recording of council meetings	A potential to review ICT services and resilience. Is the infrastructure sufficiently robust, is a shared ICT the right approach and do we have the right delivery model in place.	Cllrs Andrew Chard, Simon Wheeler and Colin Hay .	Corporate Services Cllr Walklett	Following the debate by Council of the exempt report on the ICT network issues in October, Council resolved to refer the matter to the ICT Scrutiny task group for further consideration and to make any recommendations to Cabinet on compliance issues. The task group met on 18 December and the chair updated O&S at their January meeting. There were no recommendations that the task group wished to make there was no requirement for them to meet again.
Sex trade in Cheltenham (STG)	Council at its meeting on 25 June referred this matter to O&S with a view to bringing back a report to Council in December.	Cllrs Chard, Driver , Regan, Seacome and Massey	Housing and Safety Cllr Jeffries	Cabinet received a report on 17 September which outlined the Partnership work which was taking place in response to the recommendations set out in the report of the Scrutiny Task Group on the sex trade in Cheltenham. Both the Positive Lives Partnership and Cheltenham Safeguarding Forum have taken responsibility for moving forward those recommendations which required a partnership approach. Cabinet welcomed the partnership approach and noted that this was a good demonstration of how scrutiny worked in practice in terms of raising issues which could be worked on together.
Event Submissions task group (STG)	Review and make recommendations for the process for organisers of events to submit proposals.	Cllrs Regan, Hall , Britter, Hibbert and Seacome and Councillor Sudbury .	Housing and Safety Cllr Jeffries	The Cabinet received the final report on 5 February 2013 and received a further report from officers on the implementation of the recommendations in July 2013. It is a real achievement for the scrutiny task group that its recommendations for Events Consultative Groups and a Safety Advisory Group have now been implemented. An update report on the implementation of the recommendations was scheduled for O&S in January 2014 but it was agreed that as a first step the chair would review the July report to Cabinet and come up with a series of questions for officers and the Cabinet Member regarding the implementation of the recommendations.

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Allotments (STG)	Review allotment strategy Identify lessons learnt from Weaver's Field.	Cllrs Regan , Smith, McCloskey, Britter , Stewart and Hay	Sustainability Cllr Whyborn	Cabinet agreed the recommendations at its meeting on 12 March 2013.
Grass verge cutting (STG)	Review grass cutting policy and operational issues.	Cllrs Hall , Fletcher and Britter,	Sustainability Cllr Whyborn	Recommendations approved by Cabinet in December 2012 and a follow-up on the recommendations was reported to this committee in September 2013.
UBICO (STG)	To review the service post implementation of UBICO and benefits realisation.	Cllrs Jacky Fletcher, Suzanne Williams, Tim Harman, Andrew Chard , Charlie Stewart and Pat Thornton	Sustainability Cllr Whyborn	Reported to O&S on 18 March and the recommendations were approved at Cabinet on 16 April 2013 subject to a number of comments from the Cabinet Member Sustainability. An update was reported to O&S in January 2014..

Chairing skills

Team working

Negotiation and influencing

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