

| KEY | | Relevant Cabinet Member | STG in progress | New topics not yet started | | completed reviews | Review completed but awaiting further input outside O&S before recommendations are considered for approval or review progressed |
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| O&S Task group | Purpose | Agreed nominations/membership Chairs in bold | Facilitating Officer | Sponsoring Officer | Cabinet Member | Target for reporting recs | Update |
| Review of Section106 monies and enforcement | | | tba | tba | Built Environment Cllr McKinlay | | Councillor Barbara Driver suggested this topic at the September meeting of O&S and it received support from other members. Councillor Driver has produced the attached registration form for consideration by the committee. |
| Dog fouling | To gain an understanding of the problem of dog fouling in order to help combat the problem. To educate the public and to encourage good dog ownership. | Cllrs Britter, Driver, Fletcher, Penny Hall , McCloskey and Williams | Bev Thomas Sam Howe | Jane Griffiths | Sustainability Cllr Whyborn | Jan 2014 for O&S | The group last met on 10 October. They are now reviewing their work undertaken to date and are likely to be considering a draft report in due course. |
| Budget scrutiny working group | The working group's role is to develop the budget process, support the development of Members' scrutiny role and to consider ideas from Members for reducing the budget gap. | Cllrs Coleman, Garnham , Harman, Hibbert, Massey and Sudbury Cllr Prince (sub). Cabinet Member Finance to attend by invitation. | Rosalind Reeves, Democratic Services Manager | Mark Sheldon | Finance Cllr Rawson | Recommendations regarding the budget for 2013/14 will be input to the budget process | The group now have a schedule of meetings and are due to meet again on 4 December when they will be finalising their recommendations regarding the budget proposals for 2014/15 |
| JCS and Planning Liaison Group (STG) | To provide a vehicle with which to engage with elected members on strategic development management issues in light of the changes to the planning framework. | Cllrs Bickerton, Harman , Wall, Godwin and McCloskey, Simon Wheeler | Judith Baker | Tracey Crews | Leader Cllr Jordan | No further dates currently set. | The original terms of reference set by O&S in July still stand and the group are meeting regularly throughout the rest of this year to progress them. The group will continue to be used as a sounding board and members views will be fed into the programme moving forward so there are no specific plans for the working group to bring back recommendations to the O&S committee. O&S could ask the working group at any point to carry out a specific aspect of scrutiny if required. The group met on 9th October. Tracey Crews gave a progress report on the JCS, Members discussed the consultation process, and Kim Miller updated Members on the scoping document, structure and visioning of the Cheltenham Local Plan. The last meeting took place on 13 November. |
| Deprivation | Councillor Driver suggested a review should be carried out of small pockets in the town which may suffer from deprivation but may not get the consideration that the more obvious deprived areas get. | Councillors Driver, Coleman, McLain and Bernice Thompson as a co-optee and Caroline Walker from CBH. Councillor Walklett as an observer (as a relevant ward member) | Sam Howe | Richard Gibson | Leisure and Culture Cllr Hay | O&S have requested an update in January 2013. | The terms of reference were agreed by O&S on 18 February and they met for the first time on 22 May. At their second meeting on 25 June they focussed on community safety with the police and Trevor Gladding. O&S have asked for a status report in January 2013 in view of the fact that no timescales have been fixed by the task group. The group met for a third time on the 8 August and discussed the issues related to housing and the built environment environmental facing people living in the town centre. This included a focus on those residents living in private rented accommodation in buildings that have been sub-divided into houses in multiple-occupation or in flats above shops. The last formal meeting was held on 12 September where members discussed private sector housing in the area and there was a fact-finding walk-about around the town centre on 17th October. |
| ICT review (STG) | A potential to review ICT services and resilience. Is the infrastructure sufficiently robust, is a shared ICT the right approach and do we have the right delivery model in place. | Cllrs Andrew Chard, Andrew Wall, Simon Wheeler and Colin Hay . | Rosalind Reeves | Mark Sheldon | Corporate Services Cllr Walklett | No further follow up scheduled | A further remit was set to review the ICT virus outbreak and the task group agreed the resulting action plan at their meeting on 12 March. A public version of the Internal audit report on the virus has been circulated to all members. A written update of progress on the recommendations requested by O&S at its last meeting has been circulated to members of O&S and the working group. Following the debate by Council of the exempt report on the ICT network issues in October, Council resolved to refer the matter to the ICT Scrutiny task group for further consideration and to make any recommendations to Cabinet on compliance issues. An update will be provided at this meeting before the task group is reconvened. |
| Sex trade in Cheltenham (STG) | Council at its meeting on 25 June referred this matter to O&S with a view to bringing back a report to Council in December. | Cllrs Chard, Driver , Regan, Seacome and Massey | Rosalind Reeves | Andrew North | Housing and Safety Cllr Jeffries | Cabinet in September 2013. | Cabinet received a report on 17 September which outlined the Partnership work which was taking place in response to the recommendations set out in the report of the Scrutiny Task Group on the sex trade in Cheltenham. Both the Positive Lives Partnership and Cheltenham Safeguarding Forum have taken responsibility for moving forward those recommendations which required a partnership approach. Cabinet welcomed the partnership approach and noted that this was a good demonstration of how scrutiny worked in practice in terms of raising issues which could be worked on together. |
| Event Submissions task group (STG) | Review and make recommendations for the process for organisers of events to submit proposals. | Cllrs Regan, Hall , Britter, Hibbert and Seacome and Councillor Sudbury . | Democratic Services - Saira Malin/Rosalind Reeves | Grahame Lewis | Housing and Safety Cllr Jeffries | Complete | The Cabinet received the final report on 5 February 2013 and received a further report from officers on the implementation of the recommendations in July 2013. It is a real achievement for the scrutiny task group that its recommendations for Events Consultative Groups and a Safety Advisory Group have now been implemented. An update report on the implementation of the recommendations is scheduled for O&S in January 2014 |
| Allotments (STG) | Review allotment strategy Identify lessons learnt from Weaver's Field. | Cllrs Regan , Smith, McCloskey, Britter , Stewart and Hay | DS- Bev Thomas 10 days | Sonia Phillips or Grahame Lewis | Sustainability Cllr Whyborn | Follow up scheduled for March 2014 | Cabinet agreed the recommendations at its meeting on 12 March 2013. |
| Grass verge cutting (STG) | Review grass cutting policy and operational issues. | Cllrs Hall , Fletcher and Britter, | Jane Griffiths | Jane Griffiths | Sustainability Cllr Whyborn | Follow up scheduled for September 2013 | Recommendations approved by Cabinet in December 2012. |
| UBICO (STG) | To review the service post implementation of UBICO and benefits realisation. | Cllrs Jacky Fletcher, Suzanne Williams, Tim Harman, Andrew Chard , Charlie Stewart and Pat Thornton | Saira Malin | Jane Griffiths | Sustainability Cllr Whyborn | | Reported to O&S on 18 March and the recommendations were approved at Cabinet on 16 April 2013 subject to a number of comments from the Cabinet Member Sustainability. |