



# CHELTENHAM

## BOROUGH COUNCIL

### Forward Plan April 2026 - March 2027

This Forward Plan contains details of all the key decisions that are planned to be taken by Cabinet and individual Cabinet members over the next twelve months together with key decisions by officers. It will be updated and published on the Council website [www.cheltenham.gov.uk](http://www.cheltenham.gov.uk) on a monthly basis.

#### Key Decision

A Key Decision means any decision in exercise of an Executive Function which:

- requires a budget expenditure or saving of £100,000 or more;
- relates to the acquisition or disposal of land or an interest in land with a value in excess of £500,000;
- is likely to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

#### Significant Decision

A Significant Decision means any decision in exercise of a non-Executive Function which:

- requires a budget expenditure or budget saving of £100,000 or more;
- is likely to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

#### Non-key decision

For additional information and completeness the Forward Plan also contains those items to be considered by Cabinet which are outside the definition of a key decision.

#### Cabinet Meetings

The Cabinet will normally meet every four weeks. Meetings start at 6pm and are open to the public (with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information). This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Documents submitted to the Cabinet or Cabinet Member(s) for decision will be a formal report, which if public and non-urgent, will be available on [www.cheltenham.gov.uk](http://www.cheltenham.gov.uk) at least 5 clear working days before the date the decision can be made. If you would like a copy by email please contact [democratic.services@cheltenham.gov.uk](mailto:democratic.services@cheltenham.gov.uk). Background papers are listed where known in advance.

Documents shown are listed at Cheltenham Borough Council, Municipal Offices, Promenade, Cheltenham, GL50 9SA.

**The members of the Cabinet are:**

Leader of the Council

**Portfolio Holders**

Climate Emergency  
 Economic Development, Wellbeing, Culture and Public Open Space  
 Finance and Assets  
 Housing and Customer Services  
 Major Developments and Housing Delivery  
 Planning and Building Control  
 Safety and Communities  
 Waste, Recycling, Parks, Gardens and Public Green Space

Councillor Richard Pineger  
 Councillor Izaak Tailford  
 Councillor Peter Jeffries  
 Councillor Flo Clucas  
 Councillor Alisha Lewis  
 Councillor Mike Collins  
 Councillor Victoria Atherstone  
 Councillor Paul Baker

**Overview and Scrutiny Committee**

The Overview and Scrutiny Committee aims to promote open and transparent decision-making, support democratic accountability and hold the Cabinet to account for its actions.

**Contacting us.**

For further detailed information or to give your views regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer.

For more information on attending meetings or asking public questions please contact Democratic Services on 01242 264246 or email [democratic.services@cheltenham.gov.uk](mailto:democratic.services@cheltenham.gov.uk)

Decision Title and Summary of decision to be made	Type of Decision	Decision Maker and Date	Cabinet Member	Lead Officer
<b>To approve a Land and Golden Brick Agreement and JCT Design and Build contract with Newland Homes Ltd to construct five affordable houses at Cherrington's, Kidnappers Lane</b> To approve the recommendation.	Key Decision	Director of Governance, Housing and Communities and Monitoring Officer - Claire Hughes Before 01/05/26		Development Manager
<b>To approve National Planning Policy Framework proposed reforms and other changes to the planning system</b>	Non Key Decision	Cabinet Member Planning and Building Control Before 01/05/26	Cabinet Member Planning and Building Control	Interim Planning Policy Team Leader

Decision Title and Summary of decision to be made	Type of Decision	Decision Maker and Date	Cabinet Member	Lead Officer
<b>To agree the response to Forest of Dean DC Revised Draft Local Plan Reg 18 consultation</b> To provide the response to Forest of Dean's local plan consultation from a Strategic and Local Plan perspective	Non Key Decision	Cabinet Member Planning and Building Control Not before 01/05/26	Cabinet Member Planning and Building Control	Interim Planning Policy Team Leader
<b>Ubico - Amendment of Articles of Association</b> To approve the articles of association (written resolution)	Key Decision	Leader Before 01/05/26	Leader	Head of Environmental and Bereavement Services
<b>Ubico - Renewal of Contract</b> To consider the renewal of the contract with Ubico to provide environmental services across the borough	Key Decision	Leader Before 01/05/26	Leader	Head of Environmental and Bereavement Services
<b>Ubico - Shareholders Agreement</b>	Non Key Decision	Leader Before 01/05/26	Leader	Head of Environmental and Bereavement Services
<b>Ubico Business Plan 2026-27</b> To approve the Ubico Business Plan 2026-27	Key Decision	Leader Before 01/05/26	Leader	Head of Environmental and Bereavement Services
<b>Housing Health and Safety Rating System (HHSRS) Policy</b> This report brings forward new Housing Health and Safety Rating System (HHSRS) policy	Non Key Decision  Open	Cabinet 14/04/26	Cabinet Member Housing and Customer Services	Director of Governance, Housing and Communities
<b>Damp and Mould Policy</b> To approve the policy	Non Key Decision	Cabinet 14/04/26	Cabinet Member Housing and Customer Services	Head of Regulatory Compliance
<b>Private Sector Housing Enforcement Policy</b> To approve the recommendations	Non Key Decision	Cabinet 14/04/26	Cabinet Member Housing and Customer Services	Public and Environmental Health Team Leader

Decision Title and Summary of decision to be made	Type of Decision	Decision Maker and Date	Cabinet Member	Lead Officer
<b>To adopt the Nature Recovery Supplementary Planning Document (SPD)</b> Sets out why biodiversity and nature recovery are important, the current planning policies related to nature recovery, what Cheltenham Borough Council expects to be delivered for nature recovery in planning proposals, and how this will be secured long term to deliver for nature. Report will summarise main issues raised through consultation, and how these issues have been addressed in the SPD.	Key Decision	Cabinet 14/04/26	Cabinet Member Planning and Building Control	Interim Planning Policy Team Leader
<b>No Child Left Behind Annual Report</b> To note the report.	Non Key Decision	Cabinet 14/04/26 Council 18/05/26	Cabinet Member Safety and Communities	Head of Communities, Wellbeing and Partnerships
<b>Election of Mayor 2026-27</b> To elect the Mayor for 2026-27	Non Key Decision	Council 18/05/26	Leader	Chief Executive
<b>Election of Deputy Mayor 2026-27</b> To elect the Deputy Mayor 2026-27	Non Key Decision	Council 18/05/26	Leader	Chief Executive
<b>Election of Honorary Freemen</b>	Non Key Decision	Council 18/05/26	Leader	Chief Executive
<b>Appointment of Honorary Aldermen</b> To consider the recommendations	Non Key Decision	Council 18/05/26		Chief Executive
<b>Granting the Freedom of the Borough</b> To grant the Freedom of the Borough	Non Key Decision	Council 18/05/26		Chief Executive

Decision Title and Summary of decision to be made	Type of Decision	Decision Maker and Date	Cabinet Member	Lead Officer
<b>Revisions to the Constitution</b>	Non Key Decision	Council 18/05/26	Rowena Hay Leader of the Council	Director of Governance, Housing and Communities
<b>Award of rent support grant to voluntary sector organisation - Whaddon United Football Club</b> To approve the recommendation	Non Key Decision	Cabinet 26/05/26	Cabinet Member Finance and Assets	Team Leader - Participation and Engagement
<b>Leasehold Ownership Policy</b> This policy outlines Cheltenham Borough Council's (CBC) approach to managing leasehold properties that it owns or manages.	Non Key Decision	Cabinet 26/05/26	Cabinet Member Housing and Customer Services	Head of Housing Services
<b>A Property Matter (2601)</b> To consider the recommendation.	Key Decision  Fully exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Cabinet 26/05/26	Cabinet Member Major Developments and Housing Delivery	Head of Development - Major Developments & Regeneration
<b>A Property Matter (2602)</b> To consider the recommendation	Non Key Decision  Fully exempt	Council 04/06/26	Cabinet Member Major Developments and Housing Delivery	Head of Development - Major Developments & Regeneration
<b>A Property Matter (2603)</b> To consider the recommendation	Non Key Decision  Fully exempt	Council 04/06/26	Cabinet Member Major Developments and Housing Delivery	Head of Development - Major Developments & Regeneration
<b>Street Scene and Pavement Licensing Policy</b> To adopt the policy, following consultation.	Non Key Decision	Cabinet 16/06/26	Cabinet Member Safety and Communities	Licensing and Public Protection Manager
<b>Suitable Alternative Natural Greenspace (SANGs) Action Plan</b>	Non Key Decision	Cabinet 16/06/26	Cabinet Member Planning and Building Control	Parks and Public Realm Manager

Decision Title and Summary of decision to be made	Type of Decision	Decision Maker and Date	Cabinet Member	Lead Officer
To consider the recommendations.				
<b>Housing Asset Management Strategy</b> To review and approve the council's Housing Asset Management Strategy.	Key Decision Key Wards  Open	Cabinet 16/06/26	Cabinet Member Finance and Assets	Head of Development - Major Developments & Regeneration
<b>Neighbourhood Policy</b> To set out how the council will effectively manage neighbourhoods and communal areas to help create and sustain, safe and pleasant neighbourhoods..	Non Key Decision  Open	Cabinet 16/06/26	Cabinet Member Housing and Customer Services	Tenancy Services Manager
<b>The 'making' of the Leckhampton with Warden Hill Neighbourhood Plan</b> To formally 'make' (adopt) the Leckhampton with Warden Hill Neighbourhood Plan as part of the statutory development plan for Cheltenham Borough Council.  Leckhampton with Warden Hill have produced a Neighbourhood Plan (the Plan) in accordance with their Neighbourhood designation area. Following the conclusion of an independent examination, a Referendum relating to the 'making' of the Plan will be held on Thursday 7 May 2026  In accordance with Section 38A of the Planning and Compulsory Purchase Act 2004 (as amended) the Council is required to 'make' (adopt it as part of the Development Plan) the Neighbourhood Plan if more than half of those voting in the Parish area have voted in favour of the Plan.  As per Regulation 18A of the Neighbourhood Planning (General) Regulations 2012 the date prescribed for 'making' the plan is within 8 weeks following the date the referendum is held.	Non Key Decision	Council 22/06/26	Cabinet Member Planning and Building Control	Planning Officer

Decision Title and Summary of decision to be made	Type of Decision	Decision Maker and Date	Cabinet Member	Lead Officer
<b>Review of Sexual Entertainment Venue Policy</b> To consider the approval of the Sexual Entertainment Venue Policy following review	Non Key Decision	Council      22/06/26	Cabinet Member Safety and Communities	Head of Public Protection and DEPLO
<b>First Year Review of the Corporate Plan 2025-28</b> To consider the report.	Non Key Decision	Cabinet      14/07/26	Leader	Organisational Performance Lead, Corporate Services Team
<b>To approve the re-tender of the council's Advice and Inclusion service</b> To approve the recommendations	Non Key Decision	Cabinet      14/07/26	Cabinet Member Housing and Customer Services	Head of Strategic Housing
<b>Improvements to Sandy Lane Playing Field</b>  To sign a Memorandum of Understanding between Cheltenham Borough Council and Patesians Sports and Social Club in respect of proposed improvements to Sandy Lane Playing Field	Non Key Decision	Cabinet      14/07/26	Cabinet Member Finance and Assets	Estates Surveyor
<b>Street Trading Policy</b> To adopt the policy following consultation	Non Key Decision	Cabinet      10/11/26	Cabinet Member Safety and Communities	Licensing and Public Protection Manager