



CHELTENHAM

BOROUGH COUNCIL

Forward Plan March 2026 - February 2027

This Forward Plan contains details of all the key decisions that are planned to be taken by Cabinet and individual Cabinet members over the next twelve months together with key decisions by officers. It will be updated and published on the Council website www.cheltenham.gov.uk on a monthly basis.

Key Decision

A Key Decision means any decision in exercise of an Executive Function which:

- requires a budget expenditure or saving of £100,000 or more;
- relates to the acquisition or disposal of land or an interest in land with a value in excess of £500,000;
- is likely to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

Significant Decision

A Significant Decision means any decision in exercise of a non-Executive Function which:

- requires a budget expenditure or budget saving of £100,000 or more;
- is likely to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

Non-key decision

For additional information and completeness the Forward Plan also contains those items to be considered by Cabinet which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet every four weeks. Meetings start at 6pm and are open to the public (with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information). This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Documents submitted to the Cabinet or Cabinet Member(s) for decision will be a formal report, which if public and non-urgent, will be available on www.cheltenham.gov.uk at least 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@cheltenham.gov.uk. Background papers are listed where known in advance.

Documents shown are listed at Cheltenham Borough Council, Municipal Offices, Promenade, Cheltenham, GL50 9SA.

The members of the Cabinet are:

Leader of the Council

Portfolio Holders

Climate Emergency
 Economic Development, Wellbeing, Culture and Public Open Space
 Finance and Assets
 Housing and Customer Services
 Major Developments and Housing Delivery
 Planning and Building Control
 Safety and Communities
 Waste, Recycling, Parks, Gardens and Public Green Space

Councillor Richard Pineger
 Councillor Izaak Tailford
 Councillor Peter Jeffries
 Councillor Flo Clucas
 Councillor Alisha Lewis
 Councillor Mike Collins
 Councillor Victoria Atherstone
 Councillor Paul Baker

Overview and Scrutiny Committee

The Overview and Scrutiny Committee aims to promote open and transparent decision-making, support democratic accountability and hold the Cabinet to account for its actions.

Contacting us.

For further detailed information or to give your views regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer.

For more information on attending meetings or asking public questions please contact Democratic Services on 01242 264246 or email democratic.services@cheltenham.gov.uk

| Decision Title and Summary of decision to be made | Type of Decision | Decision Maker and Date | Cabinet Member | Lead Officer |
|--|------------------|--|--|-------------------------------------|
| To approve a Land and Golden Brick Agreement and JCT Design and Build contract with Newland Homes Ltd to construct five affordable houses at Cherrington's, Kidnappers Lane To approve the recommendation. | Key Decision | Director of Governance, Housing and Communities and Monitoring Officer - Claire Hughes Before 01/04/26 | | Development Manager |
| To approve National Planning Policy Framework proposed reforms and other changes to the planning system | Non Key Decision | Cabinet Member Planning and Building Control Before 01/04/26 | Cabinet Member Planning and Building Control | Interim Planning Policy Team Leader |

| Decision Title and Summary of decision to be made | Type of Decision | Decision Maker and Date | Cabinet Member | Lead Officer |
|--|------------------|-------------------------|--|--|
| Ubico - Amendment of Articles of Association To approve the articles of association (written resolution) | Key Decision | Leader Before 01/04/26 | Leader | Head of Environmental and Bereavement Services |
| Ubico - Renewal of Contract To consider the renewal of the contract with Ubico to provide environmental services across the borough | Key Decision | Leader Before 01/04/26 | Leader | Head of Environmental and Bereavement Services |
| Ubico - Shareholders Agreement | Non Key Decision | Leader Before 01/04/26 | Leader | Head of Environmental and Bereavement Services |
| Ubico Business Plan 2026-27 To approve the Ubico Business Plan 2026-27 | Key Decision | Leader Before 01/04/26 | Leader | Head of Environmental and Bereavement Services |
| Discretionary Business Rate Relief To consider the recommendations | Non Key Decision | Cabinet 17/03/26 | Cabinet Member Finance and Assets | Head of Revenues and Benefits |
| Biodiversity Report To approve the Biodiversity Report | Non Key Decision | Cabinet 17/03/26 | Cabinet Member Planning and Building Control | Interim Planning Policy Team Leader |
| Housing Payments - Crisis and Resilience Fund Policy To amend the policy in line with government changes | Non Key Decision | Cabinet 17/03/26 | Cabinet Member Finance and Assets | Head of Revenues and Benefits |
| Equality, Diversity and Inclusion Policy To seek approval of the Equality, Diversity and Inclusion Policy and Single Equality Scheme | Non Key Decision | Cabinet 17/03/26 | Leader | Safeguarding Equality & Diversity Manager |

| Decision Title and Summary of decision to be made | Type of Decision | Decision Maker and Date | Cabinet Member | Lead Officer |
|--|------------------------------|--|---|--|
| Homeseeker Policy Review To approve the consultation on proposed changes to the Homeseeker Policy | Key Decision | Cabinet 17/03/26 | Cabinet Member Housing and Customer Services | Head of Strategic Housing |
| Notification of decisions made by the Community Infrastructure Levy (CIL) Joint Committee To note the decisions of the Community Infrastructure Levy (CIL) Joint Committee 4 February 2026 in line with the agreed Terms of Reference report this back through each partner council through relevant Cabinet/Committee for the purposes of scrutiny Under the Joint CIL Committee Terms of Reference the decisions of the CIL Joint Committee are to be reported to the respective Cabinet / Executive for scrutiny purposes. | Non Key Decision | Cabinet 17/03/26 | Leader | Strategic Infrastructure Planning Manager for CBC, GCC and TBC |
| To agree the response to Forest of Dean DC Revised Draft Local Plan Reg 18 consultation To provide the response to Forest of Dean's local plan consultation from a Strategic and Local Plan perspective | Non Key Decision | Cabinet Member Planning and Building Control Not before 18/03/26 | Cabinet Member Planning and Building Control | Interim Planning Policy Team Leader |
| Capital, Investment, Treasury Management Strategies 2026/27 To approve the strategies and statements | Non Key Decision | Council 23/03/26 | Cabinet Member Finance and Assets | Interim S151 Officer |
| Second Confirming Resolution Cheltenham Borough Council (Markets) Bill To consider the recommendation. | Non Key Decision | Council 23/03/26 | Cabinet Member Economic Development, Wellbeing, Culture and Public Open Space | Head of Public Protection and DEPLO |
| Housing Health and Safety Rating System (HHSRS) Policy This report brings forward new Housing Health and Safety Rating System (HHSRS) policy | Non Key Decision Open | Cabinet 14/04/26 | Cabinet Member Housing and Customer Services | Director of Governance, Housing and Communities |
| Damp and Mould Policy To approve the policy | Non Key Decision | Cabinet 14/04/26 | Cabinet Member Housing and Customer Services | Head of Regulatory Compliance |

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|--|------------------|--------------------------------------|--|---|
| | | | | |
| Private Sector Housing Enforcement Policy To approve the recommendations | Non Key Decision | Cabinet 14/04/26 | Cabinet Member Housing and Customer Services | Public and Environmental Health Team Leader |
| To adopt the Nature Recovery Supplementary Planning Document (SPD) Sets out why biodiversity and nature recovery are important, the current planning policies related to nature recovery, what Cheltenham Borough Council expects to be delivered for nature recovery in planning proposals, and how this will be secured long term to deliver for nature. Report will summarise main issues raised through consultation, and how these issues have been addressed in the SPD. | Key Decision | Cabinet 14/04/26 | Cabinet Member Planning and Building Control | Interim Planning Policy Team Leader |
| No Child Left Behind Annual Report To note the report. | Non Key Decision | Cabinet 14/04/26 Council 18/05/26 | Cabinet Member Safety and Communities | Head of Communities, Wellbeing and Partnerships |
| Election of Mayor 2026-27 To elect the Mayor for 2026-27 | Non Key Decision | Council 18/05/26 | Leader | Chief Executive |
| Election of Deputy Mayor 2026-27 To elect the Deputy Mayor 2026-27 | Non Key Decision | Council 18/05/26 | Leader | Chief Executive |
| Election of Honorary Freemen | Non Key Decision | Council 18/05/26 | Leader | Chief Executive |

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|--|---------------------------------------|-------------------------|--|--|
| Granting the Freedom of the Borough To grant the Freedom of the Borough | Non Key Decision | Council 18/05/26 | | Chief Executive |
| Leasehold Ownership Policy This policy outlines Cheltenham Borough Council's (CBC) approach to managing leasehold properties that it owns or manages. | Non Key Decision | Cabinet 19/05/26 | Cabinet Member Housing and Customer Services | Head of Housing Services |
| Award of rent support grant to voluntary sector organisation - Whaddon United Football Club To approve the recommendation | Non Key Decision | Cabinet 19/05/26 | Cabinet Member Finance and Assets | Team Leader - Participation and Engagement |
| Suitable Alternative Natural Greenspace (SANGs) Action Plan To consider the recommendations. | Non Key Decision | Cabinet 19/05/26 | Cabinet Member Waste, Recycling, Parks, Gardens and Green Open Space | Parks and Public Realm Manager |
| Street Scene and Pavement Licensing Policy To adopt the policy, following consultation. | Non Key Decision | Cabinet 19/05/26 | Cabinet Member Safety and Communities | Licensing and Public Protection Manager |
| First Year Review of the Corporate Plan 2025-28 To consider the report. | Non Key Decision | Cabinet 16/06/26 | Leader | Organisational Performance Lead, Corporate Services Team |
| Housing Asset Management Strategy To review and approve the council's Housing Asset Management Strategy. Open | Key Decision Key Wards Open | Cabinet 16/06/26 | Cabinet Member Finance and Assets | Head of Development - Major Developments & Regeneration |
| Neighbourhood Policy To set out how the council will effectively manage neighbourhoods and communal areas to help create and sustain, safe and pleasant neighbourhoods.. Open | Non Key Decision Open | Cabinet 16/06/26 | Cabinet Member Housing and Customer Services | Tenancy Services Manager |
| Review of Sexual Entertainment | Non Key Decision | Council 22/06/26 | Cabinet Member Safety and | Head of Public Protection and DEPLO |

| Decision Title and Summary of decision to be made | Type of Decision | Decision Maker and Date | Cabinet Member | Lead Officer |
|--|------------------|-------------------------|---------------------------------------|---|
| Venue Policy To consider the approval of the Sexual Entertainment Venue Policy following review | | | Communities | |
| Improvements to Sandy Lane Playing Field To sign a Memorandum of Understanding between Cheltenham Borough Council and Patesians Sports and Social Club in respect of proposed improvements to Sandy Lane Playing Field | Non Key Decision | Cabinet 14/07/26 | Cabinet Member Finance and Assets | Estates Surveyor |
| Street Trading Policy To adopt the policy following consultation | Non Key Decision | Cabinet 10/11/26 | Cabinet Member Safety and Communities | Licensing and Public Protection Manager |