



CHELTENHAM

BOROUGH COUNCIL

Forward Plan February 2021 - May 2021

This Forward Plan contains details of all the key decisions that are planned to be taken by Cabinet and individual Cabinet members over the next four months together with key decisions by officers. It will be updated and published on the Council website www.cheltenham.gov.uk on a monthly basis.

Key Decision

A 'Key decision' is one which:-

- requires a budget expenditure or saving of £100,000 or more;
- relates to the acquisition or disposal of land or an interest in land with a value in excess of £250,000;
- is likely to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough.

Non-key decision

For additional information and completeness the Forward Plan also contains those items to be considered by Cabinet which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet every four weeks. Meetings start at 6pm and are held in the Pittville Room at the Municipal Offices.

Meetings of the Cabinet are open to the public (with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information). This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information)(England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Documents submitted to the Cabinet or Cabinet member (s) for decision will be a formal report, which if public and non-urgent, will be available on www.cheltenham.gov.uk at least 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@cheltenham.gov.uk. Background papers are listed where known in advance.

Documents shown are listed at Cheltenham Borough Council, Municipal Offices, Promenade, Cheltenham, GL50 9SA.

The members of the Cabinet are:

Leader of the Council Councillor Rowena Hay

Portfolio Holders

Economy and Development	Councillor Victoria Atherstone
Healthy Lifestyles	Councillor Flo Clucas
Clean and Green Environment	Councillor Chris Coleman
Cyber and Safety	Councillor Andrew McKinlay
Housing	Councillor Peter Jeffries
Finance and Assets	Councillor Steve Jordan
Corporate Services	Councillor Alex Hegenbarth
Climate and Communities	Councillor Max Wilkinson

Overview and Scrutiny Committee

The work of the Cabinet is scrutinised by an overview and scrutiny committee which monitors the work of Cabinet.

Contacting us.

For further detailed information or to give your views regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer.

For more information on attending meetings or asking public questions please contact Democratic Services on 01242 264246 or email democratic.services@cheltenham.gov.uk

Decision Title	Summary of decision to be made	Type of Decision	Decision Maker	Decision Date	Cabinet Member	Lead Officer	Contact details	If applicable reasons why public excluded	Background documents
Review of Hackney Carriage Fares	To approve the Hackney Carriage Fares	Key Decision	Cabinet	16/02/21	Cabinet Member Cyber and Safety	Louis Krog	louis.krog@cheltenham.gov.uk		
Kiosk opportunites - consideration of objections	To consider any objections to a proposed S123 Notice to site kiosks for a term of not more than 9 months in Burrows Playing Field, Leckhampton and Beeches Playing Field, Charlton Kings.	Key Decision Wards	Cabinet	16/02/21	Steve Jordan Cabinet Member Finance and Assets	Abigail Marshall	abigail.marshall@cheltenham.gov.uk		

Decision Title	Summary of decision to be made	Type of Decision	Decision Maker	Decision Date	Cabinet Member	Lead Officer	Contact details	If applicable reasons why public excluded	Background documents
Additional Restrictions Grant Scheme	To consider the recommendations	Non Key Decision	Cabinet Member Finance and Assets	02/21	Steve Jordan Cabinet Member Finance and Assets	Jayne Gilpin	jayne.gilpin@cheltenham.gov.uk		
Quarterly Budget Monitoring Report October – December	To consider the recommendations	Key Decision	Cabinet	16/02/21	Steve Jordan Cabinet Member Finance and Assets	Gemma Bell	gemma.bell@cheltenham.gov.uk		
Final Housing Revenue Account (HRA) 2022 - Revised Budget 2021	To consider the recommendations	Key Decision	Cabinet Council	16/02/21 22/02/21	Steve Jordan Cabinet Member Finance and Assets	Paul Jones	paul.jones@cheltenham.gov.uk paul.jones@cheltenham.gov.uk		
Final General Fund Revenue and Capital Budget Proposals 2022	To consider the recommendations	Key Decision	Cabinet Council	16/02/21 22/02/21	Steve Jordan Cabinet Member Finance and Assets	Paul Jones	paul.jones@cheltenham.gov.uk paul.jones@cheltenham.gov.uk		
Council Tax Resolution 2021-22	To approve the recommendations	Key Decision	Council	22/02/21	Steve Jordan Cabinet Member Finance and Assets	Jayne Gilpin	jayne.gilpin@cheltenham.gov.uk		
Appointment of Mayor-elect and Deputy Mayor-elect	To approve the recommendations	Non Key Decision	Council	22/02/21		Gareth Edmundson	gareth.edmundson@cheltenham.gov.uk		
Capital, Non Treasury Investment, Treasury Management and MRP Strategies and Statements 2021/22	To consider the recommendations	Key Decision	Council	22/03/21	Steve Jordan Cabinet Member Finance and Assets	Paul Jones	paul.jones@cheltenham.gov.uk		
Council Diary 2021-22	To approve the proposed council diary for September 2021 – August 2022	Non Key Decision	Council	22/03/21	Alex Hegenbarth Cabinet Member Corporate Services	Beverly Thomas	beverly.thomas@cheltenham.gov.uk		
Cheltenham Trust specification and management fee framework	To consider the recommendations	Non Key Decision	Cabinet	06/04/21	Flo Clucas Cabinet Member Healthy Lifestyles	Richard Gibson	richard.gibson@cheltenham.gov.uk		
Draft Corporate Strategy	To consider the recommendations	Key Decision	Cabinet	06/04/21	Alex Hegenbarth Cabinet Member Corporate Services	Richard Gibson	richard.gibson@cheltenham.gov.uk		

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Briefing note - New Homes and Regeneration Strategy	To consider the recommendations	Key Decision	Cabinet	06/04/21	Peter Jeffries Deputy Leader of the Council and Cabinet Member Housing	David Oakhill	david.oakhill@cheltenham.gov.uk		
Municipal Offices Options Appraisal	To consider options for the future of the Municipal Offices	Key Decision	Cabinet Council	06/04/21 17/05/21	Steve Jordan Cabinet Member Finance and Assets	Mark Sheldon	mark.sheldon@cheltenham.gov.uk mark.sheldon@cheltenham.gov.uk		
Community Infrastructure Levy Governance Arrangements	To approve the governance arrangements.	Key Decision	Cabinet Council	06/04/21 21/06/21	Steve Jordan Cabinet Member Finance and Assets	Mike Holmes	Mike.Holmes@cheltenham.gov.uk Mike.Holmes@cheltenham.gov.uk		
Adoption of Revised Street Scene Policy	To adopt the Revised Street Scene Policy	Non Key Decision	Cabinet	06/04/21	Cabinet Member Cyber and Safety	Louis Krog	louis.krog@cheltenham.gov.uk		